



TEXAS RADIATION ADVISORY BOARD
INTERAGENCY INFORMATION AND COOPERATION COMMITTEE

Department of State Health Services, Moreton Building, Room M 653
1100 West 49th Street, Austin, Texas

February 6, 2010
9:00 AM

1. Call to Order

The meeting was called to order at 9:05 a.m. by Chairwoman Cleveland, Ph.D. Members present were Dr. Cleveland, Mr. Jesse Adams, Mr. Bill Campbell, and Mr. Brad Bunn.

2. Adoption of the minutes of the November 7, 2009 meeting

A motion was made and seconded to approve the minutes. The motion passed.

3. Report on meetings held with the Texas Commission on Environmental Quality and the Railroad Commission of Texas to discuss information management at those two agencies.

Dr. Cleveland presented a copy of the Railroad Commission of Texas Site Visit Meeting Report of December 7, 2009 and the Texas Commission on Environmental Quality Site Visit Meeting Report of December 7, 2009. These reports were based on the Committee's recent visit to the Railroad Commission of Texas and Texas Commission on Environmental Quality. In addition, a report titled Recommendations was presented which included the committee's recommendations following the site meetings with all three state agencies. A discussion of these reports followed.

4. Formulate report outline on agency information management with initial impressions and proposed actions, if any.

A motion was made and seconded to approve the recommendations in the recommendation report. The motion passed. The committee then drafted an action plan recommendation that would be taken forward to the board.

5. Public Comment

None.

6. Formulate recommendations on any agenda items to be considered by the full board

Dr. Cleveland summarized the discussions from earlier in the meeting and stated that she would report the happenings of this committee meeting during the full TRAB meeting later in the morning. Recommend that the Board, based on committee recommendations, send the three agencies a letter requesting prioritized list of radiation records based on record volumes, access need, and health risk posed by the subject of the records. The letter should also request that the agencies identify potential sources of funding for each prioritized category of records to meet the recommendations. The committee requested that each agency should report to the committee two weeks prior to the next TRAB meeting. A motion was made and seconded that the committee approve this action plan. The motion passed.

7. Adjourn

The meeting adjourned at 10:24 a.m.