STAFFING BACK UP PLAN

List staff responsible for performing essential functions and back up staff who are cross trained to perform the function in an emergency. It may be helpful to refer back to the *essential functions worksheet* you filed out in Section II.

	ESSENTIAL FUNCTION	LEAD STAFF PERSON	BACK-UP PERSON #1	BACK-UP PERSON #2	BACK-UP PERSON #3
CLINICAL CARE					
FOOD SERVICES					
BUILDING OPERATIONS					
HOUSEKEEPING					
ADMINISTRATIVE OPERATIONS					
OTHER					