



**REGULATORY LICENSING UNIT
TRANSFER / RECEIVING STATION
INITIAL/ RENEWAL/AMENDED LICENSE APPLICATION
(Health and Safety Code, Chapter 435)**

Return the completed application and **non-refundable fee** to:
Texas Department of State Health Services
RLU- Food & Drug Licensing, MC-2003
PO Box 149347, Austin, Texas 78714-9347
For Assistance call (512) 834-6727

| |
|--|
| M&D Transfer/Receiving 2005 |
| Budget ZZ107 – 114 |
| PERMIT # _____ |

(MA) (PL)

Name Under Which Business is Conducted (DBA): _____
 Physical Address to be Licensed: _____

 City County Zip Code
 Telephone Number at Location Address: (_____) _____

For: New and/or Amended: Application and fee must be received prior to an inspection. Please allow 4 to 6 weeks processing time.

Check only one below: **FEE DUE**

New License Only: (Includes a new facility, ownership change and legal entity change)

- A. Start Date of Regulated Activity within : September 1 thru February 28\29 **\$800.00**
 B. Start Date of Regulated Activity within: March 1 thru August 31 **\$600.00**

Amend License Only:

- A. Amend License Fee (For change of dba name and location change only)..... **\$400.00**

Renewal Only: A late fee of \$100.00 will be assessed if payment is not received on or before August 31.

If renewing your permit check here: **Renewal Fee Due..... \$824.00**

OPERATION PERFORMED AT THE FACILITY LISTED ABOVE: (Check all that apply)

- RECEIVING STATION – Any place, premise or establishment where raw milk is received, collected, handled, stored, or cooled and prepared for further transporting.
 MILK TANK TRUCK CLEANING FACILITY – Any place, premise, or establishment, separate from a milk plant, receiving or transfer station, where a milk tank truck is cleaned and sanitized.
 TRANSFER STATION – Any place, premise or establishment where milk or milk products are transferred directly from one milk tank truck to another.
 UNLOADING STATION – Any receiving station, transfer station, or milk processing plant where milk or milk products are unloaded from milk tank trucks.

VERIFICATION: I swear or affirm that all information in this application is true and correct. I further certify by signature hereon that I am authorized to execute this document on behalf of the corporation, I am not currently delinquent in the payment of any corporation franchise taxes owed the State of Texas under Chapter 171, Tax Code, nor am I delinquent in the payment of any child support owed under Chapter 232, Family Code. I further certify that I have read and understood Chapter 435 of the Health & Safety Code, and the applicable provisions of 25 TAC, Chapter 217, and agree to abide by them.

Signature _____ Date _____
 OWNER
 PARTNER
 PRESIDENT
 CORPORATE DESIGNEE / AGENT
 Printed Name & Title _____

PURPOSE OF THIS APPLICATION: Mark appropriate box to indicate purpose of application, and/or any change in status of firm.

New - Estimated Start Date of Regulated Activity: _____

Change of Ownership (Including legal entity) [previous owner: _____ Effective Date: _____

NOTE: Change of ownership (including change of legal entity) requires submission of a new application and fee as listed on Page 1.

Amended - Change of Location [previous location: _____] }
 Change of Name [previous name: _____] } Enter the date the change
 Other: _____ } Date: _____

Any minor amendment including change of dba name or change in the location of a licensed place of business requires submission of a new application and fee as listed on Page 1. The current expiration date remains in effect.

Renewal - **Failure to submit the renewal fee before the expiration date will result in a delinquency fee for each location and must be remitted before the license or permit will be issued.**

Notice that firm is out of business. Date: _____

Sign and date. Return for deletion from our records.

WEBSITE/ INTERNET ADDRESS: http://www. _____

BILLING INFORMATION (BL)

(The license and courtesy renewal notice will be sent to the following billing address)

Billing Name: _____

Billing Address: _____

City, State, Zip code: _____

Name of Application Preparer (Contact Person): _____

Telephone Number of Application Preparer (Contact Person): _____

Fax Number of Application Preparer (Contact Person): _____

E-mail Address of Application Preparer: _____

PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. You may visit our website listed below for more information on the Privacy Notification (Reference: Government Code, Section 522.021, 522.023 and 559.004).

ALL THREE PAGES OF THE APPLICATION FORM MUST BE COMPLETED BEFORE A LICENSE / PERMIT WILL BE ISSUED. Please allow 4-6 weeks for processing.

Visit our website at: www.dshs.state.tx.us/fdlicense

Please address **correspondence only** to:
Texas Department of State Health Services
RLU, Food and Drug Licensing Group, MC 2835
PO Box 149347
Austin, Texas 78714-9347

