

**INDUSTRIAL RADIOGRAPHY SECOND
CERTIFICATION ID CARD PROCEDURES**

HOW TO GET THAT SECOND CERTIFICATION ID CARD...

You took the combination examination and received a certification ID card with a "1" for radioactive materials only or a "2" for x-ray machines only. You have just completed the other on-the-job training. You can receive a second certification with a "3" for radioactive materials and x-ray machines from the Radiation Safety Licensing Branch (RSLB) by following these procedures:

- Send a completed BRC Form 255-R or 255-OS detailing the second on-the-job training.
- Include a nonrefundable fee of \$110.00 (check, money order, cashier's check) made payable to the Texas Department of State Health Services (DSHS).

WHERE TO SUBMIT YOUR FORM AND MONEY...

- U. S. Postal Service: DSHS/Radioactive Materials Licensing Group – **MC2003**, ZZ113-120, P. O. Box 149347, Austin, TX 78714-9347

WHAT HAPPENS NEXT?

- BRC Form 255-R or 255-OS will be given to Industrial Licensing for review and approval. If the on-the-job training or experience is NOT approved, you will be notified.
- If approved, a new card will be completed and sent by certified mail to the address given in your request.

REMEMBER...

- Until you receive your certification ID card with a "3" on it, continue carrying your current certification ID card and work with a trainer while doing the second type of radiography.
- The second certification ID card will expire on the same date as the first ID card you received.