



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

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Broadcast MSG 0704

September 5, 2013

To: Executive Directors, Clinical Directors, IT Directors/Managers, and
Local CMBHS Security Administrators and Backups, Local Mental
Health Authorities (LMHAs)
NorthSTAR Specialty Provider Networks (SPNs)
ValueOptions

From: Thomas Best, Deputy Assistant Commissioner, Mental Health and Substance Abuse
Services Division *TB*

**Re: Clinical Management for Behavioral Health Services (CMBHS) Data Migration
Beginning this Weekend (9/6/13-9/10/13) and Continuing 9/13/13-9/15/13**

All dates refer to Calendar Year 2013.

DSHS will begin migrating client profile and diagnosis data from CARE to CMBHS beginning Friday, September 6, 2013. The CMBHS web interface will be disabled for all users, including substance abuse services, at 6:00 p.m. on Friday, September 6th. Service should be restored by 8:00 a.m. on Tuesday, September 10th. An email will be sent to all local CMBHS Security Administrators and Backups notifying them when the first phase of migration is complete.

Texas Recommended Assessment Guidelines (TRAG) based-assessment data will be migrated in read-only versions next weekend (September 13th through 15th), with service restoration expected by 8:00 a.m. Monday, September 16th.

All TRAG-based uniform assessments and all corrections to TRAG-based assessments must be **entered into or received** (if batched) by CARE **no later than 6:00 p.m., September 6th**. TRAG-based assessments received by CARE **after 6:00 p.m., September 6th will not** be processed.

Beginning Tuesday, September 10th:

For LMHAs using the CMBHS web interface (CMBHS Online)

LMHAs will be able to look up and update existing clients and their diagnoses and use the regular Adult Needs and Strengths Assessment (ANSA) and the Child and Adolescent Needs and Strengths (CANS) assessments to determine a level of care. LMHAs should ensure they retain a paper record of the entire uniform assessment until it may be permanently entered into CMBHS by the LMHA after the assessment data migration is completed. This record may be generated either by noting data on a paper copy of the entire uniform assessment or by printing entered data from the CMBHS Online assessment screens using the web browser's print function.

If a LMHA has a new client, they may create a new client profile and diagnosis and conduct a CANS or ANSA based uniform assessment. LMHAs should ensure they retain a paper record of the entire uniform assessment until it may be permanently entered into CMBHS by the LMHA after the assessment data migration is completed. This record may be generated either by noting data on a paper copy of the entire uniform assessment or by printing entered data from the CMBHS Online assessment screens using the web browser's print function.

LMHAs should follow the guidance for data submission communicated in Broadcast Message 0703, available at <https://cmbhslst.dshs.state.tx.us/cmbhs/Documents/Broadcast%20Messages/>.

For NorthSTAR SPNs using CMBHS Online

NorthSTAR SPNs will be able to look up and update existing client profiles, their diagnoses, financial eligibility, financial eligibility supporting documentation, and use the regular Adult Needs and Strengths Assessment (ANSA) and the Child and Adolescent Needs and Strengths (CANS) assessments to determine a level of care. SPNs should ensure they retain a paper record of the entire uniform assessment until it may be permanently entered into CMBHS by the SPN after the assessment data migration is completed. This record may be generated either by noting data on a paper copy of the entire uniform assessment or by printing entered data from the CMBHS Online assessment screens using the web browser's print function.

If a SPN has a new client, they may create a new client profile, diagnosis, financial eligibility, financial eligibility supporting documentation, and conduct a CANS or ANSA based assessment in CMBHS Online. CANS or ANSA assessment data will NOT be saved in CMBHS. SPNs should ensure they retain a paper record of the entire uniform assessment until it may be permanently entered into CMBHS by the SPN after the assessment data migration is completed. This record may be generated either by noting data on a paper copy of the entire uniform assessment or by printing entered data from the CMBHS Online assessment screens using the web browser's print function.

NorthSTAR SPNs should follow the data submission guidance provided by ValueOptions.

For all Providers

One planned system function, county of residence synchronization, will continue to be delayed. CARE County of Residence-CMBHS will be out of sync with CARE when a non-NorthSTAR client moves to a different county and the address change is done in CARE online. CARE will be out of sync with CMBHS when a non-NorthSTAR client moves to a different county and the address change is done in CMBHS online. Until DSHS releases a patch, authorized providers should make county of residence changes in CARE.

Questions about data exchange should be directed to cmbhs.dataexchange@dshs.state.tx.us.

For CMBHS navigation training or for other help on CMBHS, please contact the CMBHS helpline at 1-866-806-7806.