**Promotor(a) or Community Health Worker (CHW)**

**Training and Certification Advisory Committee**

**AGENDA**

**Friday, April 30, 2021**

**10:00 a.m.**

**Meeting Site:**

Microsoft Office Teams Live Event

Due to the COVID-19 pandemic, this meeting will be conducted online using Microsoft Teams only. To join the meeting, go to <http://texashhsmeetings.org/CHW_Apr2021>.

Closed captioning for this meeting is available.  Viewers are asked to highlight the closed captioning symbol **"cc"** on the bottom of their viewing screen to enable this function.

There is not a physical location for this meeting.

Attendees who would like to provide public comment should see the **Public Comment** section below.

1. Welcome and introductions - Minerva Garcia, Presiding Officer

2. Approval of minutes (October 30, 2020\* & January 28, 2021\*) – Gilbert Chavez, HHSC, Advisory Committee Coordination Office

3. Health Promotion and Chronic Disease Prevention Section update - Brett Spencer, Manager, Community Health and Wellness Branch

4. University Health System – Cynthia Livar, Palliative Care Chaplin, Bereavement and Grief during COVID-19

5. Advisory Committee Sub-Committee updates – Sub-Committee Leads

6. Committee member sharing – Minerva Garcia, Presiding Officer

7. Public comment – Gilbert Chavez, HHSC, Advisory Committee Coordination Office

8. Agenda items for next meeting – Minerva Garcia, Presiding Officer   
  
9. Adjourn – Minerva Garcia, Presiding Officer

\*Action Item

**Public Comment:** DSHS welcomes public comments pertaining to topics related to Promotor(a) or CHW Training and Certification. Members of the public who would like to provide public comment are asked to complete a Public Comment form at <http://texashhsmeetings.org/CHW_PCReg_Apr2021>.

Members of the public who would like to provide written public comment to DSHS may email Frank Luera at [Frank.Luera@dshs.texas.gov](mailto:Frank.Luera@dshs.texas.gov) no later than 5:00 p.m. Wednesday, April 28, 2021. Please include your name and either the organization you are representing or that you are speaking as a private citizen. Staff will not read written comments aloud during the meeting, but comments will be forwarded to State staff and committee members for their consideration. Comments should not include confidential information or protected health information.

If you would like to register to provide oral comments, please mark the correct box on the Public Comment form. Instructions for providing oral comment will be emailed to you. Registration should be completed no later than 5:00 p.m. Wednesday, April 28, 2021. Members of the public may also use the Microsoft Teams Live Event Q&A section during the meeting to submit a request to provide public comment. The request must contain your name, either the name of the organization you are representing or that you are speaking as a private citizen, and your direct phone number. Do not include confidential information or protected health information in comments.

Public comment is limited to three minutes. Each speaker must state their name and either the organization they are representing or that they are speaking as a private citizen. Public members who are using handouts are asked to provide an electronic copy in accessible PDF format. Handouts are limited to two pages (paper size: 8.5” by 11”, one side only) of documentation. Handouts must be emailed to Frank Luera at [Frank.Luera@dshs.texas.gov](mailto:Frank.Luera@dshs.texas.gov) immediately after registering and include the name of the person who will be commenting. Do not include confidential information or protected health information in handouts. Staff will not read handouts aloud during the meeting, but handouts will be provided to members of the Advisory Committee and State staff. It is not permissible for public speakers to interject or ask questions to committee members during the rest of the meeting.

**Contact:** Questions regarding agenda items, content, or meeting arrangements should be directed to Frank Luera, Promotor(a)/CHW Training and Certification Program, Department of State Health Services, at [Frank.Luera@dshs.texas.gov](mailto:Frank.Luera@dshs.texas.gov) or (512) 776-2207.

*This meeting is open to the public. No reservations are required, and there is no cost to attend this meeting.*

*Persons who want to attend the meeting and require assistive technology or services should contact Luera* at [Frank.Luera@dshs.texas.gov](mailto:Frank.Luera@dshs.texas.gov) or (512) 776-2207 *at least 72 hours before the meeting so appropriate arrangements can be made.*