

**COUNCIL ON SEX OFFENDER TREATMENT**  
Texas Department of State Health Services  
Mail Code 1982  
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Phone (512) 834-6628 Fax (512) 834-6677

Liles Arnold, LSOTP, Chairperson  
Aaron Pierce, LSOTP, Ronnie Fanning, Joseph R. Gutheinz, Jr.,  
Holly A. Miller, LSOTP, Terri L. Bauer, LSOTP  
Louis Gonzales, III

**Council on Sex Offender Treatment**

Saturday, March 3rd, 2012, at 1pm

Hilton Hotel  
5400 Seawall Blvd,  
Galveston, TX 77551

**MINUTES**

**Board Members Present**

F. Liles Arnold, Chairperson  
Aaron P. Pierce  
Ronnie Fanning  
Terri Bauer  
Joseph R Gutheinz, Jr.  
Louis Gonzales  
Holly Miller

**Board Members Absent**

None

**DSHS Staff Present**

C. David Richards  
Crystal Beard  
Cindy Bourland  
Olivia Walker

**Public Guests Present**

Barbara Hampton  
Shelley Graham  
Sona Nast  
Dale Roussin  
Thomas Jones

**Agenda item 1** was call to order at 1:01 p.m.

**Agenda item 2** was introduction of Members, Guests, and Staff.

**Agenda item 3** was approval of September 23, 2011 meeting minutes; motion was made to accept minutes; motion was passed.

**Agenda item 4** was Public Comment addressed risk levels and juveniles.

**Agenda item 5** was Discussion and Possible Action regarding revisions to the Council on Sex Offender Treatment's website. No action.

**Agenda item 6** was Discussion and Possible Action regarding the Council's Sex Offender Deregistration Program, Texas Code of Criminal Procedure, Art. 62.401 et seq.. No action.

**Agenda item 7** was Discussion regarding the Inter Agency Advisory Committee's Report. None.

**Agenda item 8** was Discussion and Possible Action regarding the Ethics Committee Report. No action.

**Agenda item 9** was Swift Solutions' Report and Update regarding the Texas Council on Sex Offender Treatment Conference. No action.

**Agenda item 10** was Executive Director's Report and Update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. No action.

**Agenda item 11** was Board Chair Report and Update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. No action.

**Agenda item 12** was Management Report and Update from the DSHS Professional Licensing and Certification Unit, on organization and staffing issues, program costs and revenue, legislative and media contact and general information regarding the routine functioning of the unit as it relates to the business of the Council on Sex Offender Treatment. No action.

**Agenda item 13** was Discussion of future meeting dates scheduled for June.

**Agenda item 14** was Adjournment of meeting at 3:32 p.m.

\*\*\*\* Minutes Approved and Signed on June 8th, 2012\*\*\*\*

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F. Liles Arnold, Chair

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Crystal Beard, Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

The Council may go into executive session on any agenda item as authorized by the Government Code, Chapter 551.

Agenda items may be taken in any order at the discretion of the chair. An individual who wishes to speak on an issue that falls under the Council's jurisdiction may be heard during the Public Comment agenda item.

The Chair may establish and announce limitations on speakers, including time limits and when speakers may address the Council. The limitations, if any, may vary from meeting to meeting.

For additional information, contact Crystal Beard, Executive Director, at (512) 834-6628, fax (512) 834-6677, or email: [CSOT@dshs.state.tx.us](mailto:CSOT@dshs.state.tx.us). For ADA assistance, please contact DSHS Office of Civil Rights, (512) 458-7627, toll free (888) 388-6332, or TDD (877) 432-7232, at least four days prior to the meeting.