Hospital Numbered Letter Volume 8 Number 2
February 1, 2005

Q1 2004 Certification Files Ready Week of Feb. 7th

The certification files for the first quarter 2004 will be distributed to mailboxes for those of you that did not delay certification beginning the week of February 7th.

The second quarter 2004 certification data will be distributed about 10 days later.

Notifications will be sent via email when each of the data sets is placed in your mailbox.

New Certview Software

With release of the first quarter 2004 certification data, there will be a new version of the Certview software to be used for reviewing the data. This new version, while not drastically different from before, is enough different that you might want to attend one of the training sessions being offered.

New Certview Software Training

Concurrent with the release of the first quarter 2004 certification data and new Certview software, THCIC will offer training on the new Certview software. Sessions are scheduled as follows:
  ❖ February 9, 2005 at 10:00 a.m. in Tyler.
  ❖ February 18, 2005 at 10:00 a.m. in Lubbock.
  ❖ February 21, 2005 at 10:00 a.m. in Austin.

To register for any of the sessions, please contact Terry Salazar at 458-7111, ext 2352 or terry.salazar@dshs.state.tx.us. Please provide the following information: THCIC ID number, hospital name and city, participant name, title, phone number, and e-mail address. The training is free, but seating is limited.

Training on downloading data using FTP and PGP

The capability now exists to upload and download your data to Commonwealth using FTP. This process significantly reduces the amount of time required to transfer the data, saving you time and phone charges. The process requires using PGP, a data encryption software product. Information on the PGP products can be found at   http://www.pgp.com/products/index.html.

A session will be held following the Certview training on how to use FTP and PGP to exchange data. You may attend either or both sessions.

Sessions are scheduled as follows:
- ❖ February 9, 2005 at 10:00 a.m. in Tyler.
- ❖ February 18, 2005 at 10:00 a.m. in Lubbock.
- ❖ February 21, 2005 at 10:00 a.m. in Austin.

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Important Phone Numbers
Commonwealth Clinical Systems (CCS)
THCIC Helpdesk – 888-308-4953 or THCICHelp@comclin.net
CCS web site – www.thcichelp.com (Please note that this is a new Web site for the THCIC help desk.)
HyperTerminal Phone Number – (434) 297-0367 (For Data Submission)

DSHS-Center for Health Statistics – 512-458-7261

THCIC Staff – 512-458-7111

Bruce Burns	extension 6431	Hospital data submission, 837 format issues
Sylvia Cook	extension 6438	Hospital reports, data use
Terry Salazar	extension 2352	Hospital data submission, correction and certification training
Dee Shaw	extension 3374	Hospital compliance, data sales
Ron Weiss	extension 6453	

THCIC fax – 512-458-7740

Reminders and Deadlines
The hospital discharge data schedule may be downloaded from http://www.thcic.state.tx.us/hospitals/schedule/schedule.htm.

- 2/7/05 – Distribution of 1st quarter 2004 certification files