



For office use only
Budget #ZZ115
Fund #155
#: _____
\$.: _____

**Texas State Board of Examiners of Professional Counselors
Professional Counselors License Renewal Form**

Name _____
License _____
Number _____

Renewal Fees

Two Year License Renewal Fee:

Postmarked on or before date current license expires: **\$106.00**

Two Year License Late Renewal Penalty Fee:

Postmarked 1 to 90 days after expiration date: **\$131.00**

Postmarked 91 to 365 days after expiration date: **\$156.00**

Additional fee for supervisor renewal:

Two year renewal fee: **\$100.00**

1. Within the last 24 months have you (1) received deferred adjudication or been charged or convicted of a crime other than a minor misdemeanor traffic offense, (2) been charged or found guilty of unprofessional conduct in an administrative law or civil court, or (3) settled any such charges or (4) had any authorization privilege to practice in any setting denied, suspended or revoked? Yes No

If you checked **yes**, a letter of explanation is required and any other supporting documentation you feel is necessary for the Board to render a decision. Discovery of criminal conviction information not disclosed may result in denial of your license and disclosure of discovered information to other licensing boards.

Number of CEUs in ethics? _____

2. Total CEUs completed since your last renewal? _____

Jurisprudence Exam? _____

3. Please note home and business address and phone numbers: Please check home address as Private if you do not want it listed on the Roster.

Home
(Private__)

Street _____
City, State, _____
Zip _____
Phone _____

Business
Name

Street _____
City, State, _____
Zip _____
Phone _____

Return the renewal form with fee to:

Texas State Board of Examiners of Professional Counselors
PO Box 12197
Capital Station
Austin, TX 78711-2197

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.state.tx.us/> for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 552.023, 559.003 and 559.004)

