

**ADVISORY BOARD OF ATHLETIC TRAINERS
COMPLAINTS COMMITTEE MEETING**

Monday, December 1, 2008, 10:30 a.m.

Texas Department of State Health Services, Exchange Building
8407 Wall Street, Room S-402
Austin, Texas 78754

AGENDA

1. Call to order
2. Introduction of committee members, staff, and guests
3. Public comment
4. Discussion and possible action concerning approval of minutes for May 19, 2008 committee meeting
5. Discussion and possible action concerning committee procedures
6. Discussion and possible action concerning complaint #1057-09-0001
7. Items for future consideration
8. Set possible next meeting date(s)
9. Adjournment

Contact: Stewart Myrick, Program Director
Advisory Board of Athletic Trainers
Texas Department of State Health Services, MC-1982
P. O. Box 149347
Austin, Texas 78714-9347
(512) 834-6615
(512) 834-6677 FAX
stewart.myrick@dshs.state.tx.us

An individual who wishes to speak on an issue that falls under the board's jurisdiction must provide the Executive Secretary, the Chair, or board administrative staff with his or her name, address, and the name of the organization he or she represents, if applicable, at the start of the meeting. At the beginning of each meeting, the Chair shall establish and announce any limitations on speakers, including time limits and when speakers will be allowed to speak. The limitations, if any, may vary from meeting to meeting (Board Policy 00-001). The committee reserves the right to go into Executive Session pursuant to Chapter 551, Texas Government Code.

Persons with disabilities who plan to attend this meeting and require auxiliary aids or services, are asked to call Marty Denman, Center for Consumer and External Affairs, Department of State Health Services, (512) 458-7404, 72 hours prior to the meeting, so that appropriate arrangements may be made.

**ADVISORY BOARD OF ATHLETIC TRAINERS
REGULAR MEETING**

Monday, December 1, 2008, 11:00 a.m.
Texas Department of State Health Services, Exchange Building
8407 Wall Street, Room S-402
Austin, Texas 78754

AGENDA

1. Call to order
2. Introduction of board members, staff, and guests
3. Public comment
4. Discussion and possible action concerning approval of minutes for September 8, 2008 board meeting
5. Discussion and possible action concerning petition for rulemaking filed by Kenneth Locker
6. Discussion and possible action concerning proposed amendments to 22 Texas Administrative Code, Chapter 871 (board rules) regarding the licensing and regulation of athletic trainers
7. Discussion and possible action concerning report on the Complaints Committee meeting held on December 1, 2008
8. Discussion and possible action concerning Executive Secretary's Report and Update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to program director; and general information regarding the routine functioning of the licensure program.
9. Discussion and possible action concerning Board Chair Report and Update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board.
10. Discussion and possible action concerning report from the Professional Licensing and Certification Unit regarding unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit
11. Items for future consideration
12. Set tentative next meeting date(s)
13. Adjournment

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