

**TEMPORARY CERTIFICATE OF REGISTRATION IN SPEECH-LANGUAGE PATHOLOGY
– APPLICATION CHECKLIST – MUST USE CURRENT FORMS**

PLEASE NOTE: THIS CERTIFICATE IS ONLY FOR CURRENTLY LICENSED INTERNS THAT HAVE COMPLETED THEIR 36-WEEK SUPERVISED PROFESSIONAL EXPERIENCE AND HAVE NOT PASS THE PRAXIS EXAM.

SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION / FORMS / FEES TO OBTAIN THE TEMPORARY CERTIFICATE OF REGISTRATION IN SPEECH-LANGUAGE PATHOLOGY:

- _____ **Application** and fee (can only be submitted by mail)
- _____ **Report of Completed Internship Form** from each supervisor during your internship
- _____ **Original transcript** showing your masters or doctoral degree has been conferred and required course work, per §§741.62/741.82
- _____ **Temporary Certificate of Registration in Speech-Language Pathology Plan and Agreement of Supervision Form** from each supervisor

Be sure to read §741.65/741.85 to be sure you understand the special requirements. This certificate allows you to continue to practice while you take the **next scheduled** Praxis examination, and the certificate will expire 8 weeks later. This certificate is **NOT RENEWABLE (there is no extension or grace period)** and you may not apply for another Temporary Certificate. If you pass the Praxis, you must apply immediately for a full license under §741.61/741.81. If you do not pass the Praxis, you must apply for an Assistant license and you must be supervised according to the supervision requirements of an Assistant.

It is a **criminal offense** to practice speech-language pathology without a valid license punishable by law if convicted. Section 401.503, Occupations Code, relates to a Criminal Offense.

Effective March 1, 2012, all new applicants are required to submit fingerprints to the Texas Department of Public Safety (DPS). Go to <http://www.dshs.state.tx.us/speech/> and select the DPS/FBI Fingerprinting tab.

FEES ARE NONREFUNDABLE. The application/initial license fee must be mailed with the application. **DO NOT SEND CASH.** APPLICATION MATERIALS RECEIVED WITHOUT THE APPLICATION FEE WILL NOT BE PROCESSED.

Make check payable to DSHS/Speech-Audiology Licensing Program. Mail your forms, documentation and fee to the following address:

THIS APPLICATION CAN NOT BE COMPLETED ONLINE; IT MUST BE MAILED IN:

To expedite the application processing, use the U.S. Post Office Express Mail and mail to:

Texas Department of State Health Services
Speech-Language Pathology and Audiology Program
Mail Code: MC2003
PO Box 149347
Austin, Texas 78714-9347

The processing of an application takes approximately 2 - 4 weeks.

All forms are located on the board's website: speech@dshs.state.tx.us