

# STEPS FOR SSI/MEDICAID REIMBURSEMENT PROCESS

**If an SSI appellant becomes eligible for Medicaid while on indigent healthcare, the county may eligible for reimbursement for costs incurred.**

**There are two processes county-run programs have in recovering payments made to providers for CIHCP clients that are certified for retroactive Medicaid:**

**DSHS can file the claim and reimburse the county for all claims paid my Medicaid.**  
**The following steps will be necessary:**

1. County staff must sign and submit a Confidentiality Form to DSHS.
2. County staff must have a potential SSI appellant sign a Form 113, the form must then also be signed by the provider. **\*\*claims paid before signatures are obtained will not be eligible for reimbursement!!\*\***
3. Submit Form 112 with requested reimbursement costs and Medicaid approved claim forms (1500, UB-04 or pharmacy statement).

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*Effective October 1, 2008, DSHS can only file Medicaid claims for reimbursement received within 95 days from the "SSI add date" AND within 365 days from the date of service. Due to changes in the Texas Administrative Code, all Medicaid claims processed through DSHS must meet the 365-day federal filing deadline.*

**OR**

The county may work with the original provider and have them file the claim with Medicaid for reimbursement. The provider would then provide the county with all payments reimbursed by Medicaid.

Contact Liz Gregg at 512-776-2105 with any questions or to request a manual with complete instructions.