

## How to populate your initial inventory

Step #	Execution Procedure or Input	Expected Result or Output
1	Click on <b>Receiving</b> tab.	System should bring up a blank Provider Order Detail Receiving 'add a line' screen with a drop down box next to Order. Order should be specific to your program. See screen at end of test.
2	Click on <b>Add Line</b> at the bottom right hand side of the screen.	System should refresh and open a secondary blank screen showing the following fields: Item ID, Lot, Expiration Date, Quantity, Unit Cost (if Zoonosis) and Received By.
3	Click on the Cancel button	Verify you can cancel out of the Add a Line Screen.
4	Click on drop down link to the right of <b>Item ID</b> text field.	System should display a list of items specific to your program.
5	Choose any of the items displayed.	Drop down list should disappear and Item ID field be populated with the specific item chosen.
6	Populate the following fields: <b>Lot, Expiration Date, Quantity, and Unit Cost (if Zoonosis) and Received By.</b>	System should allow you to populate the blank fields.
7	Capture a screen shot of the completed screen.	Save for comparison to inventory report.
8	Click <b>Save</b> .	System should refresh and return you to a blank Provider Order Detail Receiving screen.
9	Repeat steps 8-10 to populate initial inventory.	System should continue to add inventory to site.
10	Hover over the <b>Reports</b> tab and click on <b>Inventory Report</b> .	Report should show the item id, item description, lot, expiration, Quantity of items entered in step 10 and *** under to alert expiration in less than 90 days.
11	Compare <b>Inventory Report</b> to screen shot from step 7.	Items should match

Provider Order Detail Receiving

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Customer: Northeast Texas Public HD - LHD

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**PROVIDER ORDER DETAIL RECEIVING**

Order Number

Tracking Number

Order Date

TOP LEVEL1

Accept	Item Description	Item ID	Requested Quantity	Ship Date	Inner Qty1	UOM1	Lot	Expiration Date	Received Quantity	Tracking Number
<input type="checkbox"/>										

BOTTOM LEVEL

Received By

Selecting an item

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Program: Tuberculosis Elimination Program - Customer: DSHS - HSR02sub Vernon

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Item ID	** Please Select **
Lot	** Please Select **
Expiration Date	00703904003TB - AMIKACIN VL 1GM 4ML/10
Quantity	00085173301TB - AVELOX TAB 400MG 30
Received By	59762306002TB - AZITHROMYCIN 250MG 30
<input type="button" value="Save"/>	<input type="button" value="Cancel"/>

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Dev/Test

00703904003TB - AMIKACIN VL 1GM 4ML/10
00085173301TB - AVELOX TAB 400MG 30
59762306002TB - AZITHROMYCIN 250MG 30
17478008050TB - CAPASTAT SULF VIAL 1GM 10ML
50419077301TB - CIPRO ORAL SUS 10% 100ML
55111012701TB - CIPROFLOXACIN TAB 500MG 100
55111012850TB - CIPROFLOXACIN TAB 750MG 50
00093715806TB - CLARITHROMYCIN TAB 500MG 60
61748001101TB - ETHAMBUTOL TAB 100MG 100
61748001401TB - ETHAMBUTOL TAB 400MG 100
61748001410TB - ETHAMBUTOL TAB 400MG 1000
30395266116TB - HUM SIMPLE SYRUP N.F. 16OZ
61748001760TB - ISONARIF CAP 150/300MG 60
61748001310TB - ISONIAZID 300MG 1000
46287000901TB - ISONIAZID SYRP 50MG/5ML 16OZ
00185435101TB - ISONIAZID TAB 100MG 100
00143126110TB - ISONIAZID TAB 300MG 1000
00185435030TB - ISONIAZID TAB 300MG 30
00555007101TB - ISONIAZID TAB 300MG 30
50458017001TB - LEVAQUIN ORAL SOL 25MG/ML 16OZ
50383028616TB - LEVOFLOXACIN O/SOL 25MG/M 480ML
00378121589TB - LEVOFLOXACIN TAB 250MG 50
50458092050TB - LEVOFLOXACIN TAB 250MG 50
50458092550TB - LEVOFLOXACIN TAB 500MG 50
63862053750TB - LEVOFLOXACIN TAB 500MG 50
50458093020TB - LEVOFLOXACIN TAB 750MG 20
63862053820TB - LEVOFLOXACIN TAB 750MG 20
00009513502TB - LINEZOLID - ZYVOX TAB 600MG 20
55111016201TB - OFLOXACIN TAB 400MG 100