

Texas State Board of Social Worker Examiners
Board Meeting
Saturday, December 4, 2010 at 9:00 am
Moreton Building Board Room (M739)
1100 West 49th Street
Austin TX 78756

Minutes

Board Members Present:

Nancy Pearson, Professional Member
Denise Pratt, Public Member
Candace Guillen-Kettelkamp, Professional Member
Tim Brown, Professional Member
Stewart Geise, Public Member
Dorinda Noble, Professional Member

Staff Present:

Carol Miller
Dan Meador
Georgia Norman
Cindy Bourland
Stephen Mills

Guests Present:

Vicki Hansen
Anna Escamilla
Paula Buls
Josephine Tittlesworth
Kathy Rider

Agenda Item 1 was to call the meeting to order at 9:19 am by Mr. Brown, chair.

Agenda Item 2 was the approval of the minutes of the September 11, 2010 meeting. A motion was made by Ms. Kettelkamp to approve the minutes. The motion was seconded and passed.

Agenda Item 3 was the discussion regarding reports from the following Board committees:

Dr. Noble gave the Ethics Committee report. The committee reviewed 26 cases, of which 9 cases were closed, 8 cases were proposed for disciplinary action, 4 cases were closed with a letter of advisement, 3 cases were issued cease and desist and 1 case was tabled. The committee also discussed the document entitled "General Information related to Ethics Committee Meetings, new allegations discovered in addition to those contained in original complaint and/or request response letter and letters of agreement to be issued in certain cases. A motion was made by Ms. Pearson to accept the report. The motion was seconded and passed.

Ms. Kettelkamp gave the Licensing Standards and Qualifications Committee report. The committee reviewed 14 cases of which 4 cases were approved, 6 cases were denied and 4 were tabled. The committee also discussed the approval of clinical supervision plans, course content guidelines for Clinical Supervision Provider Training and course content guidelines for Non-Clinical Supervision Provider training and social work educational programs in candidacy for CSWE accreditation and minimum academic requirements for licensure. A motion was made by Mr. Geise to accept the report. The motion was seconded and passed.

Mr. Brown gave the Rules Committee report. The committee discussed the proposed amendments and new sections, Title 22, Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers, including: Licensed Master Social Worker – Advanced Practitioner (LMSW-AP), and Parenting Coordination and Parenting Facilitation, as required by House Bill 1012, Texas Legislature, 81st Regular Session, 2009. A motion was made by Mr. Geise to accept the report. The motion was seconded and passed.

Agenda Item 4 was the discussion regarding the Agreed Order for Loro Ahart. A motion was made by Ms. Kettelkamp to accept the order. The motion was seconded and passed.

Agenda Item 5 was the discussion regarding the Board Order for Karen Norris. A motion was made by Ms. Pearson to accept the order. The motion was seconded and passed.

Agenda Item 6 was the discussion regarding the Agreed Order for Kim Sturdivant. A motion was made by Mr. Geise to accept the order. The motion was seconded and passed.

Agenda Item 7 was the discussion regarding the Revocation Order for Robert Rael. A motion was made by Mr. Geise to accept the order. The motion was seconded and passed.

Agenda Item 8 was the discussion regarding the Board Order for Stephanie McDonald. A motion was made by Ms. Kettelkamp to accept the order. The motion was seconded and passed.

Agenda Item 9 was the discussion regarding the Board Order for Martin Bowes. No action taken.

Agenda Item 10 was the discussion regarding the proposed amendments and new sections, Title 22, Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers. A motion was made by Ms. Kettelkamp to publish in Texas Register. The motion was seconded and passed.

Agenda Item 11 was the update on the final adoption of repeal and amendments, Title 22 Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers, adopted at the September 11, 2010 board meeting. No action taken.

Agenda Item 12 was the discussion regarding approval of a Peer Assistance Program, “Professional Recovery Network.” No action taken.

Agenda Item 13 was the discussion regarding social work educational programs in candidacy for CSWE accreditation and minimum academic requirements for licensure. Ms. Kettelkamp gave the report.

The Texas State Board of Social Worker Examiners having convened on this date and with a quorum present, will now go into Executive Session in accordance with Government Code Chapter 551 (Open Meetings Act) of the State of Texas, for the purposes of consulting with the board attorney concerning the matter of agenda item 14. The date is December 4, 2010. The time is 9:41 am. The Texas State Board of Social Worker Examiners came out of Executive Session at 10:00 am. No action taken. The date is December 4, 2010.

Agenda Item 14 was the discussion regarding approval of a position statement by the board regarding faculty licensure requirements. This item was tabled.

Agenda Item 15 was the discussion regarding public information related to the position statement of the board regarding faculty licensure requirements. This item was tabled.

Agenda Item 16 was the discussion regarding the proposed amendments and new sections of Title 22 Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers.

Agenda Item 17 was the report from the Board Chair and update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. Mr. Brown gave the report.

Agenda Item 18 was the report from the Executive Director and update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. Ms. Miller gave the report.

Agenda Item 19 was the management report and update from the Professional Licensing and Certification Unit manager, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. Ms. Bourland gave the report.

Agenda Item 20 was the report from the National Association of Social Workers/Texas Chapter regarding the proposed Social Work Profession Workforce Center. Ms. Hansen gave the report.

Agenda Item 21 was the report from the National Association of Social Workers/Texas Chapter regarding gender identity and expression. Ms. Buls gave the report.

Agenda Item 22 was public comment. Ms. Escamilla addressed the board. Ms. Rider addressed the board.

Agenda Item 23 was to schedule the next meeting(s). The next meeting will be March 3-5, 2011.

Agenda Item 24 was items for future consideration. Dr. Noble requested

Agenda Item 25 was announcements and comments not requiring board action.

Agenda Item 26 was to adjourn the meeting. The meeting adjourned at 11:15 am.

Texas State Board of Social Worker Examiners
Rules Committee
Friday, December 3, 2010 at 2:00 pm
Exchange Building, Room S402
8407 Wall Street
Austin, Texas 78754

Minutes

Board Members Present:

Tim Brown, Professional Member
Dorinda Noble, Professional Member
Nancy Pearson, Professional Member
Stewart Geise, Public Member

Staff Present:

Carol Miller
Dan Meador
Georgia Norman

Agenda Item 1 was to call the meeting to order at 2:00 pm by Mr. Brown, chair.

Agenda Item 2 was the discussion regarding the proposed amendments and new sections, Title 22, Texas Administrative Code, Chapter 781, concerning the licensure and regulation of social workers. The Committee discussed Licensed Master Social Worker – Advanced Practitioner (LMSW-AP), and Parenting Coordination and Parenting Facilitation, as required by House Bill 1012, Texas Legislature, 81st Regular Session, 2009. A motion was made by Mr. Brown to propose publishing. The motion was seconded and passed.

Agenda Item 3 was to set the next committee meeting date(s). The next meeting date will be March 4, 2011.

Agenda Item 4 was public comment. Ms. Rider addressed the board. Ms. Hansen addressed the board.

Agenda Item 5 was to adjourn the meeting. The meeting adjourned at 2:25 pm.

**Texas State Board of Social Worker Examiners
Ethics Committee Meeting
Thursday, December 2, 2010, 10:00 am
4900 North Lamar, Room 1430
Austin TX 78751**

Minutes

Board Members Present:

Tim Brown, Professional Member
Stewart Geise, Public Member
Dorinda Noble, Professional Member
Candace Guillen-Kettelkamp, Professional Member

Staff Present:

Carol Miller
Georgia Norman
Steve Slough
Champ Kerr
Damon Parker
Gerard Bonner
Chad Dennis

Guests Present:

Ed Collier	Nishawni Whiteside	Katherine Parsons
Dedria Tanton	Juli Tiner-Ortega	Pat Meyer
Allis DeBruycher	Lisa Goodwin	Shenna Neisen
William Cox	Gina Abio	Carl Nicholls
Oscar San Miguel	Candra Huston	Martin Bowes
Daniel Duchnick	Nancy Stark	Vicki Hansen
Kendra Dalrymple	Patty Rochelle	Denece Ferrales
Monica Mattox	Bianca Freer	John Cox

Agenda Item 1 was to call the meeting to order at 10:10 am by Mr. Brown, chair.

Agenda Item 2 was to approve the minutes from the November 5, 2010 Ethics committee meeting. A motion was made by Mr. Geise to approve the minutes. The motion was seconded and passed.

Agenda Item 3 was the discussion on the following pending complaints:

Complaint # 10721000109 (WC) was discussed. A motion was made by Mr. Brown to close this complaint. The motion was seconded and passed.

Complaint # 1072100018 (DD) and 1072100099 (DD) were discussed. A motion was made by Mr. Brown to propose a 1 year probated suspension. The motion was seconded and passed.

Complaint # 1072100040 (MM) was discussed. A motion was made by Mr. Brown to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1072100051 (NW) was discussed. A motion was made by Dr. Noble to propose a cease and desist. The motion was seconded and passed.

Complaint # 1072100035 (CH) was discussed. A motion was made by Dr. Noble to close with advisement regarding professional boundaries, confidentiality and record keeping. The motion was seconded and passed.

Complaint # 1072100076 (MB) was discussed. A motion was made by Mr. Brown to propose revocation and remove supervisory status. The motion was seconded and passed.

Complaint # 1072100119 (AD) was discussed. A motion was made by Mr. Geise to close this complaint as unsubstantiated. The motion was seconded and passed.

Complaint # 1072100077 (JT) was discussed. A motion was made by Mr. Brown to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1072100081 (NS) was discussed. A motion was made by Mr. Brown to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1072100053 (BF) was discussed. A motion was made by Mr. Brown to close this complaint as no violation. The motion was seconded and passed.

Complaint # 1072100061 (KP) was discussed. A motion was made by Mr. Brown to close this complaint with a letter of agreement upon completion of 3 hours of continuing education. The motion was seconded and passed.

Complaint # 1072100045 (TF) was discussed. A motion was made by Mr. Geise to propose a reprimand if she agrees to complete continuing education and refund \$1500.00 to the client. The motion was seconded and passed.

Complaint # 10721000103 (CN) was discussed. A motion was made by Mr. Geise to propose a cease and desist. The motion was seconded and passed.

Complaint # 1072110015 (MB) was discussed. A motion was made by Mr. Brown to propose a reprimand with stipulations. The motion was seconded and passed.

Complaint # 1072110017 (PL) was discussed. A motion was made by Mr. Brown to close this complaint with a letter of advisement. The motion was seconded and passed.

Complaint # 1072090126 (KB) was discussed. A motion was made by Mr. Geise to propose revocation. The motion was seconded and passed.

Complaint # 1072100052 (MT) was discussed. A motion was made by Mr. Geise to close with a cease and desist. The motion was seconded and passed.

Complaint # 1072100105 (SK) was discussed. A motion was made by Mr. Brown to close this complaint as no violation. The motion was seconded and passed.

Complaint # 107210106 (LC) was discussed. A motion was made by Mr. Brown to propose revocation. The motion was seconded and passed.

Complaint # 1072100121 (SG) was discussed. This complaint was tabled for additional investigation.

Complaint # 1072100139 (JH) was discussed. A motion was made by Mr. Brown to close this complaint as non-jurisdictional. The motion was seconded and passed.

Complaint # 1072100005 (RW) was discussed. A motion was made by Mr. Brown to propose revocation. The motion was seconded and passed.

Complaint # 1072100143 (GP) was discussed. A motion was made by Mr. Geise to close this complaint as unsubstantiated. The motion was seconded and passed.

Complaint # 1072100004 (TP) was discussed. A motion was made by Mr. Brown to close this complaint as non-jurisdictional. The motion was seconded and passed.

Agenda Item 4 was the discussion regarding the executive director's report on cases where disciplinary actions have been recommended, informal settlement conferences have been held or SOAH hearing have been requested.

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Agenda Item 5 was the discussion regarding Complaint # 1072100017 Anna Barrera. Ms. Kettelkamp was recused. A letter will be sent recommending compliance with order.

Agenda Item 6 was the discussion regarding Complaint # 1072080068 Luis Sarellano. No action taken.

Agenda Item 7 was the discussion regarding the document entitled “General Information related to Ethics Committee meetings”.

Agenda Item 8 was the discussion regarding new allegations discovered in addition to those contained in the original complaint and/or request response letter.

Agenda Item 9 was the discussion regarding Letters of Agreement to be issued in certain cases.

Agenda Item 10 was to set the next committee meeting date. The next meeting date will be February 4, 2011.

Agenda Item 11 was public comment. Ms. Hansen addressed the board.

Agenda Item 12 was to adjourn the meeting. The meeting adjourned at 6:15pm.

Texas State Board of Social Worker Examiners
Licensing Standards and Qualification Committee
Friday, December 3, 2010 at 9:00 am
Exchange Building, Room S402
8407 Wall Street
Austin TX 78754

Minutes

Board Members Present:

Candace Guillen-Kettelkamp, Professional Member
Denise Pratt, Public Member
Tim Brown, Professional Member

Staff Present:

Carol Miller
Dan Meador
Stewart Myrick
Georgia Norman

Guests Present:

Mary Carter
Latisha Gaten
Olivia Skopal Baskin
Janie Garrett
Pat Gleason-Wynn
Sydney Sylvester
Vicki Hansen
Olivia Guerrero

Agenda Item 1 was to call the meeting to order at 9:01 am by Ms. Kettelkamp, chair.

Agenda Item 2 was to approve the minutes from the September 10, 2010 Licensing Standards and Qualification Committee meeting. A motion was made by Mr. Brown to approve the minutes. The motion was seconded and passed.

Agenda Item 3 was the discussion regarding the licensing qualification issues for the following individuals:

The request of Mary Carter was discussed. A motion was made by Ms. Kettelkamp to approve the request. The motion was seconded and passed.

The request of Latisha Gaten was discussed. Mr. Brown was recused. A motion was made by Ms. Kettelkamp to deny the request. The motion was seconded and passed.

The request of Olivia Skopal Baskin was discussed. A motion was made by Mr. Brown to allow examination for LCSW. The motion was seconded and passed.

The request of Janie Garrett (on behalf of Erin Donato and Callie Hall) was discussed. A motion was made by Mr. Brown to require additional information. The motion was seconded and passed.

The request of Olivia Guerrero was discussed. A motion was made by Mr. Brown to approve the request. The motion was seconded and passed.

The request of Martha Alvarado was discussed. A motion was made by Mr. Brown to allow. The motion was seconded and passed.

The request of Mary Dean and Aja Riley was discussed. A motion was made by Mr. Brown to deny the request. The motion was seconded and passed.

The request of Gail Hightower was discussed. A motion was made by Ms. Kettelkamp to deny the request. The motion was seconded and passed.

The request of Mershell Walker Johnson was discussed. A motion was made by Mr. Brown to send a letter of advisement to the supervisor and allow the IPR. The motion was seconded and passed.

The request of Lydia Mesquiti was discussed. A motion was made by Ms. Kettelkamp to deny the request. The motion was seconded and passed.

The request of Brandi Russell was discussed. . A motion was made by Ms. Kettelkamp to table the request and request her attendance at the next meeting. The motion was seconded and passed.

The request of Ashley Thomas was discussed. A motion was made by Ms. Pratt to table the request and request her attendance at the next meeting. The motion was seconded and passed.

Agenda Item 4 was the discussion regarding approval of clinical supervision plans. Ms. Miller gave the report. Mr. Brown recommended that the committee continue to review as needed.

Agenda Item 5 was the discussion regarding Course Content Guidelines for Clinical Supervision Provider Training and Course Content Guidelines for Non-Clinical Supervision Provider Training.

Agenda Item 6 was the discussion regarding social work educational programs in candidacy for CSWE accreditation and minimum academic requirements for licensure.

Agenda Item 7 was to set the next committee meeting date(s). The next meeting date will be March 4, 2010.

Agenda Item 8 was public comment. Ms. Gleeson addressed the board. Ms. Rider addressed the board. Ms. Hansen addressed the board.

Agenda Item 9 was to adjourn the meeting. The meeting adjourned at 11:55 am.

Texas State Board of Social Worker Examiners
Professional Development Committee
Friday, December 3, 2010 at 3:00 pm
Exchange Building, Room S402
Austin TX 78754

Minutes

Board Members Present:

Tim Brown, Professional Member
Nancy Pearson, Professional Member
Stewart Geise, Public Member

Staff Present:

Carol Miller
Georgia Norman
Stewart Myrick

Guests Present:

Pat Gleason
Vicki Hansen

Agenda Item 1 was to call the meeting to order at 3:00 pm by Mr. Geise, chair.

Agenda Item 2 was to approve the minutes from the June 3, 2010 Professional Development Committee meeting. A motion was made by Mr. Brown to approve the minutes. The motion was seconded and passed.

Agenda Item 3 was the discussion regarding the completion of the requirements for the following Alternative Method of Examining Competency (AMEC) program participants:

The following individual will begin the probationary period:

- Florence Olugbuyi

A motion was made by Mr. Brown to approve. The motion was seconded and passed

A review of the following portfolios completed and approval for full licensure:

- Gilander London
- Elisabet Martinez
- Beatrice Solis

A motion was made by Ms. Pearson to approve. The motion was seconded and passed

Agenda Item 4 was the discussion regarding continuing education provider audits. Mr. Myrick gave the report.

Agenda Item 5 was the discussion regarding the board's jurisprudence examination.

Agenda Item 6 was the discussion regarding mail-out to licensees regarding the new rules and other information. Ms. Miller gave the report.

Agenda Item 7 was the discussion regarding website content related to new rules and other information.

Agenda Item 8 was to set the next committee meeting date(s). The next meeting date will be March 4, 2011.

Agenda Item 9 was public comment. There was none.

Agenda Item 10 was to adjourn the meeting. The meeting adjourned at 3:30 pm.