



TEXAS HEALTH AND HUMAN SERVICES COMMISSION

CHARLES SMITH
EXECUTIVE COMMISSIONER

Broadcast MSG #271

Friday, October 21, 2016

To: Local Mental Health Authorities (LMHAs)
Executive Directors
Children's Mental Health Directors
Behavioral Health Directors
North Texas Behavioral Health Authority
Value Options
YES Comprehensive Waiver Providers

From: Trina Ita, Director, 
Medical and Social Services Division, Behavioral Health Services Section

Re: Provider Appeal Request for DFPS Investigation Finding

Purpose:

Adult Protective Services (APS) Provider Investigations investigates Youth Empowerment Services (YES) waiver providers. The Department of Family and Protective Services (DFPS) has provided guidance on the provider appeal request process for DFPS investigation findings.

Effective September 1, 2016, providers must use DFPS Form 2324, "First Level Appeal of a Provider Investigation Finding" to request an appeal from DFPS. If a provider disagrees with the decision of the first appeal, the provider may further appeal using DFPS Form 2349, "Second Level Appeal of a Provider Investigation."

Appeal requests must be sent by email at APS_Provider_Appeals@dfps.state.tx.us or mailed to:

APS Provider Appeals
Adult Protective Services Division
Department of Family and Protective Services
P.O. Box 149030, E-561
Austin, Texas, 78714-9030

If there are any questions regarding this broadcast, please contact Jennifer Martinez at JenniferM.Martinez@hhsc.state.tx.us; or (512) 838-4358.