

ESSENTIAL FUNCTIONS		CRITICAL RESOURCES				
		HUMAN RESOURCES	VITAL RECORDS	EQUIPMENT	SUPPLIES	
		Number of staff who could perform function	Cross training of staff needed (✓)	Vital Records necessary for this function Circle those that would not be accessible in an emergency	Equipment necessary for this function Circle equipment that may not be useable in an emergency and equipment that you need and do not have	Supplies necessary for this function Circle those most difficult to obtain in an emergency
CLIENT CARE	<i>Example: Preparing residential meals</i>	2	✓	<i>Dietary orders for each resident</i>	<i>Kitchen facilities: Fridge, stove, oven, sink</i>	<i>Fresh foods, canned and dried foods, water</i>
FACILITY OPERATIONS						