



## TEXAS DEPARTMENT OF STATE HEALTH SERVICES

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August 23, 2013

To Executive Directors, Local Mental Health Authorities

From: Rod Swan, Manager  
Mental Health Contracts Management Unit

Re: Fiscal Year (FY) 2014 Department of State Health Services (DSHS) Local Mental Health Authority (LMHA) Performance Contract

The purpose of this notification is to provide Local Mental Health Authorities with a status update on the FY14 LMHA Performance Contract. Please refer to the attachment for detailed information regarding:

- Service Targets Summary,
- Final FY 2014 Service Targets
- Outcome Measures, and
- Ten Percent Withhold and Payment Methodology.

### ***Status Update on Development and Execution***

The development of the Performance Contract is a highly collaborative process requiring input from many internal and external stakeholders. As in the past, the Texas Council Contracts Committee, in coordination with the Texas Council leadership, has provided valuable feedback on the Performance Contract via formal written recommendations and comments on proposed draft contractual requirements. Increased appropriations related to numerous mandates from the 83<sup>rd</sup> Legislative Session prompted an unprecedented volume of programs and initiatives that required negotiations regarding contractual requirements. DSHS has finalized the initial FY14 Performance Contract and attachments, but anticipates future amendments and new mental health contracts in FY14 to address additional legislative mandates.

The DSHS Client Services Contracting Unit (CSCU) is responsible for facilitating execution of DSHS contracts. Following final DSHS approvals of the Performance Contract, CSCU will email contracts to the LMHAs. In an effort to expedite Performance Contract execution and payment, CSCU will accept emailed portable document format (pdf) or faxed Performance Contracts signature pages. These will be used to initiate execution while LMHAs mail paper copies of the Performance Contract with original signatures to DSHS. Please review the submission details provided by CSCU in the email which will contain the FY14 Performance Contract. DSHS will process payments to the LMHAs immediately following contract execution.

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### ***Conference Call***

The scope of legislative activity has required many decisions to be made in a compressed time frame, and DSHS recognizes that LMHAs may have questions. However, it has been necessary to finalize the initial FY14 Performance Contract to ensure timely payment to the LMHAs. DSHS has scheduled a conference call for **Wednesday, August 28 2013 at 11-12** to answer questions related to the issues identified in this notification. The intent of the call is to clarify DSHS expectations and answer questions related to the newly established contractual requirements. Instructions to participate in the call are as follows:

1. Dial the Moderator's Access Number: 1-877-820-7831
2. Enter the Participant Passcode: 934522#