

SECTION FIVE

STATE ASSISTANCE FUNDS

General Principles

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- Based on an annual allocation, subject to funding, TDSHS distributes state assistance funds to counties not fully served by a public hospital or a hospital district.
 - In order to receive state assistance funds, a county must comply with the TDSHS-established standards and procedures contained in this handbook.
 - Expenditures are reimbursable if they are:
 - o Paid for CIHCP eligible county residents,
 - o Paid for CIHCP basic or department-approved optional health care services, and
 - o Paid according to the CIHCP payment standards.
 - Reimbursable expenditures must be paid in the state fiscal year for which state assistance funds are being requested.
 - The county is eligible for state assistance funds when it exceeds the 8.0% GRTL expenditure level.
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Steps for Applying

Steps for Applying for State Assistance Funds

- **Submit Forms 105 and 300.**
- **Report the county's GRTL to the Texas State Comptroller.**
- **Notify TDSHS.**
- **Request state assistance funds.**

Step 1 **Submit a Form 105** to be received by the TDSHS County Indigent Health Care [Program](#) (CIHCP) by the 10th of the month following the report month. Form 105 must have been submitted for each of the 12 months prior to the month state assistance funds are requested.

Submit Form 300 to TDSHS CIHCG in Austin by the 30th of September.

Step 2 **Report the county's GRTL** to the Texas State Comptroller of Public Accounts.

Step 3 **Notify TDSHS CIHCG** by [email](#) within seven days after the date that the county will expend 6% of its GRTL and follow up with a written notification.

[6% Program Review](#). Upon receiving written notification that a county has expended 6% of its GRTL, TDSHS may complete a review of the county's eligibility system [and billing](#), and provide the county with a written report on the findings of the review.

If deficiencies are identified, the county must correct them within five workdays from the date the deficiencies are identified. The county must subtract any uncorrectable deficiencies from reimbursable expenditures.

Step 4 **Request state assistance funds** when the county exceeds the 8.0% GRTL expenditure level.

Compute the dollar amount that will be paid when the court authorizes payment. Request 90% of that amount from TDSHS.

Contact TDSHS by telephone or e-mail to request state assistance funds prior to the Commissioners Court authorizing payment of the health care claims. TDSHS will provide the county with a State Assistance Request Number.

Complete and submit to TDSHS Form 500, Request for State Assistance Funds, and supporting documentation within 30 days after the request.
