

TxEVER Steps for Medical Certifier before a Funeral Home can print a Burial Transit Permit

- Medical Certifier must login to TxEVER, accept the death record assigned to them, select “Natural” as the manner of death in Medical tab 2, then click save.
- Once the certifier has completed the above steps, the funeral home can print the Burial Transit Permit (BTP).
- The following slides illustrate how a medical certifier can complete the steps necessary to allow a funeral home to print a BTP.

Once the medical certifier receives an email on the new death record in their queue, the medical certifier logs into TxEVER and selects the location where the death record was assigned to them

Subject: You Have Been Assigned a Death Record to Complete

Reply-To: NO_REPLY@dshs.texas.gov

Electronic Death Record #000044444657105 has been designated to you for Medical Data Entry.

Decedent Name: TYRA WATER

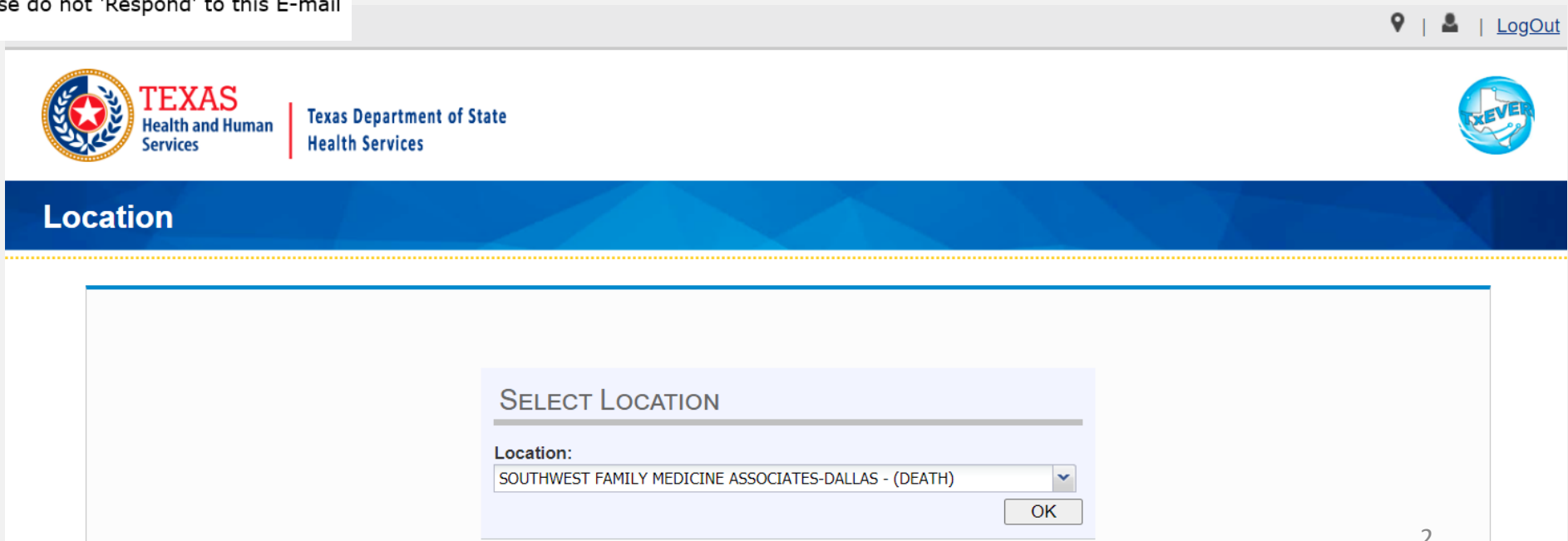
Date of Death: 07/07/1997

Funeral Home: SOUTHWEST FAMILY MEDICINE ASSOCIATES-DALLAS

Certifier: GOLDEN GATE FUNERAL HOME-DALLAS





Please visit <https://txever.dshs.texas.gov/TxEverUI/Welcome.htm> to view/update the details.


This is an automatically generated E-mail. Please do not 'Respond' to this E-mail as a response by E-mail will not be processed.




The screenshot shows the TxEVER web application interface. At the top right, there are navigation icons for location, user profile, and a 'LogOut' link. The header features the Texas Department of State Health Services logo and the text 'TEXAS Health and Human Services' and 'Texas Department of State Health Services'. A blue banner with the word 'Location' is visible. Below this, a modal window titled 'SELECT LOCATION' is displayed. It contains a 'Location:' label and a dropdown menu with the selected option 'SOUTHWEST FAMILY MEDICINE ASSOCIATES-DALLAS - (DEATH)'. An 'OK' button is located at the bottom right of the modal.

Medical Certifier Selects the “Death” tab, followed by “Show Dashboard”

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Show Dashboard

Medical Certifier selects “Waiting for Acceptance” dashboard filter and then selects the EDR number to open the death record

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GLOBAL

DEATH

 |  |  |  | [LogOut](#)



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Dashboard filters: WAITING FOR ACCEPTANCE ▾

EDR # ▲	Medical Case Number	Date Of Death	Date Of Birth	Decedent First Name	Decedent Middle Name	Decedent Last Name	Certifier Office	Certifier
000000000000161		2018/04/14	1965/01/10	LESTER		REYES	SOUTHWEST FAMILY M	VICTOR FARI
000000000000357		2018/07/02	1980/01/01	JAMES	P	LACKWOOD	SOUTHWEST FAMILY M	VENESSA BL
000000000000860		2018/10/17	1969/11/07	JONNY		DOEE	SOUTHWEST FAMILY M	VICTOR FARI
0000000000001999		2020/07/20	1997/07/07	TYRA		WATER	SOUTHWEST FAMILY M	CAROLINE Z

Medical Certifier selects “Accept”

The screenshot shows the Texas Department of State Health Services Medical Data Entry interface. At the top left is the Texas Health and Human Services logo. The top right features navigation menus for FUNCTIONS, RECORD, TOOLS, and HELP. Below these are various filters and controls, including EDR, Filing Deadline, and Unresolved Work Queue Filter. A yellow banner with a help icon and 'Help tips' is visible. The main content area shows a list of demographic information on the left and a 'Death Registration' dialog box in the center. The dialog box contains the text: 'You have been designated on this record for Medical Certification. Click "Accept" to complete certification or you can "Reject" this record.' At the bottom of the dialog box, there are two buttons: 'Accept' and 'Reject'. The 'Accept' button is circled in red.

Medical Certifier goes to Medical 2 tab, selects “Natural” as manner of death, and then clicks “Save.” The funeral home can now print the BTP.

Unresolved List / Stakeholders

- Demographic 1
- Demographic 2
- Demographic 3
- Demographic 4
- Demographic 5
- Medical 1
- Medical 2**
- Medical 3
- Comments

ACTIVITY:
Other Significant Condition Contribute to Death:
Field Status: **Unresolved**
Action: **Updating Record**

CAUSE OF DEATH - PART I

Enter the chain of events - diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. DO NOT ABBREVIATE. Enter only one cause on a line: Approximate Interval: Onset to Death

IMMEDIATE CAUSE (Final disease or condition resulting in death.)

a.

DUE TO (or as a consequence of.)

b.

DUE TO (or as a consequence of.)

c.

DUE TO (or as a consequence of.)

d.

CAUSE OF DEATH - PART II

Enter other significant conditions contributing to death but not resulting in the underlying cause given in Part I:

AUTOPSY INFORMATION

Was an Autopsy Performed: Were Autopsy Findings Available to Complete Cause of Death:

MANNER OF DEATH


Manner Of Death:

DID TOBACCO USE CONTRIBUTE TO DEATH **IF FEMALE (AGED 10-54) PREGNANT**


Tobacco use contribute to death: Pregnant:

To continue the death certificate, the Medical Certifier logs back into TxEVER and selects the location where the death record was assigned to them

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Location


SELECT LOCATION

Location:
SOUTHWEST FAMILY MEDICINE ASSOCIATES-DALLAS - (DEATH)

Medical Certifier Selects the “Death” tab, followed by “Show Dashboard”

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Show Dashboard

Medical Certifier selects “All Unresolved” dashboard filter and then selects the EDR number to open the death record to continue working on it.

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Dashboard filters: ALL UNRESOLVED

EDR #	Medical Case Number	Date Of Death	Date Of Birth	Decedent First Name	Decedent Middle Name	Decedent Last Name	Certifier Office	Certifier
000000000000111		2018/03/31	1966/06/06	WREST		PLAGUE	SOUTHWEST FAMILY M	VICTOR FAR
000000000000161		2018/04/14	1965/01/10	LESTER		REYES	SOUTHWEST FAMILY M	VICTOR FAR
000000000000184		2018/04/30	1983/11/12	DALLAS		AUSTIN	SOUTHWEST FAMILY M	VENESSA BL
000000000000287		2018/06/13	1963/05/12	BERTHA	B	GOOD	SOUTHWEST FAMILY M	MATTHEW BH
000000000000288		2018/06/13	1955/11/13	GARY		BARK	SOUTHWEST FAMILY M	VENESSA BL
000000000000321		2018/06/01	1944/12/26	ÁTMA		KRSNA	SOUTHWEST FAMILY M	VICTOR FAR
000000000000356		2018/06/29	1956/11/13	RECORD		RECORD	SOUTHWEST FAMILY M	VENESSA BL
000000000000357		2018/07/02	1980/01/01	JAMES	P	LACKWOOD	SOUTHWEST FAMILY M	VENESSA BL
000000000000365		2018/07/08	2000/07/08	TOM		TUPPER	SOUTHWEST FAMILY M	SON NGUYE
000000000000366		2018/07/08	1955/08/05	POOR		RAINY	SOUTHWEST FAMILY M	SON NGUYE
000000000000860		2018/10/17	1969/11/07	JONNY		DOEE	SOUTHWEST FAMILY M	VICTOR FAR
0000000000001134		2018/12/13	2018/12/13	MARY	JANE	PLAIN	SOUTHWEST FAMILY M	SON NGUYE
0000000000001605		2019/02/01	1955/11/13	TEST		RESIGNATE	SOUTHWEST FAMILY M	VENESSA BL
0000000000001748		2019/02/26	1955/11/13	TEST	PARENTS	NAME	SOUTHWEST FAMILY M	VENESSA BL
0000000000001757		2019/03/19	1955/11/13	VALIDATE	CAUSE	DEATH	SOUTHWEST FAMILY M	VENESSA BL
0000000000001775		2019/01/01	1982/06/22	MATTHEW	WILLIAM	BOND	SOUTHWEST FAMILY M	MATTHEW BH
0000000000001982		2020/01/05	1990/01/01	ANDREW		WILLIAMS	SOUTHWEST FAMILY M	SON NGUYE
0000000000001999		2020/07/20	1997/07/07	TYRA		WATER	SOUTHWEST FAMILY M	CAROLINE Z

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