



TEXAS RADIATION ADVISORY BOARD (TRAB)
TELECONFERENCE MEETING MINUTES

Texas Department of State Health Services

For Members of the Public, the Physical Location of the Conference call will be:

Conference Room N220, 8407 Wall St., Austin, Texas 78754

Tuesday, April 12, 2016, at 10:00 AM

1. Call to order

John Hageman, M.S. C.H.P., Chair, called the meeting to order at 10:04 a.m. A quorum was available via teleconference call.

Members called into the meeting: Bill Campbell, Secretary; Nora Janjan, M.D., M.B.A., M.P.S.A., Vice-Chair; Stephen Harris; John Johnson, D.V.M.; Mitch Lucas, P.E.; Kenneth Krieger, C.H.P.; Kevin Raabe; Judy Raab; Darshan Sachde; and Mark Silberman, M.D.

Members not available for the teleconference: Darlene Metter, M.D.; Robert Emery, DrPH; Ian Scott Hamilton, Ph.D.; and Melanie Marshall, D.D.S.

2. Introduction of guests

Department of State Health Services (DSHS) staff present: Lisa Bruedigan, Chuck Flynn; Stacey McLarty, Liz Speights Jo Turkette, Helen Watkins and Charlotte Sullivan.

3. Review and, as needed, discuss and take possible action concerning a draft letter to Dr. John Hellerstedt, DSHS Commissioner, regarding the TRAB position on the need for re-implementation of the radiation safety training for doctors performing fluoroscopic examinations, required in Sec. 238.227(m)(9)(E) of the Texas Administration Code.

A motion was made by Mr. Hageman to approve the draft letter to Dr. Hellerstedt and Mr. Raabe seconded the motion. The letter was unanimously approved.

4. Staff Presentation – Open Meetings Act

Stacey McLarty, DSHS attorney, discussed open meeting matters relevant to the board meetings.

- a. Board Meetings: Members must be present at the Board meeting in person to meet a quorum. If a quorum is not present, we cannot hold the board meeting.
- b. Group Emails: Quorum calls or working groups with less than the full board or committee quorums are okay. Email discussions are not allowed outside of the committee or full board meetings.
- c. Meeting Quorums: A Committee meeting quorum is based on the current number of members (i.e., the Medical Committee has 10 member positions, but we have two vacancies; the quorum will be based on 8 members versus 10 members). The Board Meeting quorum is based on eighteen members and a quorum is ten members.

5. Routine and Continuing Business

None

6. New Business

None

7. Public Comments

None

8. Mr. Hageman adjourned the meeting at 10:24 a.m.