



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.  
COMMISSIONER

P.O. Box 149347  
Austin, Texas 78714-9347  
1-888-963-7111  
TTY: 1-800-735-2989  
[www.dshs.state.tx.us](http://www.dshs.state.tx.us)

**TO:** Texas Vaccines for Children (TVFC) Providers

**FROM:** Saroj Rai, Ph.D.   
Immunization Branch Manager

**DATE:** January 31, 2014

**SUBJECT:** Texas Vaccines for Children Program: 2014 Annual Re-Enrollment

---

The Centers for Disease Control and Prevention (CDC) require that all immunization programs across the nation use the attached Re-Enrollment Form and Provider Profile Form beginning with the 2014 VFC Re-Enrollment. **Please complete and return the attached forms to your Responsible Entity (LHD or HSR) no later than Monday, March 31, 2014.**

Please note the following changes to the TVFC Re-Enrollment form:

- VFC Vaccine Coordinator
  - Primary Vaccine Coordinator must match the Electronic Vaccine Inventory (EVI) Primary Contact
  - The Back-Up Coordinator must be listed
  - 2014 Annual Training must be completed and certificates attached to the re-enrollment form, for each Coordinator
- New/Updated Program Requirements
  - Submit revised provider profile numbers
  - Defines Federally Vaccine-eligible Children and State Vaccine-eligible Children
  - Requirements for vaccine management
  - Defines Fraud and Abuse
  - Participation in site visits, unannounced visits, and education visits
  - Deputized sites requirements for underinsured patients
  - Specialty sites requirements for VFC patients

### **Section of Great Importance**

#### **Provider Profile Form, Provider Population Section (page 8)**

Effective October 1, 2013, the CDC changed how providers may order and store VFC-funded vaccines. TVFC began processing orders with vaccine funding splits and separating the number of doses of VFC and non-VFC funded vaccines in each provider order. These splits were based on the historical Provider Profile data TVFC had on file for your clinic. The profile numbers indicate the number of children you serve in each

age cohort. It is imperative that each child be counted only once for immunization services regardless of the number of visits. Accurate counts are critical.

Special attention should be paid to recording of Underinsured children served:

- Children served at a Federally Qualified Health Center (FQHC), Rural Health Center (RHC), or Deputized Facility are Federal vaccine eligible and must be counted in the **VFC** Vaccine Eligibility Category.
- Children served at non-FQHC, non-RHC, or non-Deputized facilities are 317 or State vaccine eligible and must be counted in the **Non-VFC** Vaccine Eligibility Category.

### **Adult Safety Net (ASN) Providers**

**The ASN program requires annual re-enrollment in conjunction with the VFC re-enrollment process. All ASN providers must complete the ASN Re-Enrollment form in conjunction with the TVFC Re-Enrollment.**

Please note that a typewriter-enabled TVFC Re-Enrollment Form and ASN Re-Enrollment Form is available on our website, allowing each clinic site to enter their information, print and have the Medical Director sign the form or forms if enrolled in the ASN.

- TVFC Re-Enrollment <http://www.dshs.state.tx.us/immunize/forms/6-102.pdf> .
- ASN Re-Enrollment <http://www.dshs.state.tx.us/immunize/ASN/11-14143.doc>

**Please return the completed forms and the 2014 annual training certificates to your Responsible Entity (LHD or HSR) no later than Monday, March 31, 2014.**

If you have questions, please contact your DSHS Health Service Region or TVFC Regional Consultant. The Regional Consultant contact information is included below.

<b>Health Service Region</b>	<b>Consultant</b>	<b>Phone</b>	<b>Email</b>
Region 1, 4/5N, 6/5S, and 7	Joshua Hay	(512) 776-6496	<a href="mailto:Joshua.Hay@dshs.texas.gov">Joshua.Hay@dshs.texas.gov</a>
Region 8, 11, 25 (City of Houston), and 00 (City of San Antonio)	Alma Chavez	(956) 421-5554	<a href="mailto:Alma.Chavez@dshs.texas.gov">Alma.Chavez@dshs.texas.gov</a>
Region 2, 3, 9, and 10	Shirley Rocha	(512) 776-3417	<a href="mailto:Shirley.Rocha@dshs.texas.gov">Shirley.Rocha@dshs.texas.gov</a>