



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

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TEXAS MIDWIFERY BOARD SUPERVISING MIDWIFE/APPRENTICE COMPLAINT DISCLOSURE

<http://www.dshs.state.tx.us/midwife>

Information about the Texas Midwifery Board and associated committees can be obtained from the listed website. You are encouraged to familiarize yourself with this website. Things that are posted on the website include meeting dates, meeting minutes, midwife rosters, board member's names, midwifery rules and policies, forms and instructions regarding the complaint process. Two other areas of interest include a link to the application process for licensure and a link to Enforcement actions.

Supervising Midwife: _____ Date: _____

Apprentice: _____ Date: _____

As a supervising midwife, it is my responsibility to disclose information to the apprentice regarding any past complaints that have resulted in any disciplinary action, complaints that are currently in process and complaints that develop during clinical training.

I have provided information regarding my complaint history to the apprentice as required.

Supervising Midwife: _____ Date: _____

My supervising midwife has provided information to me relating to his/her complaint history. I was allowed to ask questions regarding this matter.

Apprentice: _____ Date: _____

As an Apprentice, I have received copies of the Rules and Statutes pertaining to midwifery in Texas as well as the Apprentice Policy. I understand that it is my responsibility to continually assess my clinical training experiences to ensure that I am in a safe learning environment and that I am an advocate for clients. I am fully aware of how to file a complaint with the Texas Midwifery Board and that it is the responsibility of my supervising midwife to provide this information to each client.

I also understand it is my ethical responsibility to participate in client care only when that it is conducted in accordance with the law and rules.

Apprentice: _____ Date: _____

Supervising Midwife/Apprentice Complaint Disclosure

Thank you for your desire to serve Texas women and their families during their childbearing years. It is hoped that your endeavor to become a midwife will include the appropriate education, clinical training and experience needed to provide you with confidence in providing excellent care to your future clients.

You are encouraged to attend as many Midwifery Board meetings and the Complaint Review Committee meetings as you possibly can. These meetings provide learning opportunities that can be very beneficial to you as you write protocols for your own practice. These meetings are also a venue to help you gain an understanding of the confidentiality and processes associated with Texas Midwifery Board and to become familiar with the board and committees.

The purpose of the attached form is to emphasize the information that is necessary for the supervising midwife and apprentice to have a better understanding of the complaint process. It is a requirement that your supervising midwife review this form with you and that after any questions are answered, both of you will initial and date each required part. You and your supervising midwife will keep a copy on file. You will keep a copy and a copy will be maintained by your supervising midwife in your file. If you are apprenticing with more than one midwife, you will need to complete this form with each supervising midwife.

If a complaint is filed against your supervising midwife, a copy of the signed form may be requested by the Complaint Review Committee. It is important for you to be aware of any complaints that originate from patient care in which you participated.

Please sign below attesting that your supervising midwife provides the opportunity for full disclosure of the information discussed in this letter and attached form.

Supervising Midwife: _____ Date: _____

Apprentice: _____ Date: _____

PRIVACY NOTIFICATION

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.state.tx.us> for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 552.023, 559.003 and 559.004)