

## How to Login-Change Password

Step #	Execution Procedure or Input	Expected Result or Output
1	Go to the sign in page (URL on ITEAMS website)	System should present the log on screen. See screen on page 2.
2	If you want to change password Click on 'change password' If you do not want to change password skip to step 7	System should present the change password screen. See screen on page 3
3	Enter your user name and old password.	System should allow you to enter your user name and password.
4	Type a new password (8 characters, 1 special character, 1 number, 1 upper case letter). Re-type the new password to confirm the password.	System should displays an error in red while once you start to type the confirm password. Ignore the 'no match' in red.
5	Click the 'change password' button	System should confirm the password change or should display an error if the passwords do not match. Pop-up that states your password has changed.
6	Select the 'return to sign-in' button	System should display the log-on screen.
7	Enter your user name and new password then click ok.	System should allow you to log into the web portal. 'Hello UserID' should display in the upper right hand side of screen.
8	Log out of Web Portal account.	System should allow you to log out of WEB PORTAL.

Sign in screen.

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**Sign In**  

You are not signed-in.

**SIGN IN**

Welcome to Dev/Test. This is not Production.

Enter your user name and password to sign in.

**User Name:**

**Password:**

**OK** **Cancel**

**Change Password**

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Change Password Screen

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[Sign Out](#)  

Hello pscyr

<b>User Name</b>	<input type="text" value="pscyru"/>
<b>Old Password</b>	<input type="password"/>
<b>New Password</b>	<input type="password"/>
<b>Confirm Password</b>	<input type="password"/>

[Return to Sign In](#) [Change Password](#)

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[Dev/Test](#)