



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

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TO: Texas Vaccines For Children (TVFC) Providers

FROM: Saroj Rai, Ph.D. 
Immunization Branch Manager

DATE: September 30, 2013

SUBJECT: Influenza Second Round Pre-Book

Texas Vaccines for Children (TVFC) providers may begin placing second round orders for the 2013-2014 influenza season on October 2, 2013. This memo details the online ordering process. Please keep in mind that the order you place now is your actual second round influenza order. The deadline for placing an order is **October 14th at 4 PM.**

TVFC enrolled primary care providers are required to offer all ACIP-recommended vaccines for the populations they serve, including influenza. Offering annual flu vaccines ensures patients' protection against the disease and supports and maintains the ongoing relationship between the patient and medical home. The Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) recommends annual flu vaccination for all individuals six months of age and up.

Providers may request preferred influenza product brands and formulations. These requests will be honored to the extent possible; however, choice is limited to products and funding allocated to TVFC by the CDC. Orders may be filled in their entirety or in partial shipments.

Both trivalent and quadrivalent influenza vaccines will be offered in this second round. The quadrivalent vaccines will protect against four strains of influenza: two A-strains and two B-strains. The remaining vaccines are trivalent and will contain the same two A-strains as the quadrivalent and one of the B- strains.

2013-2014 Electronic Influenza Order Process:

Prior to **October 14th at 4 PM:**

Log on to the Influenza Order Website at: <http://secondroundflu.questionpro.com>.

1. Choose your region from the drop down list. Note: Your region is the first two numbers of your TVFC Provider Identification Number (PIN). City of Houston is listed as COH 25 and San Antonio Metro is listed as SAMHD 00. If you do not know your TVFC PIN, please contact your Local Health Department (LHD) or Health Service Region (HSR) TVFC representative.
2. When the second drop down list appears, select your clinic and PIN. If you do not see your PIN in the list, select "Do not see my PIN" from the top and then enter your 6-digit TVFC PIN in the blank provided, using the leading 0 (zero) if applicable.
3. Enter contact information as indicated.

4. Influenza vaccines are listed by applicable age categories. Enter the number of doses of each influenza product you would like to order. This order should be based on reliable information such as client numbers, the number of doses administered in previous seasons, next year's influenza clinic plans, etc.
5. Enter number of doses in increments of ten (10). Do not enter number of vials.
6. The light bulb symbol next to a vaccine type will provide additional information relating to that specific vaccine.
7. Enter the full name of the person completing the form. It must be a person listed on the clinic's enrollment form, but does not have to be the actual enrolled signing provider.
8. Read the authorizing section and click on the "I agree" buttons if you agree.
9. To submit your order request for the 2013-14 influenza season, click on the "Submit Order Form" button at the bottom of the order. A confirmation page will appear; please print for your records.

Note: If you need to change your order after it has been submitted, you must start over and enter an entirely new order. Your latest dated order submission will be considered your final order.

The deadline to submit an order is **October 14th at 4 PM**. Orders received later than this date may not be filled with product choice or doses requested.

Online submission of influenza orders is preferred; however, if a provider site does not have access to the web to place the order, a physical order form may be used. Please contact the DSHS HSR or LHD where you submit your routine TVFC orders to obtain a physical form.

The 2013-14 Influenza Vaccine Information Statements (VIS) continue to be available for order. By federal law, an appropriate VIS must be given to all patients, or their parent or legal representative when receiving an influenza vaccine. VIS forms will not be included with influenza vaccines. To order Influenza VIS forms free of charge, please visit www.immunizetexas.com. VIS forms may be obtained by clicking on the Reference Center on the left side of the page, click the link for "Literature & Forms."

If you have questions or concerns regarding ordering immunization literature or forms, please call 1-(800)-252-9152.

If you have questions, please contact your DSHS Health Service Region or TVFC Regional Consultant. The Regional Consultant contact information is included below.

Health Service Region	Consultant	Phone	Email
Region 1, 4/5 North and 7	Joshua Hay	(512) 776-6496	Joshua.Hay@dshs.texas.gov
Region 6/5 South, 9, and 25 (City of Houston)	Shyla Delp	(512) 776-6333	Shyla.Delp@dshs.texas.gov
Region 8, 11, and 00 (City of San Antonio)	Alma Chavez	(956) 421-5554	Alma.Chavez@dshs.texas.gov
Region 2, 3, and 10	Shirley Rocha	(512) 776-3417	Shirley.Rocha@dshs.texas.gov