



Memorandum

TO: Regional Directors, Public Health Regions
Regional Immunization Program Managers, Health Service Regions,
Local Health Department Managers

FROM: Karen Hess, Manager 
Vaccine Services Group

THRU: Jack C. Sims, Manager  FOR JACK SIMS
Immunization Branch

DATE: August 30, 2010

SUBJECT: Texas Vaccines for Children Program: Electronic Vaccine Inventory (EVI)
Online Training

Regional and local health departments are encouraged to share the following message with all clinics enrolled in the Texas Vaccines for Children (TVFC) and Adult Safety Net programs.

Beginning September 1, 2010, TVFC and Adult Safety Net providers will begin to use the Electronic Vaccine Inventory (EVI) system to place regularly scheduled vaccine orders online. Online training on EVI is now available and can be accessed from the Choice website located at www.immunizetexas.com. Scroll down and click on "Providers", then click on the Vaccine Choice icon; under "Training" choose "Vaccine Choice Provider Online Training". All provider staff responsible for TVFC vaccine reporting and ordering should take this training prior to using the EVI system. The training offers step by step instruction on the features that are currently available. These include direction on how to:

- update provider information such as address, hours of operation, and contact information;
- enter current inventory, and
- place vaccine orders

If you have signed the Provider Choice Agreement, a user name (PIN) and password (to be assigned) will be emailed on or by September 1, along with a link to access the site. If you have not signed the Provider Choice Agreement, you will not receive this information.

Submission of Temperature Recording Forms (C-105) and Biological Report Forms (C-33) will continue to be faxed or mailed to your local health department or health service region (LHD/HSR). These forms must be received and approved prior to releasing a vaccine order.

If you have questions, please contact your LHD/HSR or the toll free Customer Service Call Center at 1-888-777-5320.