

**MINUTES**  
**Advisory Board of Athletic Trainers**  
**July 24, 2002**

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**The meeting was called to order** at 3:10 p.m. by Natalie Steadman, Chair, and a quorum was established. Board members present were Natalie Steadman, T. Ross Bailey, John Harvey and Elicia Leal. Mike Saly was absent. Others present were Bill Wissen, Executive Secretary; Elizabeth Hoffman, Associate Executive Secretary; Allen Eggert, Executive Secretary Emeritus; C. David Richards, III, Program Attorney; Jim Zukowski, Ed.D., Director, Professional Licensing; Kathy Craft, Program Director; Heather Muehr, Program Administrator; Eileen Hartman, Exam Supervisor; Becky Evers, Research Specialist; Mireya Warren, Research Specialist. Guests present were Spanky Stephens, Executive Director, Texas State Athletic Trainers' Association; Kathy Dieringer, Chair, ABAT Education Committee; Becky Spurlock, Member, ABAT Education Committee; Pam Rast, Member, ABAT Education Committee; Lou Fincher, Member, ABAT Education Committee; and Grant Stovall, Member, ABAT Education Committee.

**The first order of business** was introduction of guests.

**The second order of business** was public comment. No one addressed the board.

**The next order of business** was discussion and possible action concerning absent board members. Mike Saly was absent. No action was taken.

**Agenda item 5** was discussion and possible action relating to examinee concerns about the Houston examination administration. The board discussed the examinees concerns and options for retesting the candidate. **A motion was made, seconded, and passed** to allow the applicant to come to Austin, Texas prior to the December 2002 examination to retake the written examination at no charge and at a mutually acceptable time and date. The board discussed moving the location of the Houston examination to a high school setting. **A motion was made, seconded, and passed** to move the examination to a high school setting. There was discussion of developing a policy concerning complaints about the examination.

**Agenda item 6** was the Chair report. Natalie Steadman, Chair, had nothing to report. No action was taken.

**The next order of business** was approval of minutes of the January 23, 2002 board meeting. **A motion was made, seconded, and passed** to approve the minutes as written.

**Agenda item 8** was the staff report. Heather Muehr distributed rosters of current, lapsed, deleted and deficient renewal athletic trainers. The Texas Department of Health's (TDH) exceptional item request to purchase one computer system for all of the TDH regulatory programs was discussed. The board was provided with general information concerning the Larry Rider. Heather Muehr provided an overview of the computer system transition. Debbie Peterson discussed the costs that were associated with the new system. The board reviewed the Program

Operating Plan that will be published on the web site and in the program briefing book of the 78<sup>th</sup> Legislative Session. No action was taken.

**Agenda item 9** was the staff report concerning examination statistics. Eileen Hartman provided handouts and discussed statistical information from the May 2002 examination. No action was taken.

**The next order of business** was the Education Committee report. Kathy Dieringer reported that the committee had met in April 2002 and would meet again in October 2002. The committee has made great progress and would only need to meet once in FY2003. The committee continues to work on revising older questions that need updating and creating new test items. No action was taken.

**The next order of business** was the Executive Secretary's report regarding new licenses issued. Bill Wissen stated that 120 new licenses had been issued since January 2002. Bill Wissen explained the application process and stated that time frames for issuing temporary licenses had improved. No action was taken.

**Agenda item number 12** was discussion and possible action concerning the Continuing Education Committee report. Liz Hoffman reported that six requests to provide continuing education credit had been submitted since January 2002. Four were approved and two were denied. No action was taken on the report.

**The next order of business** was review of the financial report. Debbie Peterson reviewed the revenue and expenditures through May 2002 and compared the numbers to fiscal year 2001. Ms. Peterson explained that the program would generate sufficient revenue to cover the costs of administering the program. No action was taken.

**Agenda item number 14** was discussion and possible action concerning proposed amendments to 25 Texas Administrative Code (TAC) Chapter 313.7 concerning qualifications and Chapter 313.12 concerning continuing education requirements. Kathy Craft explained that the proposed rule amendments would require that all licenses successfully complete an adult cardiopulmonary resuscitation course during each three-year continuing education reporting period. Ms. Craft also explained that the Education Committee had discussed that the health courses that athletic training students are required to take, sufficiently trained applicants in first aid techniques and should not be a requirement for licensure. The board discussed the proposed amendments. **A motion was made, seconded, and passed** to approve the amendments to be published in the *Texas Register* for a 30-day comment period.

**The next order of business** was discussion and possible action concerning contracts for the Executive Secretary Emeritus, Executive Secretary, Associate Executive Secretary and members of the Education Committee. Debbie Peterson explained that the total amount for the contracts was around \$14,000.00 and that all contracts were the same as last year. **A motion was made, seconded, and passed** to approve the contracts as written.

**Agenda item number 16** was discussion and possible action concerning approval of an order accepting the surrender of the athletic trainer license of J.D.S. **A motion was made, seconded, and passed** to approve the order accepting the surrender of the athletic trainer license of J.D.S.

**Agenda item number 17** was election of officers. **A motion was made, seconded, and passed** to leave the current officers in their positions.

**The next order of business** was announcement of the next meeting date. The next meeting date was tentatively set for January 27, 2003 in Austin, Texas.

**The last order of business** was adjournment. **A motion was made, seconded, and passed** to adjourn at 4:40 p.m.

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Natalie Steadman, Chair

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Elicia Leal, Secretary