



TEXAS
Health and Human
Services

**Texas Department of State
Health Services**



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Medical Advisory Board (MAB) Open Meeting

January 5, 2024



TEXAS

Health and Human Services

Texas Department of State
Health Services

**This meeting is being conducted live
and virtually through Microsoft
Teams.**

**Public participation is available at:
Moreton Building, Room M-100
1100 West 49th Street
Austin, TX 78756**

Agenda Item 1

Call to Order

Medical Advisory Board Open Meeting
January 5, 2024
1 PM to 5 PM (CST)



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 2

Roll Call

Board Members:

If attending virtually, please have your camera on during today's meeting.

For members in the room, please remember to speak directly into the microphone so that online participants can hear your comments.



TEXAS
Health and Human Services

Texas Department of State
Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Virtual Rules of Participation

Medical Advisory Board Meeting

Rules of Participation



TEXAS
Health and Human
Services

Texas Department of State
Health Services

- If you would like to make a statement or ask a question, please put your question in the chat with your name and entity you represent.
Please note: Anonymous entries in the chat are unable to be shared.
- Please do not put your phone on hold at any time if you are using your phone for audio.

To mute/unmute if not using the computer for audio, press

***6** on Android phones

***6#** on iPhones

Rules of Participation



TEXAS
Health and Human
Services

Texas Department of State
Health Services

- All participants will sign into the chat with their name and entity they represent.
- All participants will mute their microphone unless speaking, except the Chair.
- Board Members: Please have your camera on during today's meeting. When speaking or making a motion, please state your name for the meeting record.

Agenda Item 3

Review and Approval of the September 27, 2023, Minutes



TEXAS
Health and Human Services

Texas Department of State
Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Agenda Item 4

**Texas Department of Public
Safety (DPS) Update
Deferred to the Next Meeting**



TEXAS
Health and Human
Services

Texas Department of State
Health Services

MIAB Bylaws

Agenda Item 5

Agenda Item 5

Review of Proposed MAB Bylaws

Discussion of Bylaws

Discussion of Dr. Butler's Letter



TEXAS
Health and Human Services

Texas Department of State
Health Services

5.a and 5.b



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Vote for Positions Outlined in Bylaws

Agenda Item 6.

Agenda Item 6.a.

Vote for Items and Positions Outlined in the Bylaws

6a. Biosketch information for nominees



TEXAS
Health and Human Services

Texas Department of State
Health Services

Vote for the Chair of MAB

MAB Chair

- 1) Lead open meetings which shall include bringing items from committees to the entire MAB membership for approval as well as updating members on changes in MAB function.
- 2) Participate in active committees within the MAB such as the Process Improvement Workgroup
- 3) Participate in MAB staff meetings as requested.
- 4) Participate in joint DPS/MAB(DSHS) meetings
- 5) Assist DSHS and TMA with recruitment and education of new physicians
- 6) Duties are expected to require at least 20 hours a month
- 7) Integrate with other stakeholders as indicated
- 8) Other duties as required, especially during the legislative session



MAB Chair

- Nominations
- Nominated by W. LaValley – Leanne Burnett, MD



TEXAS

Health and Human Services

Texas Department of State
Health Services

Vote for the MAB Vice-Chair

MAB Vice Chair

- 1) Lead the open meetings when the Chair is unavailable.
- 2) Participate in active committees within the MAB such as the Process Improvement Workgroup
- 3) May participate in MAB staff and joint DPS/MAB(DSHS) meetings as able
- 4) Assist the Chair with recruitment and education of physicians
- 5) Duties are expected to require at least 8 hours a month.



TEXAS

Health and Human Services

Texas Department of State
Health Services

MAB Vice-Chair

- Nominations
- Nominated by Alison Leston, MD – Will LaValley, MD



TEXAS

Health and Human Services

Texas Department of State
Health Services

Vote for the MAB Executive Committee

MAB Executive Committee

In concert with the Chair and Vice Chair, members of the Executive Committee will review new proposed forms, processes, etc so that if approved, these items can be put into use until approval of the full Board can be obtained at an open meeting.

Duties are expected to require at least 4-8 hours a month.



TEXAS

Health and Human Services

Texas Department of State
Health Services

Executive Committee

- Nominations
- Nominated by Leanne Burnett, MD – Lenor Stroud, MD
- Nominated by W. LaValley, MD – Alison Leston, MD
- Nominated by T. Coopwood, MD – T. Coopwood, MD
- Nominated by T. Coopwood, DM – Neil Greishop, MD



TEXAS

Health and Human Services

Texas Department of State
Health Services

MAB Executive Committee

- One-Year Term - Lenor Stroud, MD



TEXAS

Health and Human Services

Texas Department of State
Health Services

MAB Executive Committee

2-year Term



TEXAS
Health and Human Services

Texas Department of State
Health Services

MAB Executive Committee

3-year Term



TEXAS
Health and Human Services

Texas Department of State
Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services

MAB Physician Performance Improvement Workgroup

Agenda Item #7

Agenda Item #7



TEXAS

Health and Human Services

Texas Department of State
Health Services



- MAB Physician Performance Improvement Workgroup Update
- Meets every two weeks
- Dr. Burnett Chairs Meeting
- W. LaValley, MD
- A. Leston, MD
- L. Stroud, MD
- S. Croft, MD

Agenda Item # 7a

Discussion of revisions to the Medical History Form

- Potential action item regarding Medical History Form



TEXAS
Health and Human Services

Texas Department of State
Health Services

MAB Physician PI Workgroup

7.c. Discussion of Medical Opinion Form

7.d. Potential action item for Medical Opinion Form



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda 7.f.

Expand the MAB record retention to seven years



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 7.g.

DPS/MAB Collaborative Meeting



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 7.h

Physician Recruitment



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 7.i.

Other Performance Improvement Initiatives



TEXAS
Health and Human Services

Texas Department of State
Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Update from MIAB Program

Agenda Item 8.

Agenda Item 8.a

- Exceptional Item
- 11 Additional staff members
- Recruiting, Hiring, Orientation
- Two positions remain vacant
- Other various stages on on-boarding and orientation



TEXAS

Health and Human Services

Texas Department of State
Health Services

Agenda Item 8.b



TEXAS

Health and Human Services

Texas Department of State
Health Services

MAB Program Procedures

8.b.1. MAB Voucher Procedure

8.b.2. MAB Affidavit Procedure

8.b.3. MAB Email and Communication Procedure

8.b.4. Expediting Cases

- DSHS Performance Improvement Section
- Data Reports – Lillian Meza

Oshma do you want to add the report here and discuss



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 9

Statutory and Rule Revision Discussion

- a. Texas Health and Safety Code, Chapter 12, Subchapter H, §§12.091-12.098
- b. Texas Administrative Code, Subchapter L, Rules §§1.151-1.152



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Item 10

Public Comment

- Provide your name, who you represent, and the item you are addressing.
- Please limit public comment to 3 minutes.



TEXAS
Health and Human Services

Texas Department of State
Health Services

Agenda Items 11 and 12

Next Meeting

13. Priorities

14. Meeting Date and Location



TEXAS
Health and Human Services

Texas Department of State
Health Services



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Adjourn

Thank you!