

**Texas State Board of Examiners of Marriage and Family Therapists**

***Board Meeting***

**Saturday, July 16, 2011 at 9:30 am  
Department of State Health Services**

**8407 Wall Street, Suite N-102**

**Austin, TX 78754**

**Minutes**

**Board Members Present:**

Michael Miller, Public Member  
Rick Bruhn, Professional Member  
George Francis, Public Member  
Beverly Womack, Professional Member  
Joe Ann Clack, Public Member  
Sean Stokes, Professional Member  
Sandra DeSobe, Professional Member  
Michael Puhl, Public Member

**Staff Present:**

Carol Miller  
Georgia Norman  
Dan Meador  
Cindy Bourland

**Agenda Item 1** was to call the meeting to order at 9:43 am by Ms. DeSobe, chair.

**Agenda Item 2** was the approval of the minutes of the April 2011 meeting. A motion was made by Mr. Puhl to approve the minutes. The motion was seconded and passed.

**Agenda Item 3** was the discussion regarding reports from the following board committees:

Ms. Clack gave the Ethics Committee report. The committee reviewed 8 cases, of which 5 cases were closed and 3 cases were proposed for disciplinary action. The committee also discussed LPC board complaint policy and form regarding certain adjudicated court cases, forensic rules, Conditional Letters of Agreement, rule changes related to definition of client to include the family system and/or former clients, as well as requirements to maintain professional boundaries and avoid dual relationships with those clients with whom the therapeutic relationship has been terminated, rule changes related to separation of conduct related to professional boundaries and conduct related to dual relationships, rule changes related to Guidelines for Professional Therapeutic Services and Code of Ethics, especially as compared to LPC and Social Work and the four year rule review. A motion was made by Dr. Bruhn to approve the report. The motion was seconded and passed.

Ms. Womack gave the Licensing Standards Committee report. The committee reviewed 8 cases, of which 1 case was approved, 1 case was tabled and 6 cases were denied. The committee also discussed the clarification requested by Marvarene Oliver, Ed.D, LPC, LMFT, related to academic faculty and staff's responsibilities under TSBEMFT related to supervision of Marriage and Family Therapy students and the four year rule review. A motion was made by Mr. Francis to approve the report. The motion was seconded and passed.

Mr. Puhl gave the Rules Committee report. The committee discussed rule changes and implementation related to the four year rule review. A motion was made by Mr. Miller to approve the report. The motion was seconded and passed.

Ms. Womack gave the Professional Development Committee report. The committee discussed the continuing education provider audits, the jurisprudence examination, the informational mail-out and the four year rule review. A motion was made by Mr. Miller to approve the report. The motion was seconded and passed.

**Agenda Item 4** was the discussion regarding the Order for Final Action for Jackalyn Rainosek. A motion was made by Mr. Puhl to approve the order. The motion was seconded and passed.

**Agenda Item 5** was the discussion regarding the election of a Vice Chair of the board. A motion was made by Ms. Womack to nominate Ms. Smothermon. The motion was seconded and passed.

**Agenda Item 6** was the discussion regarding rule changes and the implementation of the four year rule review.

**Agenda Item 7** was the update by attorney on TMA v. TSBEMFT lawsuit. No action taken.

**Agenda Item 8** was the update related to AMFTRB/PES examination contract negotiations. Ms. Miler gave the update.

**Agenda Item 9** was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Ms. DeSobe gave the report.

**Agenda Item 10** was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

**Agenda Item 11** was the management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

**Agenda Item 12** was the discussion regarding future priorities and activities of the board.

**Agenda Item 13** was to schedule the next meeting(s). The next meeting will be October 14, 2011.

**Agenda Item 14** was public comment. Ms. Elder addressed the board.

**Agenda Item 15** was adjournment. The meeting adjourned at 11:20 am.