August 12, 2016

To: Executive Directors, Texas Council of Community Centers  
Executive Directors, Local Mental Health Authorities  
Executive Director, Disability Rights Texas

From: Trina Ita, Director Program Services Section II  
Mental Health and Substance Abuse Division

Re: 25 Texas Administrative Code, Part I, Chapter 412, Subchapter C, relating to Charges for Community Services

The Department of State Health Services (DSHS) is distributing this communication to clarify content captured in 25 Texas Administrative Code (TAC), Part I, Chapter 412, Subchapter C, relating to Charges for Community Services.

A Frequently Asked Questions (FAQ) document has been developed in relation to the rule and is attached to this broadcast message for review. Additional documents that are attached to this broadcast message include the following:

- a fact sheet and brochure regarding charges for mental health services that can be provided to individuals admitted to Local Mental Health Authorities; and,
- a flowchart depicting billing procedures when processing 3rd party insurance and Medicare Health Maintenance Organizations

These documents may also be located at the following website for DSHS Mental Health Consumer and Substance Abuse Client Rights services: https://www.dshs.texas.gov/mhssa-rights/

A webinar presentation will be co-hosted by the Texas Council of Community Centers, Betty Hardwick Centers, Disability Rights Texas, and DSHS regarding charges for community services. This presentation will be held August 16, 2016 from 10:00 a.m. – 11:00 a.m. The webinar may be accessed via the following route: https://attendee.gotowebinar.com/register/3455278338859204355

Contact Avril Hunter with questions or concerns by email at avril.hunter@dshs.state.tx.us or by phone at 512-206-5758. Note: As of September 1, 2016, the email address will change to reflect the following: avril.hunter@hhsc.state.tx.us

C.H.