



**Tobacco Settlement Permanent Trust Account
Administration Advisory Committee**

Meeting Agenda

Thursday, November 02, 2023 3:00 p.m. CST

Meeting Location: Department of State Health Services
Robert Bernstein Building Room K-100, 1100 West 49th St., Austin, TX 78756

Virtual Meeting: To access Microsoft Teams virtual meeting, [click here to join the meeting](#) on the day and time of the meeting. Teams’ desktop and mobile software for download is found on the [Download Microsoft Teams](#). Apple (iOS) and Android phones and tablets can use the Teams app (mobile). Please email DSHSTobacco@dshs.texas.gov if you have any problems with the virtual meeting function.

Teleconference Access: 512-580-4366, Enter Conference ID: 518 870 847#

Webcasting: This meeting will be webcast. To access the webcast, go to [HHS Texas Live - Archived Meetings](#) on the day and time of the meeting. Please email Webcasting@hpsc.state.tx.us if you have any problems with the webcasting function.

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| 1. Welcome and Logistics | Elaine McHard, DSHS |
| 2. Call to Order | R. King Hillier, Chair |
| 3. Roll Call | Elaine McHard, DSHS |
| 4. Introduction of New Members | R. King Hillier, Chair |
| 5. Approval of Meeting Minutes | R. King Hillier, Chair |
| 6. Review of 2023 Distribution | Elaine McHard, DSHS |
| 7. Review of 2023 Audits | Elaine McHard, DSHS |
| 8. Other Business | Elaine McHard, DSHS |
| a) Administration Advisory Committee Rules Review | |
| b) Investment Advisory Committee (IAC) meeting | |
| c) DSHS Tobacco Settlement Website | |
| d) Public Comments | |
| 9. Adjourn | R. King Hillier, Chair |

This meeting is open to the public. No reservations are required and there is no cost to attend this meeting. For additional information regarding this meeting, please contact Amira Sutton, Grant Specialist, Texas Department of State Health Services at DSHSTobacco@dshs.texas.gov.