



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.
COMMISSIONER

Mail Code, 1982 P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

November 1, 2012

Re: Texas Department of State Health Services (DSHS) Advisory Committee/Council/Board
Appointments

Dear Applicant:

The Commissioner of DSHS requests your assistance in identifying applicants for membership on the Sanitarian Registration Program Advisory Committee. The purpose and tasks of this committee are stated in the rules enclosed with this letter. Additional information about this committee may be found at <http://www.dshs.state.tx.us/sanitarian>. It is anticipated that the committee will meet twice annually.

The positions requiring appointments are for two Registered Sanitarian members, a consumer member of the regulated industry, and a professional engineer or on-site sewage facility (OSSF) professional to serve terms of six years. To qualify, an applicant must be either a Registered Sanitarian within the program or a member of the public. The terms of these positions begin upon appointment and end in the year 2017. A list of the current membership is also enclosed.

We are currently authorized to reimburse only consumer members of the Sanitarian Registration Program Advisory Committee for allowable travel expenses while on committee business. Non-consumer members will be responsible for their own travel-related expenses, including transportation, meals, and lodging.

All people who wish to be considered as a nominee must complete the enclosed Application for Advisory Committee Appointment (Form AG-50). All applications will remain on file for twelve (12) months. Completed applications, including two letters of recommendation, should be mailed to the following address by January 31, 2013.

DSHS Sanitarian Registration Program
Attention: David Olvera
Mail Code 1982
P.O. 149347
Austin, Texas 78714-9437
Telephone: (512) 834-4517
Fax: (512) 834-6677

Please note that the application requires the submission of two signed and dated letters of recommendation. **Applications without two signed and dated letters of recommendation will be deemed incomplete and will not be forwarded for consideration.** Résumés, curriculum vitae, and additional supporting documentation not specifically requested in this letter **will not be considered.**

In selecting members to serve on an advisory committee, the DSHS Commissioner considers the individual's qualifications for the position, background, and interest in serving on the committee. The Commissioner also attempts to achieve diversity by consideration of ethnicity, gender, and geographic location (when applicable) in order for advisory committees to represent the diversity of all Texas citizens.

Sincerely,

David D. Olvera, Program Director
Sanitarian Registration Program
Professional Licensing and Certification Unit
Texas Department of State Health Services