

# ANNUAL STATEMENT OF COMMUNITY BENEFITS STANDARD - 2015 TEXAS NONPROFIT HOSPITALS



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Enclosed is a copy of the blank 2015 Annual Statement of Community Benefits Standard (ASCBS) form for your hospital or hospital system. Under the Health and Safety Code, Sections 311.045 and 311.046, non-profit hospitals designated as Medicaid disproportionate share hospitals are required to file (1) the **ASCBS form** and (2) an **annual report of the Community Benefits Plan** with the Texas Department of State Health Services (DSHS). Please remember that the 2015 ASCBS form must also be filed with your local appraisal district. Mailing instructions are included on the back of this page.

Please note that the 77th Texas Legislature introduced amendments to the Health and Safety Code, Chapter 311, Subchapter D. Section 311.045(f) establishes a mechanism for nonprofit hospitals to receive credit for taking care of county indigent patients. The amendment to Section 311.046(d) establishes requirements for each nonprofit hospital in the areas of providing notice about the charity care program, including the charity care and eligibility policies, to each individual seeking care, and publishing public notice in the local newspaper. Section 311.0461 establishes a new responsibility on DSHS to publish an informational manual containing a summary of the charity care and community benefits provided by each nonprofit hospital. **The 2015 ASCBS form is expanded to collect this information on charity care policies and community benefits in a standardized format.**

The ASCBS form (Part I and Part II) is available online! We recommend that you use this web-based tool (click on [www.ahasurvey.org](http://www.ahasurvey.org) or [www.dshs.state.tx.us/chs/hosp/](http://www.dshs.state.tx.us/chs/hosp/)) as it will enable you to submit data online making it easier and more efficient for you to respond. A copy of the Health and Safety Code, Chapter 311, Subchapters C and D is also available on our DSHS web site under Regulations and Rules. **The filing date for fiscal year 2015 charity care and community benefits reports is June 1, 2016.**

Please note that a hospital participating in the Medicaid disproportionate share hospital program during the 2015 reporting period or in either of its previous two fiscal years (2013 or 2014) is deemed in compliance of the law. The hospital, however, is required to provide financial information on the ASCBS form and file an annual report of the Community Benefits Plan. Also note that a hospital located in a county with population below 50,000 where the entire county or the population of the entire county has been designated as a Health Professional Shortage Area is exempt from this reporting. A list of hospitals required to report charity care and community benefit information for 2015 and a list of hospitals exempt from reporting in 2015 are available on our DSHS web site.

Please contact Mr. Dwayne Collins, Center for Health Statistics, at (512) 776-7261 or e-mail [dwayne.collins@dshs.state.tx.us](mailto:dwayne.collins@dshs.state.tx.us) if you have any questions. Thank you for your cooperation.

Bruce Burns  
Director - Center for Health Statistics  
Department of State Health Services

# MAILING INSTRUCTIONS

## NONPROFIT HOSPITAL CHARITY CARE AND COMMUNITY BENEFITS REPORTING REQUIREMENTS

### I. Reporting Requirements for the Texas Department of State Health Services

- (1) Submit your Annual Statement of Community Benefits Standard (ASCBS) form (Part I) using the online web-based tool located at [www.ahasurvey.org](http://www.ahasurvey.org) or [www.dshs.state.tx.us/chs/hosp/](http://www.dshs.state.tx.us/chs/hosp/). Nonprofit hospitals must also complete Part II of the ASCBS form.
- (2) Mail the annual report of your Community Benefits Plan to the following address. Hospitals reporting on a system basis please mail aggregate system data for pages 1 and 3 of the ASCBS form as well as submitting data online for each individual hospital included in the system.

Texas Department of State Health Services  
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Failure to file the annual report of the Community Benefits Plan and the Annual Statement and accompanying worksheets with the department could result in an assessment of a civil penalty not to exceed \$1,000 for each day a report is delinquent. (Health and Safety Code, Section 311.047.)

### II. Reporting Requirements for the Local County Appraisal District

Mail one copy of the Annual Statement of Community Benefits Standard (Part I) and accompanying worksheets to your local county appraisal district. If you do not timely file your statement, you could lose your property tax exemption.

Please note: Hospitals are no longer required to file the ASCBS form with the Comptroller's Office.

**Part I**

**ANNUAL STATEMENT OF COMMUNITY BENEFITS STANDARD – 2015  
TEXAS NONPROFIT HOSPITALS**

*NOTE: This form should be used for fiscal reporting periods ending on or after January 1, 2016.*

**Hospital or Hospital System:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(Street Address/P.O. Box) (City) (State) (Zip Code)

**Physical Address (if different than mailing address):** \_\_\_\_\_  
(Street Address/P.O. Box) (City) (State) (Zip Code)

**Reporting Period:** \_\_\_\_\_ **through** \_\_\_\_\_ **Taxpayer Number:** \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

**I-1. Net Patient Revenue** (include Medicaid Disproportionate Share Hospital payment; exclude DSRIP, the incentive payments from Net Patient Revenue, **treat Bad Debt as a Deduction from NPR**):

Hospital	stdi1	Hospital	\$	_____
System	sysstdi1	System	\$	_____

**Please complete worksheets 1 through 4-B, worksheet 5, if the hospital receives tax exempt benefits, and the sections on page 3 before completing sections I-2. through I-4.**

**I-2.**  The hospital has been designated as a **disproportionate share hospital** under the state Medicaid program in the period covered by this report (2015) or in either of its two previous fiscal years. Completion of section I-3. or I-4. is not required.

**I-3. STANDARDS-** *Please check the appropriate box (A, B or C) below and provide the requested information.*

**A.** Charity care and government-sponsored indigent health care are provided at a level which is reasonable in relation to the community needs, as determined through the community needs assessment, the available resources of the hospital, and the tax-exempt benefits received by the hospital.

1. Tax exempt benefits (Worksheet 5)	stdi3a1	\$	_____
2. Shortfall in charity care and government-sponsored indigent health care from the prior fiscal year	stdi3a2	\$	_____

**B.** Charity care and government-sponsored indigent health care are provided in an amount equal to at least 100 percent of the hospital's tax-exempt benefits, excluding federal income tax. (Standard B is met if B.4. is greater than or equal to B.3.)

		Hospital	System
1. Tax-exempt benefits (Worksheet 5)	std3b1	\$	_____
2. Shortfall in charity care and government-sponsored indigent health care from the prior fiscal year	stdi3b2	\$	_____
3. Total of B.1. and B.2. above	stdi3b3	\$	_____
4. Enter the total from item II.C.	stdi3b4	\$	_____

**C.** Charity care and community benefits are provided in a combined amount equal to at least five (5) percent of the hospital's net patient revenue, provided that charity care and government-sponsored indigent health care are provided in an amount equal to at least four (4) percent of net patient revenue. (Standard C is met if C.4. is greater than or equal to C.3. and C.8. is greater than or equal to C.7.)

1. Multiply Net Patient Revenue (I-1.) by 5%	stdi3c1	\$	_____
2. Shortfall in charity care and government-sponsored indigent health care from the prior fiscal year	stdi3c2	\$	_____
3. Total of C.1. and C.2. above	stdi3c3	\$	_____
4. Enter the amount recorded in item II.E.	stdi3c4	\$	_____
5. Multiply Net Patient revenue (I-1.) by 4%	stdi3c5	\$	_____
6. Shortfall in charity care and government-sponsored indigent health care from the prior fiscal year	stdi3c6	\$	_____
7. Total of C.5. and C.6. above	stdi3c7	\$	_____
8. Enter the amount recorded in item II.C.	stdi3c8	\$	_____

**I-4.**  Check this box if your hospital **did not meet** any of the standards in sections I-3. Please attach explanatory information. stdi4

## INSTRUCTIONS FOR COMPLETION OF THE ANNUAL STATEMENT OF COMMUNITY BENEFITS STANDARD

This form should be used by nonprofit hospitals for fiscal reporting periods ending on or after January 1, 2016. Please refer to the following instructions in completing the Annual Statement of Community Benefits Standard (ASCBS). Hospitals may elect to report on a consolidated "system" basis. Hospitals electing to report on a system basis shall complete individual surveys for each hospital included in the system and report their consolidated system data on pages 1 and 3 under the columns for System. The consolidated system data may be entered on the survey form for one hospital and need not be entered for other hospitals in the system. Hospitals not reporting on a system basis should leave the System columns and Section III blank.

### Hospitals required to report:

The following hospitals are included in the definition of nonprofit hospitals and are required to report:

1. a hospital eligible for tax-exempt bond financing; or exempt from state franchise, sales, ad valorem, or other state or local taxes; and organized as a nonprofit corporation or a charitable trust under the laws of this state or any other state or country; or
2. a Medicaid disproportionate hospital; or
3. a public hospital owned or operated by a political subdivision or municipal corporation of the state, including a hospital district or authority.

### Exemptions:

A nonprofit hospital is not required to report if it:

1.
  - a. is exempt from state franchise, sales, ad valorem, or other state or local taxes; and
  - b. does not receive payment for providing health care services to any inpatients or outpatients from any source including but not limited to the patient or any person legally obligated to support the patient, third-party payors, Medicare, Medicaid, or any other federal, state, or local indigent care program; payment for providing health care services does not include charitable donations, legacies, bequests, or grants or payments for research; and
  - c. does not discriminate on the basis of inability to pay, race, color, creed, religion, or gender in its provision of services; or
2. is located in a county with a population under 50,000 where the entire county or the population of the entire county has been designated as a Health Professionals Shortage Area (HPSA).  
Note: A nonprofit hospital is required to report if it is located in a county with a population under 50,000 where a subpopulation, partial geographic area, or a facility is designated as a HPSA. In this case, Exemption 2 does not apply.

### Reporting Periods:

Indicate the 12-month period covered by the report.

### Taxpayer Number:

Include the 11-digit taxpayer number assigned by the Comptroller of Public Accounts.

### Net Patient Revenue:

"Net Patient Revenue" used in I-1. is revenue reported at the estimated net realizable amounts from patients, Medicaid disproportionate share payments, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined; exclude DSRIP, the incentive payments from net patient revenue and treat bad debts as a deduction from net patient revenue.

### Standards:

Select the standard by checking the appropriate box (A, B or C). (Note: Disproportionate share hospitals designated under the state Medicaid program in 2013, 2014 or 2015 should check the box for I-2. If I-2. is selected, completion of sections I-3. and I-4. is not required.)  
Provide the requested worksheets and additional information, if applicable.

**ANNUAL STATEMENT OF COMMUNITY BENEFITS STANDARD – 2015 (continued)**

Hospital or Hospital System: \_\_\_\_\_ City: \_\_\_\_\_

**II. CHARITY CARE, GOVERNMENT-SPONSORED INDIGENT HEALTH CARE, AND OTHER COMMUNITY BENEFITS INFORMATION-** *Please refer to the instructions on the back of this page in completing this section.*

A. Unreimbursed costs of charity care

		Hospital	System
1. Unreimbursed costs of providing care to financially and medically indigent (Worksheet 1, (g)) _____	iia1	\$	
2. Support to financially indigent patients provided through others (Worksheet 2, (d)) _____	iia2	\$	
3. Unreimbursed costs of charity care (A.1. + A.2.) _____	iia3	\$	
B. Unreimbursed costs of providing Government-sponsored Indigent Health Care (Worksheet 3, (e)) _____	iib	\$	
C. Total Charity Care and Government-sponsored Indigent Health Care (A.3. + B.) _____	iic	\$	
D. Unreimbursed costs of providing Other Community Benefits (Worksheets 4-A, (e) + 4-B, (e)) _____	iid	\$	
E. Total Charity Care, Government-sponsored Indigent Health Care, and Other Community Benefits (C. + D.) _____	iie	\$	

**III. HOSPITAL SYSTEMS** – *If reporting as a system, list all the hospitals included in this system report. Refer to the instructions on the back of this page in completing this section.*

	<u>Name of Hospital</u>	<u>Physical Address</u>	<u>Miles From System Office</u>	<u>Community Benefits Contribution *</u>	<u>Net Patient Revenue (NPR) **</u>
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____

Note: \* The sum of these contributions should equal the entry in II.E.

\*\* The sum of net patient revenue should equal the entry in I-1 on page 1.

<b>TOTAL</b>		
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IV. CERTIFICATION:  *By checking this box I certify that the information provided on this statement is true, complete and correct to the best of my knowledge.*

\_\_\_\_\_  
Name/ Title (Please Print)

\_\_\_\_\_  
Phone: Area Code/ Telephone No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date: (MM/DD/YYYY)

\_\_\_\_\_  
Ext.

\_\_\_\_\_  
Name of Person Completing Form

\_\_\_\_\_  
Phone: Area Code/ Telephone No.

\_\_\_\_\_  
Electronic/Internet Mail Address

\_\_\_\_\_  
FAX: Area Code/ Fax No.

### INSTRUCTIONS FOR COMPLETION OF THE ANNUAL STATEMENT OF COMMUNITY BENEFITS STANDARD (continued)

**Community Benefits:** Include charity care (Worksheet 1), government-sponsored indigent health care (Worksheet 3), and other community benefits (Worksheets 4-A and 4-B).

**Charity Care,  
Government-sponsored  
Indigent Health Care, and  
Other Community  
Benefits Information:**

**Prior to completing Section II.A. through II.E., complete worksheets 1, 1-A, 2, 3, 4-A and 4-B.** Also complete worksheet 5, if the hospital receives tax exempt benefits. Definitions for use in the completion of required worksheets are provided on the back of each worksheet.

**Hospital Systems:**

**If reporting as a system,** list all the hospitals included in this system report. Include their physical address and approximate distance in miles from the physical location of the hospital system's corporate parent office. Specify the community benefits contribution made by each hospital. The sum of these contributions should equal the entry in II.E (System). The sum of net patient revenue reported for each hospital should equal the entry in I-1 (System) on page one.

**Certification:**

Please check the box, sign and date the certification statement. Please include the name, telephone number, FAX number and e-mail address of the person completing the report.

**Worksheet 1**  
**ESTIMATED UNREIMBURSED COSTS OF INPATIENT AND OUTPATIENT**  
**CHARITY CARE PROVIDED – 2015**

**Name of Hospital:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Reporting Period:** \_\_\_\_\_ through \_\_\_\_\_  
 (MM/DD/YYYY) (MM/DD/YYYY)

	<b>Financially Indigent</b>	<b>Medically Indigent</b>	<b>Total Charity Care Charges</b>
<b>Total Billed Charges for Charity Care Provided (based on 2015 audited fiscal year):</b> (exclude bad debt)			
Inpatient.....w1afi1	_____	w1ami1 _____	w1atot1 _____
Outpatient.....w1afi2	_____	w1ami2 _____	w1atot2 _____
<b>Total</b> .....w1afi3	_____	w1ami3 _____	(a) w1atot3 _____

**Cost to Charge Ratio Calculation (based on 2014 audited fiscal year):**

2014 Gross Patient Service Revenue <sup>1, 2</sup> .....w1b1	(b)	_____
2014 Total Patient Care Operating Expenses <sup>1, 3</sup> (treat Bad Debt as a Deduction).....w1b2	(c)	_____
<b>Cost to Charge Ratio (Divide (c) by (b))</b> (Please report the ratio as a decimal.).....w1b3	(d)	_____

**Total Estimated Costs of Charity Care Provided ((a) X (d))** .....w1c (e) \_\_\_\_\_

**Payments Received for Charity Care Provided:**  
(based on 2015 audited fiscal year)

Third-Party Payments.....	w1d1	_____
Payments from Patients.....	w1d2	_____
Other Payments <sup>4</sup> (Public hospitals report tax appropriations relative to charity care here)	w1d3	_____
<b>Total Payments Received for Charity Care Provided</b> .....	w1d4 (f)	_____

**Estimated Unreimbursed Costs of Charity Care Provided ((e) - (f))<sup>5</sup>** .....w1e (g) \_\_\_\_\_

<sup>1</sup> Use audited data for FY 2014 to complete the Cost to Charge Ratio Calculation section of this worksheet for FY 2015.  
<sup>2</sup> Gross Patient Service Revenue excludes Medicaid Disproportionate Share Hospital payments.  
<sup>3</sup> Total Patient Care Operating Expenses (Bad Debt should be treated as a deduction), excludes contractual adjustments.  
<sup>4</sup> Do not include charitable contributions and grants received by the hospital.  
<sup>5</sup> Report zero (0) in (g) if total estimated costs of charity care provided (e) minus total payments (f) is a negative value.

## Worksheet 1

### ESTIMATED UNREIMBURSED COSTS OF INPATIENT AND OUTPATIENT CHARITY CARE PROVIDED BY HOSPITAL

#### Definitions

<b>Reporting Period:</b>	Indicate the beginning and ending dates for your fiscal reporting period.
<b>Financially Indigent:</b>	An uninsured or underinsured person who is accepted for care with no obligation or a discounted obligation to pay for the services rendered based on the hospital's eligibility system.
<b>Medically Indigent:</b>	A person whose medical or hospital bills after payment by third-party payors exceed a specified percentage of the patient's annual gross income, determined in accordance with the hospital's eligibility system, and the person is financially unable to pay the remaining bill.
<b>Charity Care:</b>	The unreimbursed cost to a hospital of providing, funding, or otherwise financially supporting health care services on an inpatient or outpatient basis to a person classified by the hospital as "financially indigent" or "medically indigent."
<b>Billed Charges for Charity Care:</b>	The total amount of hospital charges for inpatient and outpatient services attributable to charity care in a cost reporting period. These charges do not include bad debt charges.
<b>Hospital Eligibility System:</b>	The financial criteria and procedure used by a hospital to determine if a patient is eligible for charity care. The system shall include income levels and means testing indexed to the federal poverty guidelines; provided, however, that a hospital may not establish an eligibility system which sets the income level eligible for charity care lower than that required by counties under Section 61.023 or higher, in the case of the financially indigent, than 200 percent of the federal poverty guidelines. A hospital may determine that a person is financially or medically indigent pursuant to the hospital's eligibility system after health care services are provided.
<b>Cost to Charge Ratio Calculation:</b>	Derived in accordance with generally accepted accounting principles for hospitals.  Cost to Charge Ratio = Prior Year (2014) Total Patient Care Operating Expenses divided by Prior Year (2014) Gross Patient Service Revenue. Note: Use audited data for FY 2014 in calculating the cost to charge ratio for FY 2015.

Worksheet 1-A

CALCULATION OF THE RATIO OF COST TO CHARGE – 2015

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Name of Hospital: \_\_\_\_\_ City: \_\_\_\_\_

Reporting Period: \_\_\_\_\_ through \_\_\_\_\_

(MM/DD/YYYY) (MM/DD/YYYY)

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Calculation of Initial Ratio of Cost to Charge

Total Patient Revenues  
 (from **2014** Medicare Cost Report<sup>1</sup>, Worksheet G-3, Line 1) .....w1aa1 (a) \_\_\_\_\_

Total Operating Expenses  
 (from **2014** Medicare Cost Report<sup>1</sup>, Worksheet A, Line 118, Col. 7) .....w1aa2 (b) \_\_\_\_\_

**Initial Ratio of Cost to Charge ((b) divided by (a))** (Please report the ratio as a decimal.) .....w1aa3 (c) \_\_\_\_\_

---

Application of Initial Ratio of Cost to Charge to 2015 Bad-Debt Expense

Bad-Debt Expense<sup>2</sup>  
 (from **2014** audited financial statement covering your reporting period).w1ab1 (d) \_\_\_\_\_

Multiply "Bad-Debt Expense" by "Initial Cost to Charge Ratio" to determine allowable  
 Bad-Debt Expense **((d) x (c))**.....w1ab2 (e) \_\_\_\_\_

**Add the allowable "Bad-Debt Expense" to "Total Operating  
 Expenses" ((b) + (e))**.....w1ab3 (f) \_\_\_\_\_

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**Calculation of Ratio of Cost to Charge ((f) divided by (a))** (Please report the ratio as a decimal.) w1ac (g) \_\_\_\_\_

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**NOTE:** This is Worksheet 1-A from the 1994 Annual Statement of Community Benefits Standard form.

- <sup>1</sup> Use the **PRIOR** year cost report regardless of status of review. For example, use Medicare Cost Report data for FY 2014 to complete the Calculation of Initial Ratio of Cost to Charge section of this worksheet.
- <sup>2</sup> Bad debt expense is defined as the provision for actual or expected uncollectibles resulting from the extension of credit.

Additional cost areas that are not reflected in the above calculations may be identified on the back of this form. Do not include these costs in worksheet computations.



**Worksheet 2**

**SUPPORT TO FINANCIALLY INDIGENT PATIENTS PROVIDED THROUGH OTHERS – 2015**

**Name of Hospital:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Reporting Period:** \_\_\_\_\_ through \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

		<u>Other Nonprofit</u>		<u>Public</u>		<u>Total</u>
<b>Funding to:</b>						
Outpatient Clinic.....	w2aonp1	_____		w2apub1	_____	w2atot1
Hospital.....	w2aonp2	_____		w2apub2	_____	w2atot2
Other Health Care Organizations						
	w2aonp3	_____		w2apub3	_____	w2atot3
	(a.1.)			(a.2.)		(a.3.)
<b>Total Funding to Others.....</b>	<b>w2aonp4</b>	<b>_____</b>		<b>w2apub4</b>	<b>_____</b>	<b>w2atot4</b>

<b>Financial Support to:</b>						
Outpatient Clinic.....	w2bonp1	_____		w2bpub1	_____	w2btot1
Hospital.....	w2bonp2	_____		w2bpub2	_____	w2btot2
Other Health Care Organizations..						
	w2bonp3	_____		w2bpub3	_____	w2btot3
	(b.1.)			(b.2.)		(b.3.)
<b>Total Other Financial Support</b>	<b>w2bonp4</b>	<b>_____</b>		<b>w2bpub4</b>	<b>_____</b>	<b>w2btot4</b>

<b>Total Support Provided Through Others:.....</b>	<b>(a.1.+b.1.)</b>	<b>_____</b>		<b>(a.2.+b.2.)</b>	<b>_____</b>	<b>(a.3.+b.3.)</b>
	<b>w2conp</b>			<b>w2cpub</b>		<b>w2ctot</b>

**Less: Payments allocated.....** w2d (c) \_\_\_\_\_

**Total Unreimbursed Support Provided Through Others ((a.3. + b.3.) - (c) .....** w2e (d) \_\_\_\_\_

**Worksheet 2**

**SUPPORT TO FINANCIALLY INDIGENT PATIENTS PROVIDED  
THROUGH OTHERS**

**Definitions**

**Reporting Period:** Indicate the beginning and ending dates for your fiscal reporting period.

**Charity Care:** The unreimbursed cost to a hospital of providing, funding, or otherwise financially supporting health care services provided to financially indigent patients through other nonprofit or public outpatient clinics, hospitals, or health care organizations.

**Worksheet 3**

**ESTIMATED UNREIMBURSED COSTS OF GOVERNMENT-SPONSORED INDIGENT HEALTH CARE – 2015**

**Name of Hospital:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Reporting Period:** \_\_\_\_\_ through \_\_\_\_\_  
 (MM/DD/YYYY) (MM/DD/YYYY)

**Billed Charges for Government-sponsored Indigent Health Care Provided:**  
**(Do not include Medicare or nongovernment charges.)**

	<u>Inpatient</u>		<u>Outpatient</u>		<u>Total</u>
Medicaid (include Medicaid Managed Care charges; exclude Medicaid Disproportionate Share and UC Pool payments)..... w3aip1	_____	w3aop1	_____	w3atot1	_____
State Government (CIDC, Primary Care, Kidney Health, etc.)..... w3aip2	_____	w3aop2	_____	w3atot2	_____
Local Government (County Indigent Health Care, other)..... w3aip3	_____	w3aop3	_____	w3atot3	_____
Other Government..... w3aip4	_____	w3aop4	_____	w3atot4	_____
<b>Total Billed Charges</b> ..... w3aip5	_____	w3aop5	_____	(a) w3atot5	_____

**Ratio of Cost to Charge (Worksheet 1, Item d)** (Please report the ratio as a decimal.)..... w3b1 (b) \_\_\_\_\_

**Estimated Costs of Government-sponsored Indigent Health Care Provided ((a) x (b))** ..... w3b2 (c) \_\_\_\_\_

**Payment Received for Government-sponsored Indigent Health Care Provided:**  
**(Do not include Medicare or nongovernment payments received.)**

Medicaid (include Medicaid Managed Care payments; exclude Medicaid Disproportionate Share Hospital payments)..... w3c1	_____
Medicaid Disproportionate Share Hospital payments..... w3c2	_____
Uncompensated Care..... w3c22	_____
State Government (CIDC, Primary Care, Kidney Health, etc.)..... w3c3	_____
Local Government (County Indigent Health Care, other)..... w3c4	_____
Other Government ( <b>Champus Payments and DSRIP “should not” be reported here; report Champus Payments only in Worksheet 4B</b> ) ..... w3c5	_____
<b>Total Payments</b> ..... w3c6	(d) _____

**Estimated Unreimbursed Costs of Government-sponsored Indigent Health Care ((c) - (d))<sup>1</sup>** ..... w3d (e) \_\_\_\_\_

<sup>1</sup> Report zero (0) in (e) if estimated costs of government-sponsored indigent health care provided (c) minus total payments (d) is a negative value.

### Worksheet 3

## ESTIMATED UNREIMBURSED COSTS OF GOVERNMENT-SPONSORED INDIGENT HEALTH CARE

### Definitions

- Reporting Period:** Indicate the beginning and ending dates for your fiscal reporting period.
- Unreimbursed Costs:** The costs a hospital incurs for providing services after subtracting payments received from any source for such services including but not limited to the following: third-party insurance payments; Medicare payments; Medicaid payments; Medicare education reimbursements; state reimbursements for education; payments from drug companies to pursue research; grant funds for research; and disproportionate share payments. For purposes of this definition, the term "costs" shall be calculated by applying the cost to charge ratios derived in accordance with generally accepted accounting principles for hospitals to billed charges. The calculation of the cost to charge ratios shall be based on the most recently completed and audited prior fiscal year of the hospital or hospital system. For purposes of this definition, charitable contributions and grants to a hospital, including transfers from endowment or other funds controlled by the hospital or its nonprofit supporting entities, shall not be subtracted from the costs of providing services for purposes of determining the unreimbursed costs of charity care and government-sponsored indigent health care only.
- Government-sponsored Indigent Health Care:** The unreimbursed cost to a hospital of providing health care services to recipients of Medicaid and other federal, state, or local indigent health care programs, eligibility for which is based on financial need.

Worksheet 4-A

UNREIMBURSED COSTS OF PROVIDING COMMUNITY BENEFITS – 2015

Name of Hospital: \_\_\_\_\_ City: \_\_\_\_\_

Reporting Period: \_\_\_\_\_ through \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YY)

**Unreimbursed Costs of Subsidized Health Services:**

Emergency Care.....w4aa1 \_\_\_\_\_  
Trauma Care.....w4aa2 \_\_\_\_\_  
Neonatal Intensive Care.....w4aa3 \_\_\_\_\_  
Freestanding Community Clinics, e.g., rural health clinics.....w4aa4 \_\_\_\_\_  
Collaborative effort with local government(s) and/or private agency in preventive  
medicine, e.g., immunization program.....w4aa5 \_\_\_\_\_  
Other Services.....w4aa6 \_\_\_\_\_  
**Total**.....w4aa7 (a) \_\_\_\_\_

**Donations Made by the Hospital**.....w4ab1 (b) \_\_\_\_\_

**Unreimbursed Research-Related Costs**.....w4ab2 (c) \_\_\_\_\_

**Unreimbursed Education-Related Costs:**

Education of physicians, nurses, technicians and other medical professionals and health  
care providers.....w4ac1 \_\_\_\_\_  
Scholarships and funding to medical schools, colleges and universities for health  
professions education.....w4ac2 \_\_\_\_\_  
Education of patients concerning diseases and home care in response to community  
needs.....w4ac3 \_\_\_\_\_  
Community health education through informational programs, publications and outreach  
activities in response to community needs.....w4ac4 \_\_\_\_\_  
Other educational services.....w4ac5 \_\_\_\_\_  
**Total**.....w4ac6 (d) \_\_\_\_\_

**Total Unreimbursed Costs of Providing Community Benefits ((a) + (b) + (c) + (d))**.....w4ad (e) \_\_\_\_\_

## Worksheet 4-A

### UNREIMBURSED COSTS OF PROVIDING COMMUNITY BENEFITS

#### Definitions

<b>Reporting Period:</b>	Indicate the beginning and ending dates for your fiscal reporting period.
<b>Subsidized Health Services:</b>	Those services provided by a hospital in response to community needs for which the reimbursement is less than the hospital's cost for providing the services and which must be subsidized by other hospital or nonprofit supporting entity revenue sources.
<b>Donations:</b>	The unreimbursed costs of providing cash and in-kind services and gifts, including facilities, equipment, personnel, and programs, to other nonprofit or public outpatient clinics, hospitals, or health care organizations.
<b>Research-Related Costs:</b>	The unreimbursed cost to a hospital of providing, funding, or otherwise financially supporting facilities, equipment, and personnel for medical and clinical research conducted in response to community needs.
<b>Education-Related Costs:</b>	The unreimbursed cost to a hospital of providing, funding, or otherwise financially supporting educational benefits, services, and programs.
<b>Unreimbursed Costs:</b>	The costs a hospital incurs for providing services after subtracting payments received from any source for such services including but not limited to the following: third-party insurance payments; Medicare payments; Medicaid payments; Medicare education reimbursements; state reimbursements for education; payments from drug companies to pursue research; grant funds for research; and disproportionate share payments. For purposes of this definition, the term "costs" shall be calculated by applying the cost to charge ratios derived in accordance with generally accepted accounting principles for hospitals to billed charges. The calculation of the cost to charge ratios shall be based on the most recently completed and audited prior fiscal year of the hospital or hospital system. For purposes of this definition, charitable contributions and grants to a hospital, including transfers from endowment or other funds controlled by the hospital or its nonprofit supporting entities, shall not be subtracted from the costs of providing services for purposes of determining the unreimbursed costs of charity care and government-sponsored indigent health care <u>only</u> .

Worksheet 4-B

ESTIMATED UNREIMBURSED COSTS OF INPATIENT AND OUTPATIENT  
MEDICARE, CHAMPUS AND OTHER GOVERNMENT-SPONSORED PROGRAMS – 2015

Name of Hospital: \_\_\_\_\_ City: \_\_\_\_\_

Reporting Period: \_\_\_\_\_ through \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

**Total Billed Charges for Medicare (*include Medicare managed care*), CHAMPUS, and Other Government (Do Not include DSRIP)-sponsored Health Care Provided:**

(Do not include Medicaid charges or government charges previously reported on worksheet 3.)

Inpatient.....w4ba1 \_\_\_\_\_

Outpatient ..... w4ba2 \_\_\_\_\_

**Total Billed Charges** .....w4ba3 (a) \_\_\_\_\_

**Ratio of Cost to Charge (Worksheet 1, Item d)** (Please report the ratio as a decimal.) .....w4bb1 (b) \_\_\_\_\_

**Estimated Costs of Government-sponsored Health Care Provided (a x b)** .....w4bb2 (c) \_\_\_\_\_

**Payments Received for Care Provided:**

(Do not include Medicaid payments received.)

Government Payments .....w4bc1 \_\_\_\_\_

Payments from Patients .....w4bc2 \_\_\_\_\_

Other Payments<sup>1</sup> .....w4bc3 \_\_\_\_\_

**Total Payments** .....w4bc4 (d) \_\_\_\_\_

**Estimated Unreimbursed Costs of Government-sponsored Health Care Provided ((c) – (d))<sup>2</sup>** .....w4bd (e) \_\_\_\_\_

<sup>1</sup> Do not include charitable contributions and grants.

<sup>2</sup> Report zero (0) in (e) if estimated cost of government-sponsored health care provided (c) minus total payments (d) is a negative value.

## Worksheet 4-B

### ESTIMATED UNREIMBURSED COSTS OF INPATIENT AND OUTPATIENT MEDICARE, CHAMPUS AND OTHER GOVERNMENT-SPONSORED PROGRAMS

#### Definitions

- Reporting Period:** Indicate the beginning and ending dates for your fiscal reporting period.
- Unreimbursed Costs:** The costs a hospital incurs for providing services after subtracting payments received from any source for such services including but not limited to the following: third-party insurance payments; Medicare payments; Medicaid payments; Medicare education reimbursements; state reimbursements for education; payments from drug companies to pursue research; grant funds for research; and disproportionate share payments. For purposes of this definition, the term "costs" shall be calculated by applying the cost to charge ratios derived in accordance with generally accepted accounting principles for hospitals to billed charges. The calculation of the cost to charge ratios shall be based on the most recently completed and audited prior fiscal year of the hospital or hospital system. For purposes of this definition, charitable contributions and grants to a hospital, including transfers from endowment or other funds controlled by the hospital or its nonprofit supporting entities, shall not be subtracted from the costs of providing services for purposes of determining the unreimbursed costs of charity care and government-sponsored indigent health care only.
- Government-sponsored Program Unreimbursed Costs:** The unreimbursed cost to the hospital of providing health care services to the beneficiaries of Medicare, the Civilian Health and Medical Program of the Uniformed Services, and other federal, state, or local government health care programs.

Worksheet 5

ESTIMATED VALUE OF TAX EXEMPT BENEFITS – 2015

Name of Hospital \_\_\_\_\_ City: \_\_\_\_\_

Reporting Period: \_\_\_\_\_ through \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Franchise Tax

The greater of:

Fund Balance x 0.25 percent (.0025); or

Net Income plus Officers' and Directors' Compensation x 4.5 percent (.045).....w5a (a) \_\_\_\_\_

Ad Valorem Taxes

Amount of Taxes

County Property Tax (Appraised Value of Property (Real and Personal) x Tax Rate) .....w5b1 \_\_\_\_\_

School District Tax (Appraised Value of Property x Tax Rate) ..w5b2 \_\_\_\_\_

Hospital District Tax (Appraised Value of Property x Tax Rate) w5b3 \_\_\_\_\_

Other Property Taxes (Appraised Value of Property x Tax Rate) .....w5b4 \_\_\_\_\_

Total Estimated Ad Valorem Taxes .....w5b5 (b) \_\_\_\_\_

Sales Tax

Supplies expense less pharmacy supplies expense .....w5c1 \_\_\_\_\_

Lease or rental expense .....w5c2 \_\_\_\_\_

Capital Purchases .....w5c3 \_\_\_\_\_

Total Estimated Taxable Purchases .....w5c4 (1) \_\_\_\_\_

Sales Tax Rate .....w5c5 (2) \_\_\_\_\_

Total Estimated Sales Tax (Multiply (1) by (2)) .....w5c6 (c) \_\_\_\_\_

Contributions

Nondesignated and Charitable Cash Donations received by the hospital .....w5d1 \_\_\_\_\_

Fair Market Value of Nondesignated and Charitable In-Kind Donations .....w5d2 \_\_\_\_\_

Total Contributions .....w5d3 (d) \_\_\_\_\_

Tax-Exempt Bond Financing

Average Outstanding Bond Principal x Prevailing Interest Rate at Time of Issuance .....w5e1 (1) \_\_\_\_\_

Actual Interest Expense for the Reporting Period .....w5e2 (2) \_\_\_\_\_

Total Estimated Value of Tax-Exempt Bond Financing (Subtract (1) – (2)) .....w5e3 (e) \_\_\_\_\_

TOTAL ESTIMATED VALUE OF TAX EXEMPT BENEFITS ((a)+(b)+(c)+(d)+(e)) .....w5f (f) \_\_\_\_\_