

Texas Department of State Health Services Offender Education Administrator/Instructor Inservice

*Corpus Christi, Texas
May 18-20, 2011*

Texas Department of State Health Services would like to invite all instructors for Texas DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors to the Offender Education Inservice on May 18-20, 2011 at:

**Education Service Center, Region 2
209 North Water Street, Room # 311
Corpus Christi, TX 78401
361-561-8651
<http://www.esc2.net/>**

Please remember that, with the adoption of the new Offender Education rules on September 1, 2009, ALL instructors for DWI Education, Drug Offender Education, DWI Intervention, and Alcohol Education Program for Minors **must** attend a DSHS Inservice **during** each 2 year certification period. Under TAC Rule § 453.105, instructors who are fully licensed chemical dependency counselors, licensed professional counselors, licensed psychologists, licensed psychiatrists, or licensed social workers may submit 20 hours of continuing education that is directly drug- (for DOEP instructors) or alcohol- (for DWIE, DWII, AEPM instructors) related and approved by the department's Offender Education Group at least 30 days in advance, in lieu of attending the in-service. (Please see the actual rule at [TAC 453.105](#) for more specifics.) This inservice also provides 20 courtesy CEUs for LPCs and LCDCs that may be used toward your licenses. Probation Officers must have their continuing education certificate approved by their chief to obtain hours. TCLEOSE has indicated they will also accept the continuing education hours for peace officers, with proper approval from your department.

This inservice will begin **promptly** on **Wednesday**, May 18 at 8:30 am and will conclude by 3:30 pm on **Friday**, May 20 for ALL INSTRUCTORS in ALL PROGRAMS. **All instructors must attend all three days.** In order to obtain credit for this inservice and the certificate of completion, all participants are required to be on time and complete all applicable sessions in their entirety--participants arriving late will not be credited with the inservice. Vending machines are available for snack purchases, as none can be provided. You are also welcome to bring your own snacks and drinks. Please provide your email address on the registration form, as we will only confirm via email; a parking map will be included in that confirmation email. We also encourage you to bring a jacket to the inservice, as temperatures in the room may be cool, as well as business cards for networking with other instructors.

Enrollment is limited and admittance will be based on a first-come-first-serve basis – when room capacity is reached, registration will be closed. The cost of the training is **\$100.00 for each type of inservice you are attending. All fees are non-refundable.** A \$50 late fee will be applied to payments received after the deadline of May 4, 2011. **DO NOT SUBMIT PAYMENT TO DEPARTMENT OF STATE HEALTH SERVICES—please follow the instructions below.**

Please complete the Registration Form and submit it to DSHS no later than May 4, 2011. Nonrefundable payments are to be submitted to The University of Texas at Austin along with the attached invoice, no later than May 4, 2011. If the registration form is not received by DSHS, you will not be registered or allowed into the inservice. Once your payment and registration form have been received by the appropriate agencies, you are considered registered. Absolutely no registrations or payments will be accepted after 5pm on Wednesday May 11, 2011. If you have questions concerning the inservice, please contact Offender Education at 800-832-9623, x2910.

Attendance Policy: Because of accrediting agency guidelines, **partial credit will not be given.** To receive a certificate of completion and credit for the inservice(s), *all sessions* must be attended in their *entirety*, and participants must be on time each day.

**Texas Department of State Health Services Administrator/Instructor Inservice
May 18-20, 2011 ▲ Corpus Christi, Texas**

Inservice Site: Education Service Center, Region 2
209 North Water Street, Room # 311
Corpus Christi, TX 78401
361-561-8651 ■ <http://www.esc2.net/>

Directions: A map to The ESC Building is located at:
[Map to ESC Building](#)

Parking: Parking is free at The ESC Building. A parking map will be sent with your email confirmation approximately one week prior to the inservice.

Lodging: Lodging arrangements will be the attendees' responsibility. A map of Texas government contract hotels is located at
[TX Government Contract Hotels.](#)

Food: Breakfast, lunch, and any snacks/drinks will be on your own. Vending machines are available for snack purchases, as they cannot be provided per agency policy. A list of nearby restaurants may be found at [Restaurants near ESC Building](#)

Daily Schedule: Inservice for ALL Instructors

Wednesday May 18, 2011	8:30 am - 5:00 pm
Thursday May 19, 2011	8:15 am - 5:00 pm
Friday May 20, 2011	8:15 am – 3:30 pm

DSHS Administrator/Instructor Inservice Registration Form

Please complete ALL items and PRINT clearly –Return this form to DSHS by May 4, 2011

Name _____

Home Address _____

City _____ State _____ Zip _____

Home: _____ Work: _____

Fax: _____ Email: _____

Cell: _____ Birthday (required) mm/dd/yyyy: _____

Program Name: _____ Program Number: _____

Program Address _____

City, State, Zip _____

Program Phone Number: _____

Offender Education Inservice – May 18-20, 2011

Education Service Center, Region 2
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Corpus Christi, TX 78401
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<http://www.esc2.net/>

Please check the inservice(s) that you are attending – return form to DSHS by May 4, 2011

DWI Education

DWI Intervention

Drug Offender

AEPM

Instr. Certification #: _____

By my signature, I agree that I will attend the Texas Offender Education Inservice(s) as indicated above.

Signature: _____

Mail completed registration form to: Texas Department of State Health Services
Offender Education
PO Box 149347, MC 1982
Austin, TX 78714-9347

Or FAX to: Offender Education (512) 834-4550

>>> NO registrations will be accepted after 5pm on Wednesday May 11, 2011 <<<

INVOICE – DSHS Offender Education Inservice
PAYMENT DEADLINE: May 4, 2011

Name _____

Home Address _____

City _____ State _____ Zip _____

Home: _____ Work: _____

Fax: _____ Email: _____

Enclosed is my **non-refundable** inservice payment to: **The University of Texas at Austin**
Agency Voucher Money Order Agency Check
PO# _____

Or pay online at:
<http://www.utexas.edu/research/cswr/gcattc/OffenderEducationPrograms.htm> and click on
“To Pay Registration Fee”

Please indicate here if you have paid online and submit this invoice to UT at the address/fax/email below.

Please check below to indicate which inservice(s) you will be attending on May 18-20, 2011:

_____ DWI Education Inservice	_____ Drug Offender Education Inservice
_____ DWI Intervention Inservice	_____ Alcohol Education Program for Minors Inservice

**** Cost is \$100 per inservice ****

Number of Inservices: _____ X \$100/inservice = \$ _____ Total

A \$50 late fee will be assessed on payments received after May 4, 2011.
Absolutely NO payments will be accepted after 5pm on Wednesday May 11, 2011.
All payments/fees are non-refundable.

**PLEASE SEND INVOICE WITH
PAYMENT TO**



James Green
UT-Austin, Center for Social Work Research
1717 West 6th Street, Suite 335
Austin, TX 78703
(512) 232-0616; (512) 232-0617 fax
jamesfgreen@mail.utexas.edu

**** DO NOT SEND PAYMENT TO DEPARTMENT OF STATE HEALTH SERVICES ****