
Health Facilities Numbered Letter, Volume 12 Number 10
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Congratulations!

Citizens Medical Center in Victoria is the first facility to pass the 837 Outpatient testing process at System13.

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2Q09 Certification Delayed (Hospitals Only)

The release of the new certification component WebCert, which replaces CertView, was originally set to be effective December 1, 2009 for the certification of 2q09 data. Due to the implementation of this new component, 2q09 certification review files have been delayed.

The 2q09 certification schedule will be modified to allow for this delay. Notification will be sent to hospitals once WebCert is ready. We anticipate about a 2 or 3 week delay.

Race and Ethnicity Questionnaire

Health and Safety Code, Chapter 108, requires the Department of State Health Services to collect data on the race and ethnicity of patients from the facilities required to submit data (Hospitals and Ambulatory Surgery Centers). Rules have been adopted requiring the facilities to gather this information about the patients. The federal Office of Management and Budget recommends that the best way to collect this information is to get it directly from the patient.

The Appendices document, located on the THCIC website, contains a Race and Ethnicity questionnaire (English and Spanish versions), which facilities may provide to their personnel to use as a guide for administering collection of this information. It is suggested that the patient be provided with a copy of page 12 or 13 from the Appendices document. This is available at:

<http://www.dshs.state.tx.us/THCIC/hospitals/TechReq&Spec-InpatientandOutpatientAppendices.pdf>

There is a general information page (pg. 10) and a facility instruction page (pg. 11). Pages 12 and 13 are the English and Spanish versions of the questionnaires, which you may use as is, or, if approved by your legal counsel, you may create your own document or use other means for collecting this information.

You may also create your own form, or ask the patient directly for the information. If you are unable to retrieve this information from the patient or from someone speaking for the patient, facility staff would be required to make an educated guess to the ethnicity and race of the patient.

Helpful Hints

Other useful information may also be found in this document including country codes, default or missing data values, claim filing indicator codes, and Key Data Elements for Matching Outpatient Claims.

Key Data Elements for Matching Outpatient Claims is updated with the list of data elements that are necessary to accurately match an outpatient claim for deletion or replacement. If these data elements within the outpatient claims do not match up, then you will have multiple records of the patients' visit resulting in over reporting for your facility. However, the new web-based system does allow you to delete or modify claims online in the system, if needed.

4q08 PUDF Release

THCIC will begin mailing out the 4q08 Public Use Data File (PUDF) early next week for those who have pre-purchased it. Those interested in purchasing the PUDF may find the order form and Data Use Agreement on the THCIC website at www.dshs.state.tx.us/thcic.

No Quarterly Data to Report

Inpatient and Outpatient (beginning 4q09) data submissions are due quarterly. Facilities that do not provide any patient services for a particular quarter **MUST** notify THCIC in writing by completing the **"No Data to Report"** form and faxing it to 512-458-7740 no later than the scheduled due date for each quarterly submission. This form is available on the THCIC web site at: <http://www.dshs.state.tx.us/THCIC/hospitals/NoDataToReport.doc>.

Requesting Submitter and Provider Login Password

In order to use the THCIC_{System}, you must request your password by going to: <https://thcic.system13.com>.

Choose the 'Problems Logging In' link on the screen in the upper right corner to request/reset your password. After choosing that, choose the password recovery link. A password link will be e-mailed to the Primary Contact (only) for that Submitter or Provider login. Only the recipient of this e-mail may gain access to the password link. Forwarding the link to another person for access will break the link.

If you have multiple THCIC Provider and/or Submitter numbers, you must do this for each number.

If the **provider Primary Contact** person has changed, you must notify THCIC using the form located at <http://www.dshs.state.tx.us/THCIC/hospitals/FacilityInformationRequest.pdf> to update this information.

If the **submitter Primary Contact** person has changed, you must contact System13 at 888-308-4953 to update this information.

Facility Training

Texas Health Care Information Collection (THCIC) is offering training on the new THCIC_{System} for inpatient and outpatient facilities. Training will be provided online and there will also be training opportunities at the Austin office.

The requirements to receive the training on-line include a telephone and a computer with high speed Internet access. Space is limited to the first 30 respondents for online training. We are only offering online training at this time.

Trainings Offered

WebClaim – Component for manually entering data

WebCorrect – Component for correcting data

Upload/ Download - Upload 837 batch files

***Data certification training will be held at a later date.**

Training sessions are being scheduled and are posted at <http://www.dshs.state.tx.us/thcic/hospitals/Training.shtm>.

If you would like to attend the training sessions, please e-mail Tiffany Overton at thcichelp@dshs.state.tx.us and include your preferred training Date and Time in the “Subject” section plus the following information:

To...	thcichelp@dshs.state.tx.us
Cc...	
Subject:	Training Request for Training Date and Time

THCIC ID _____
 Hospital/Organization _____
 City _____
 Registrant Name _____
 Title _____
 Phone Number _____
 E-mail Address _____

Important Phone Numbers

Virginia:

System13 web site – <https://thcic.system13.com>

Helpdesk – 888-308-4953

Austin:

THCIC web site – www.dshs.state.tx.us/thcic

DSHS-Center for Health Statistics-THCIC – 512-458-7261

THCIC Staff – 512-458-7111

Bruce Burns, D.C.	extension 6431	Rules and policy issues, 837 format issues
Miren Carranza	extension 3287	Project Manager
Sylvia Cook	extension 6438	Facility reports, data use
Sheila Molina	extension 6546	PUDF requests
Wang-Shu Lu	extension 6453	Facility reports and analysis
Dee Roes	extension 3374	Facility compliance, research files request
Tiffany Overton	extension 2352	Facility training (submission, correction, and certification)

THCIC fax – 512-458-7740

It's the Law!

Texas Health and Safety Code, Chapter 108 requires all licensed **Texas Hospitals and Ambulatory Surgery Centers** to report inpatient and outpatient data to THCIC. See the THCIC web site for more information on this requirement at www.dshs.state.tx.us/thcic.