TEXAS Department of State Health Services
CHS-THCIC • 1100 W. 49th Street • M-660 • Austin Texas 78756 • Phone 512-458-7261 • www.thcic.state.tx.us

Hospital Numbered Letter Volume 8 Number 1
January 21, 2005

Audit Finding from Review of 837 Test Submissions

The main audit failure for submissions continues to be that for physician. The reasons found for audit failure include the following:

- Incorrect UPIN,
- Name parsed incorrectly into name fields,
- UPIN reported not on THCIC Practitioner File.

Suggestions to reduce audit errors:

1. Use the state license number instead of the UPIN, and
2. Ensure that the name is being parsed correctly into the last, first and middle initial data elements.

In some cases, submitters are including both the state license number and the UPIN. THCIC uses the last occurrence, so if both are included, the state license number should be listed last.

New CertView Software Available February 7

A new CertView software will be available on February 7th. The software will accommodate the data elements, lengths, and values of the THCIC 837 claim format. The new version of the software is to be used starting with 1Q04 data certification.

Training

Training sessions on use of the new software are scheduled as follows:

- February 9, 2005 at 10:00 a.m. in Tyler.
- February 18, 2005 at 10:00 a.m. in Lubbock.
- February 21, 2005 at 10:00 a.m. at the Department of State Health Services.

THCIC would like to thank Bob Tippens of East Texas Medical Center, and Dana Stokes of Covenant Medical Center for arranging and hosting the training sessions!

To register for any of the sessions, please contact Terry Salazar at 458-7111, ext 2352 or terry.salazar@dshs.state.tx.us. Please provide her with the following information: THCIC ID number, hospital name and city, participant name, title, phone number, and e-mail address. The training is free, but seating is limited.

Important Phone Numbers

Commonwealth Clinical Systems (CCS)

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HyperTerminal Phone Number – (434) 297-0367 (For Data Submission)

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THCIC fax – 512-458-7740

Reminders and Deadlines

The hospital discharge data schedule may be downloaded from http://www.thcic.state.tx.us/hospitals/schedule/schedule.htm.

- 2/7/05 – Distribution of 1st quarter 2004 certification files

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Hospital Numbered Letter Volume 8 Number 2
February 1, 2005

Q1 2004 Certification Files Ready Week of Feb. 7th

The certification files for the first quarter 2004 will be distributed to mailboxes for those of you that did not delay certification beginning the week of February 7th.

The second quarter 2004 certification data will be distributed about 10 days later.

Notifications will be sent via email when each of the data sets is placed in your mailbox.

New Certview Software

With release of the first quarter 2004 certification data, there will be a new version of the Certview software to be used for reviewing the data. This new version, while not drastically different from before, is enough different that you might want to attend one of the training sessions being offered.

New Certview Software Training

Concurrent with the release of the first quarter 2004 certification data and new Certview software, THCIC will offer training on the new Certview software. Sessions are scheduled as follows:

- February 9, 2005 at 10:00 a.m. in Tyler.
- February 18, 2005 at 10:00 a.m. in Lubbock.
- February 21, 2005 at 10:00 a.m. in Austin.

To register for any of the sessions, please contact Terry Salazar at 458-7111, ext 2352 or terry.salazar@dshs.state.tx.us. Please provide the following information: THCIC ID number, hospital name and city, participant name, title, phone number, and e-mail address. The training is free, but seating is limited.

Training on downloading data using FTP and PGP

The capability now exists to upload and download your data to Commonwealth using FTP. This process significantly reduces the amount of time required to transfer the data, saving you time and phone charges. The process requires using PGP, a data encryption software product. Information on the PGP products can be found at http://www.pgp.com/products/index.html.

A session will be held following the Certview training on how to use FTP and PGP to exchange data. You may attend either or both sessions.

Sessions are scheduled as follows:

- February 9, 2005 at 10:00 a.m. in Tyler.
- February 18, 2005 at 10:00 a.m. in Lubbock.
- February 21, 2005 at 10:00 a.m. in Austin.

To register for any of the sessions, please contact Terry Salazar at 458-7111, ext 2352 or terry.salazar@dshs.state.tx.us. Please provide the following information: THCIC ID number, hospital name and city, participant name, title, phone number, and e-mail address. The training is free, but seating is limited.

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Reminders and Deadlines

The hospital discharge data schedule may be downloaded from http://www.thcic.state.tx.us/hospitals/schedule/schedule.htm.

- 2/7/05 – Distribution of 1st quarter 2004 certification files

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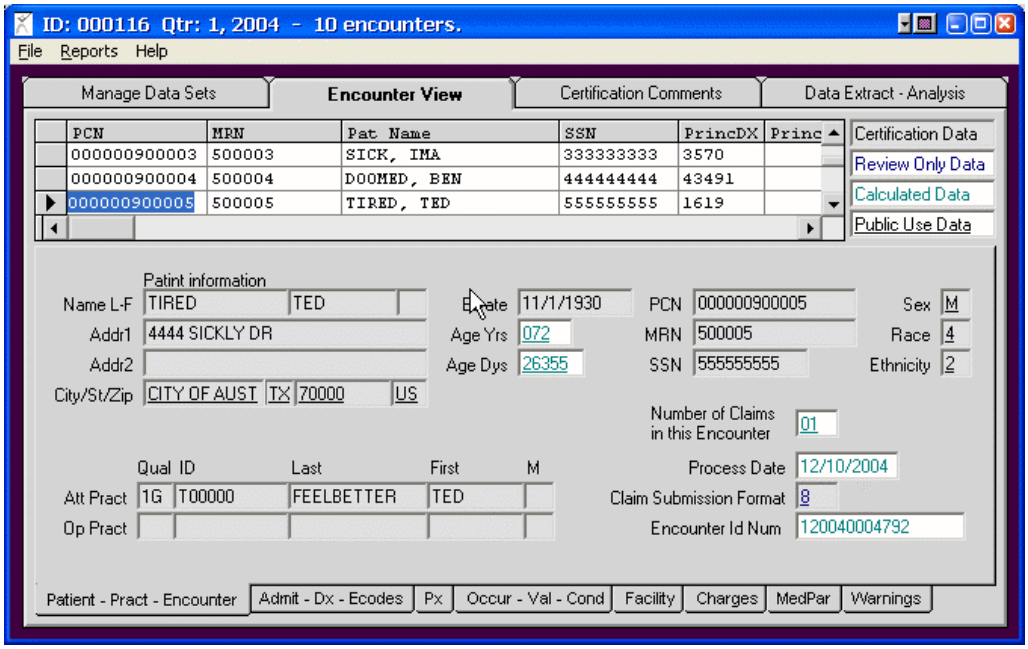
Hospital Numbered Letter Volume 8 Number 3
February 3, 2005

New CertView Software

With release of the first quarter 2004 certification data, a new version of the CertView software will be available for reviewing the data. This new version, while not drastically different from before, is enough different that you might want to attend one of the training sessions being offered. Below is an example of what the new software will look like.



New CertView Software Training

Concurrent with the release of the first quarter 2004 certification data and new CertView software, THCIC will offer training on the new CertView software. Sessions are scheduled as follows:

- February 9, 2005 at 10:00 a.m. in Tyler - East Texas Medical Center, The Pavilion-Atrium Room, 801 Clinic Dr.
- February **16**, 2005 at 10:00 a.m. in Austin - Texas Hospital Association, The Institute Room, 6225 US Hwy 290 E.
- February 18, 2005 at 10:00 a.m. in Lubbock - Covenant Medical Center, The Knipling Education & Training Center, 3615 19th St.
- February **25**, 2005 at 10:00 a.m. in Arlington - Texas Health Resources, 7th Floor Classroom, 611 Ryan Plaza Dr.

***Note:** The Austin session has been rescheduled from the February 21, 2005 to February 16, 2005. If you have are scheduled to attend the Austin session, and cannot attend on the new date please call Terry Salazar to cancel your reservation. Also, a site in Arlington has been added.*

To register for any of the sessions, please contact Terry Salazar at 458-7111, ext 2352 or terry.salazar@dshs.state.tx.us. Please provide the following information: THCIC ID number, hospital name and city, participant name, title, phone number, and e-mail address. The training is free, but seating is limited.

Training on downloading data using FTP and PGP

The capability now exists to upload and download your data to Commonwealth using File Transfer Protocol (FTP). This process significantly reduces the amount of time required to transfer the data, saving you time and phone charges. The process requires using PGP, a data encryption software product. Information on the PGP products can be found at http://www.pgp.com/products/index.html.

A session will be held following the CertView training on how to use FTP and PGP to exchange data. You may attend either or both sessions.

Q1 2004 Certification Files Ready Week of Feb. 7th

The certification files for the first quarter 2004 will be distributed to mailboxes for those of you that did not delay certification, beginning the week of February 7th.

The second quarter 2004 certification data will be distributed about 10 days later.

Notifications will be sent via email when each of the data sets is placed in your mailbox.

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Reminders and Deadlines

The hospital discharge data schedule may be downloaded from http://www.thcic.state.tx.us/hospitals/schedule/schedule.htm.

- 2/7/05 – Distribution of 1st quarter 2004 certification files

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Hospital Numbered Letter Volume 8 Number 4
March 1, 2005

Certification Data Release Schedule

Certification data is being released beginning March 1st. The data will be released over a period of three weeks. Quarter 1 certification data will be placed in hospital mailboxes on March 1st. Second quarter will be placed in mailboxes a week later on March 8th, and third quarter will be placed in mailboxes on March 15th.

In order to ease the download process, please retrieve the certification data within the seven-day window.

For Those That Will Receive only Third Quarter Data:
If you have already received your first and second quarter certification data, your third quarter data will be placed in your mailbox March 15th.

Those of you that receive your certification data on magnetic media will receive your data on the same or expedited schedule.

Certification Letters Due

Regardless of when you receive your certification data, certification letters for all three quarters are due June 1st and cutoff for corrections at certification is April 15th.

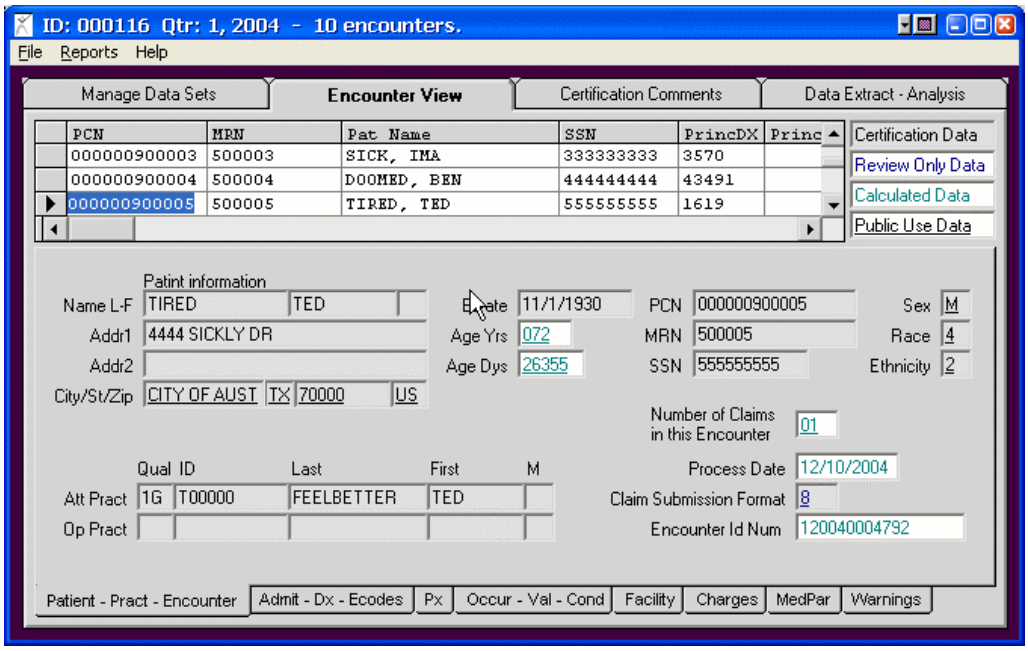
New CertView Software

With release of the first quarter 2004 certification data, a new version of the CertView software is available for reviewing the data. This new version, while not drastically different from before, is different enough that you might want to attend a training session. The software can be obtained at www.thcichelp.com. Below is an example of what the new software looks like.

The initial release of the new software requires computers with Microsoft Access 2000 in order to produce reports. If you do not have a computer with Access 2000, please contact the Help Desk. Commonwealth will create the reports for you and place them in your mailbox. (There is no fee associated with this service).

Training classes have been held for the new Certview. If you were unable to attend training, but would like to attend a session, please email Terry Salazar at terry.salazar@dshs.state.tx with your name, email address/phone number and the name and location of your facility.

New Certview Screen:



New THCIC Website

The THCIC web pages are now part of the Department of State Health Services website. The new location is www.dshs.state.tx.us/THCIC. Links on the home page will take you to Data and Reports, the Calendar and General Information. The Data and Reports page has a link to Hospital Data Reporting Requirements, where you will find the Schedule, the Technical Specifications Manual and the Numbered Letters.

Reminders and Deadlines

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 03/01/05
  - Cutoff for initial submission of 4th quarter 2005 data
  - Distribution of 1st quarter 2004 certification files
- 3/08/05 – Distribution of 2nd quarter 2004 certification files
- 3/15/05 – Distribution of 3rd quarter 2004 certification files.

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Hospital Numbered Letter Volume 8 Number 5
March 11, 2005

Certification Software Update Release

The Certview software released for use for certification of 2004 data has printing issues when the software is installed on a system with other than Access 2000. Commonwealth is working at this time to correct this problem. A corrected version will be released no later than April 1st.

In addition, to accommodate the delay with release of the corrected version, the deadline for corrections at certification is being moved to April 30th. The due date for certification letters and comments remains at June 1st.

If you must have the reports before April 1st, you can request them, via email or voicemail, from the Commonwealth Help Desk. The reports will be generated and placed in your mailbox. You will be notified when the reports are ready.

Corrections at Certification Schedule Change

To accommodate the delay with release of the corrected version of the Certview software, the deadline for 1st, 2nd, and 3rd quarter 2004 corrections at certification is being moved from April 15th to April 30th. The due date for certification letters and comments remains at June 1st.

Contacting Help Desk

The Commonwealth Help Desk has been, and most likely will continue to be, very busy in the upcoming months providing assistance to hospitals and submitters for the transition to the THCIC 837 claim format. They are assisting over 150 submitters with their testing, with production submissions for 1st, 2nd, 3rd and 4th quarter 2004 data, with the new FTP process, and with the new Certview release.

Commonwealth strives to return calls and emails within one working day. However, given the extent and durations of efforts required during this high activity period, it may take longer.

The best and quickest way to ensure that a question/request is addressed is to email the request (thcichelp@comclin.net). To assist Commonwealth with weeding out the spam and other unwanted email, please include your THCIC ID (or Submitter ID) in the subject line as follows: THCIC ID: nnnnnn *subject topic.*

Note: Commonwealth does not open emails with a blank subject line.

If you prefer to call, use the following toll free number 888-308-4953. You will probably get the voice mail. In addition to leaving your name and number, please leave your THCIC ID and the best times to return the call.

If your emails or calls are not being addressed within the parameters above, you may contact Gabe Kuzman at gabe@comclin.net or 1-434-977-0000 ext: 115.

837 Test Submission Schedule

To allow for concurrent processing of both test and production data submissions, submission testing will begin the following schedule: All tests received by close of business on Thursday will be processed, reviewed and results returned no later than the following Tuesday. This schedule is effective immediately and will be followed until further notice.

THCIC Claims Match Criteria

THCIC uses the following data elements to create a key for matching xx7 (replacement), xx3 (intermediate interim), xx4 (final interim) and xx8 (void/cancel) claims. This key is used to group claims into encounters.

- THCIC ID Number
- PCN/PAN - Patient Control Number or Patient Account Number
- MRN – Medical Record Number
- Admission Date
- Admission Hour
- Type of Bill
- Statement Period From Date.

The use of these data elements maximizes the integrity of claim matching. However, it decreases the number of data elements that can be changed using the xx7 claim. To change any of the above data elements, the xx8 void claim must be used and then an original claim type can be submitted.

Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 03/01/05
  - Cutoff for initial submission of 4th quarter 2004 data
  - Distribution of 1st quarter 2004 certification files
- 03/08/05 – Distribution of 2nd quarter 2004 certification files
- 03/15/05 – Distribution of 3rd quarter 2004 certification files.
- 04/01/05 – Release of revised Certview software
- 04/30/05 – Cutoff for submission of corrections during certification.
- 06/01/05 – Certification letters and comments due for 1st, 2nd, and 3rd quarters 2004.

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Hospital Numbered Letter Volume 8 Number 6
April 6, 2005

New CertView Software for 2004 Data

A new version of CertView is now available. The latest version, CertView v. 2.0, is to be used with first quarter 2004 certification data and beyond. This new version corrects the previous issues with PC incompatibilities and no longer requires any version of Microsoft Access. The installation file is now half the size of the previous, 15 megabytes instead of 32.

The software can be obtained at http://www.thcichelp.com/Support.htm#Downloads. You must uninstall any previous version of CertView prior to installing this version. Also, any existing comments must be re-typed after installing the new version.

There is an issue with the new release that is being addressed at this time. CertView Report C07, DRG Mortality Statistics by Practitioner, the *"Total"* values at the bottom of the two columns, Avg LOS and Avg Charges, are not correct. While close, the calculation was incorrectly computed by summing the column and dividing by the total cases. Thus the volume of cases per DRG is not factored in. This will be corrected before the release of the 4th Quarter 2004 Certification data. Notifications will be sent when the correction is available.

Warning Message 816

Also with this version, a new warning message 816 (for SSN discrepancies) has been implemented.

Deadline for corrections at time of certification extended.

In addition, to accommodate the delay with release of the corrected version, the deadline for **corrections at certification** is being moved to **April 30th**. The due date for certification letters and comments remains at **June 1st**.

Indicators of Inpatient Care in Texas Hospitals, 2003

The information to be included in the report is now available for hospital review and comment. Comments on the report will be accepted through May 30. The report is scheduled for release in June. Hospitals will be notified of the release date when it has been determined.

Letters were mailed out to all hospital primary contacts on March 25th containing the information needed to access the IQI report. If the primary contact did not receive this letter, they should contact Dee Shaw at dee.shaw@dshs.state.tx.us or 512-458-7111 ext. 3374.

837 Technical Specifications Update

Release #14 of the 837 Technical Specifications is available on the THCIC website. The major change is the correction to the specifications for payer data that has been brought to our attention. The payer data requirements had inadvertently been changed for the subscriber NM1 segment and the payer NM1 segments.

Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 04/01/05 – Release of revised CertView software
- 04/30/05 – Cutoff for submission of corrections during certification.
- 06/01/05 – Certification letters and comments due for 1st, 2nd, and 3rd quarters 2004.

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Hospital Numbered Letter Volume 8 Number 7
May 9, 2005

Review of 2003 IQI Report Suspended

The Agency for Healthcare Research and Quality has announced that the software used to produce *Indicators for Inpatient Care in Texas Hospitals, 2003* is being revised to correct a problem found in the calculation of the risk-adjusted and expected rates. The review of the *Indicators* is therefore being suspended.

The revised software is expected by May 13 and the affected rates will be re-calculated. The corrected report is expected to be available to hospitals by the end of May for a 60-day review.

Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 06/01/05 – Certification letters and comments due for 1st, 2nd, and 3rd quarters 2004.
- 06/01/05 - Submission of 1st quarter 2005.
- 06/01/05 – Hospitals to receive/retrieve 4th quarter 2004 certification file.

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Hospital Numbered Letter Volume 8 Number 8
May 24, 2005

Review of 2003 IQI Report Resumes

The Agency for Healthcare Research and Quality (AHRQ) released updated files for the Inpatient Quality Indicators (IQIs) Version 2.1 on Thursday, May 19. The update was necessary to correct the calculation of the IQI expected and risk-adjusted rates. The indicators released to hospitals on April 1 overestimated the expected rate for individual hospitals based on the 2002 reference population (that is, overestimated the case-mix severity) and consequently underestimated the risk-adjusted rate. The revision corrects this problem.

The volume indicators are unchanged. The 23 mortality and utilization indicators have been revised and will be available for hospital review **beginning Wednesday, May 25**. The 60-day review period will **end on July 23**. Any comments submitted earlier must be re-submitted. The hospital identifier and password sent to all hospital primary contacts on March 25 are needed to access the IQI report. For help accessing the report contact Dee Shaw, 512-458-7111 x 3374. The report is scheduled for public release in August.

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Hospital Numbered Letter Volume 8 Number 9
June 14, 2005

Your Feedback Requested for New PUDF Content and Format

At the last meeting of the Hospital Data Collection Workgroup on May 11, the format of the Public Use Data File (PUDF) for 2004 discharges was discussed. Year 2004 marks the beginning of data collection in the THCIC 837 format and the collection of up to 25 diagnosis codes and procedure codes and up to 10 E-codes. The availability of additional data will change the format in which the data are released.

THCIC proposed releasing a basic data file, following a file structure similar to the current PUDF, but including all of the additional diagnosis and procedure codes and E-codes, and a separate file to include detailed charges data. Because hospitals moved to submitting data in the THCIC 837 format at different times, it was suggested at the meeting that the basic PUDF for year 2004 discharges include up 9 diagnosis codes, 6 procedure codes and 1 E-code, as if all the data had been collected in the UB-92 format. Any additional codes would be released in a separate file. It was also suggested that the basic PUDF, with the limited codes, be used by DSHS for any 2004 reports. Beginning with data for 2005 discharges, all diagnosis and procedure codes and E-codes would be included in the basic PUDF and used by DSHS for reporting.

These topics will be discussed further at a meeting of the Workgroup on June 22. THCIC is soliciting your comments on the content of the 2004 PUDF. The files for the first and second quarters should be ready for release in late July. Your comments on the number of codes that should be used by DSHS for 2004 reporting are also welcome. Please send any comments on these issues to Dee Roes at dee.roes@dshs.state.tx.us by June 20 so that your comments will be considered.

New Condition Code for Do Not Resuscitate

The National Uniform Billing committee authorized a condition code of “P1” for DNR - Do Not Resuscitate. The code became effective for data reporting on 2/23/05.

This code is for Public Health data reporting and is valid for submission to THCIC beginning with first quarter 2005 data. The code indicates that a “Do Not Resuscitate order” was recorded and noted in the patient’s medical record within 24 hours of admission to the hospital.

New Condition code valid for 1Q05 data
P1 - Do not Resuscitate Order (DNR)

CCS Improves Claim Submissions Notification Process

Data submissions are now pulled automatically during business hours. Submitters can expect that a receipt response will be sent within **minutes** of disconnecting from the system.

Preprocessor reports are now triggered by the completion of audits, instead of being triggered by a manual notification process.

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HyperTerminal Phone Number – (434) 297-0367 (For Data Submission, Corrections and Uploading Certification Comments)
FTP address – ftp.comclin.com

DSHS-Center for Health Statistics – 512-458-7261

THCIC Staff – 512-458-7111

Bruce Burns	extension 6431	Hospital training, 837 format issues
Sylvia Cook	extension 6438	Hospital reports, data use
Dee Roes	extension 3374	Hospital compliance, data sales
Ron Weiss	extension 6453	

THCIC fax – 512-458-7740

Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 06/01/05 – Certification letters and comments due for 1st, 2nd, and 3rd quarters 2004.
- 06/01/05 - Submission of 1q05.
- 06/01/05 – Hospitals to receive/retrieve 4q04 certification file.
- 07/15/05 - Cutoff for corrections for 4q04 certification file
- 08/1/05 - Cutoff for corrections for 1q05

TEXAS Department of State Health Services
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Hospital Numbered Letter Volume 8 Number10
August 30, 2005

Hospital Discharge Data Submission, Correction, and Certification Training Session

Friday, September 23, 2005 9:00 am – 3:00 pm, THCIC will host a training session to cover the following:

- Upload and Download of data files (e.g., HyperTerminal and Secured Server)
- Submission procedures (e.g., KeyClaim Software)
- Correction procedures (e.g., Data Correction Software)
- Certification procedures (e.g., CertView Software)

THCIC has a new data transfer process – a protected Secured Server website. This process allows you to upload and download data from your computer via a secured connection website to your THCIC Submitter Mailbox or to your THCIC Provider Mailbox.

The session will be in Austin at the Department of State Health Services, 1100 W. 49th Street, T-607 (Tower Building). If you plan to attend please contact Bruce Burns, D.C. at bruce.burns@dshs.state.tx.us, provide the following bits of information about you and your facility.

THCIC ID _____
Hospital/Organization _____
City _____
Registrant Name _____
Title _____
Phone Number _____
E-mail Address _____

If you do not have E-mail you can call (512) 458-7111 x 6431 (press "1" before you dial the extension #).

Important Phone Numbers

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Production Schedule

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- 9/1/05 - Certification letters/comments due for 4q04
- 9/1/05 - Hospitals retrieve 1q05 certification files
- 9/1/05 - Cutoff for initial submission for 2q05
- 9/23/05 – Hospital Training in Austin

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Hospital Numbered Letter Volume 8 Number11
September 12, 2005

Indicators of Inpatient Care in Texas Hospitals, 2003 to be Released

THCIC will release the annual report on Texas hospitals on September 13, 2005. The report is based on methodology developed by the Agency for Healthcare Research and Quality (AHRQ). The indicators include three distinct types of measures:

Volume measures examine the volume of inpatient procedures for which a link has been demonstrated between the number of procedures performed and outcomes.
Mortality measures examine outcomes following procedures and for common medical conditions.
Utilization measures examine procedures for which questions have been raised about appropriate use.

The report includes a searchable database of the 2003 hospital performance. The Department of State Health Services will issue a press release on the availability of the report.

Hospital Discharge Data Submission, Correction, and Certification Training Session

Friday, September 23, 2005 9:00 am – 3:00 pm, THCIC will host a training session to cover the following:

Upload and Download of data files (e.g., HyperTerminal and Secured Server)
Submission procedures (e.g., KeyClaim Software)
Correction procedures (e.g., Data Correction Software)
Certification procedures (e.g., CertView Software)

THCIC has a new data transfer process – a protected Secured Server website. This process allows you to upload and download data from your computer via a secured connection website to your THCIC Submitter Mailbox or to your THCIC Provider Mailbox.

The session will be in Austin at the Department of State Health Services, 1100 W. 49th Street, T-607 (Tower Building). If you plan to attend please contact Bruce Burns, D.C. at bruce.burns@dshs.state.tx.us, provide the following information about yourself and your facility.

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Hospital/Organization _____
City _____
Registrant Name _____
Title _____
Phone Number _____
E-mail Address _____

If you do not have E-mail you can call (512) 458-7111 x 6431 (press "1" before you dial the extension #).

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THCIC fax – 512-458-7740

Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 9/13/05 – Release of *Indicators of Inpatient Care in Texas Hospitals, 2003*
- 9/23/05 – Hospital Training in Austin

TEXAS Department of State Health Services
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Hospital Numbered Letter Volume 8 Number12
September 27, 2005

Review of Mortality-Indicators of Inpatient Care in Texas Hospitals, 2003

A problem with the 2003 Indicators of Inpatient Care in Texas Hospitals was recently discovered in that patients transferred to rehabilitation hospitals and some long-term care facilities were excluded from the initial calculation released September 13. These patients account only for about 2.5% of the total inpatient discharges in 2003. The exclusion adversely affected only the mortality indicators. Revised calculations for the mortality indicators will be sent to hospitals for a 60-day required review and comment process. These indicators will be released at the conclusion of the review.

THCIC expects the review process to begin as early as the first of next week and will send out another numbered letter to the hospital primary contact announcing that date. Hospitals are to use the passwords and identifier issued for the initial review of the 2003 IQI. Questions about the password/identifier should be directed to Dee Roes by e-mail at dee.roes@dshs.state.tx.us.

Measures unaffected by the omission of these patients are Volume and Utilization. These measures are already available to the public.

2004 PUDF Available for Pre-purchase

The 2004 Public Use Data File (PUDF) is now available for pre-purchase. The order form is located at http://www.dshs.state.tx.us/THCIC/Hospitals/PUDFOrderForm.pdf. No date has been set for the release of the 1st quarter 2004 PUDF at this time; however, THCIC expects the release in the next few weeks.

Training Class

A training class on the full submission, correction, certification cycle was held in Austin on September 23rd. Due to Hurricane Rita, many of the attendees had to cancel. Another training session will be held for those that had to cancel. Date and location will be announced as soon as plans are finalized.

Important Phone Numbers

Commonwealth Clinical Systems (CCS)

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Production Schedule

The hospital discharge data schedule may be downloaded from http://www.dshs.state.tx.us/THCIC/hospitals/schedule.shtm.

- 11/1/05 – Cutoff for corrections for 2nd quarter 2005

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Hospital Numbered Letter Volume 8 Number13
October 4, 2005

Review of Revised *Indicators of Inpatient Care in Texas Hospitals, 2003*

Patients transferred to rehabilitation hospitals and some long-term care facilities were excluded from the initial *Indicators of Inpatient Care in Texas Hospitals* for 2003 reviewed by hospitals in the summer. These patients account for about 2.5% of the total inpatient discharges in 2003, but the exclusion adversely affected the mortality indicators. Revised calculations for the mortality indicators will be available for the required review and comment process beginning tomorrow, **October 5, 2005, ending December 3**. Volume and Utilization indicators are unaffected by the omission of these patients and are available on the THCIC website.

Comments submitted during this review will be appended to the comments previously submitted. Hospitals are in order by MSA and by the same hospital number used for the review of the indicators in the summer. Hospitals are to use the passwords and identifier issued for the initial review of the 2003 report sent to the hospital March 24. Questions about the password/identifier should be directed to Dee Roes by e-mail at dee.roes@dshs.state.tx.us.

Questions about the report should be directed to Sylvia Cook by e-mail at sylvia.cook@dshs.state.tx.us.

THCIC E-Mail Down

The DSHS E-mail server was down during the week of September 23rd through October 2nd. If you sent an e-mail to THCIC during this time and have not received a response, please send your request/message again.

2004 PUDF Available for Pre-purchase

The 2004 Public Use Data File (PUDF) is now available for pre-purchase. The order form is located at http://www.dshs.state.tx.us/THCIC/Hospitals/PUDFOrderForm.pdf. THCIC will post information on the release of the 2004 PUDF on the THCIC web site as the files become available.

Hospital Discharge Data Submission, Correction, and Certification Training Session

The next THCIC training session for submission, correction, and certification is scheduled for Thursday, November 3, 2005, from 9:00 am – 3:00 pm.

The session will be in Austin at the Department of State Health Services, 1100 W. 49th Street in K-100. If you plan to attend please contact Bruce Burns, D.C. at bruce.burns@dshs.state.tx.us, provide the following information about yourself and your facility.

THCIC ID _____
Hospital/Organization _____
City _____
Registrant Name _____
Title _____
Phone Number _____
E-mail Address _____

You can attend one or all of them the training sessions. The Slides are on the Website http://www.dshs.state.tx.us/thcic/hospitals/HospitalReportingRequirements.shtm, please print these out and bring to the session.

9:00 Upload and Download of Data Secured Server, HyperTerminal, demonstration
10:00 Data Submission and KeyClaim Software (Slide show is currently being updated)
10:40 Data Correction, DCS Software
12:00 Lunch
1:00 Data Certification, CertView Software
2:15 Software Demonstrations

If you do not have e-mail you can call (512) 458-7111 x 6431 (press "1" before you dial the extension #).

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Hospital Numbered Letter Volume 8 Number14
November 4, 2005

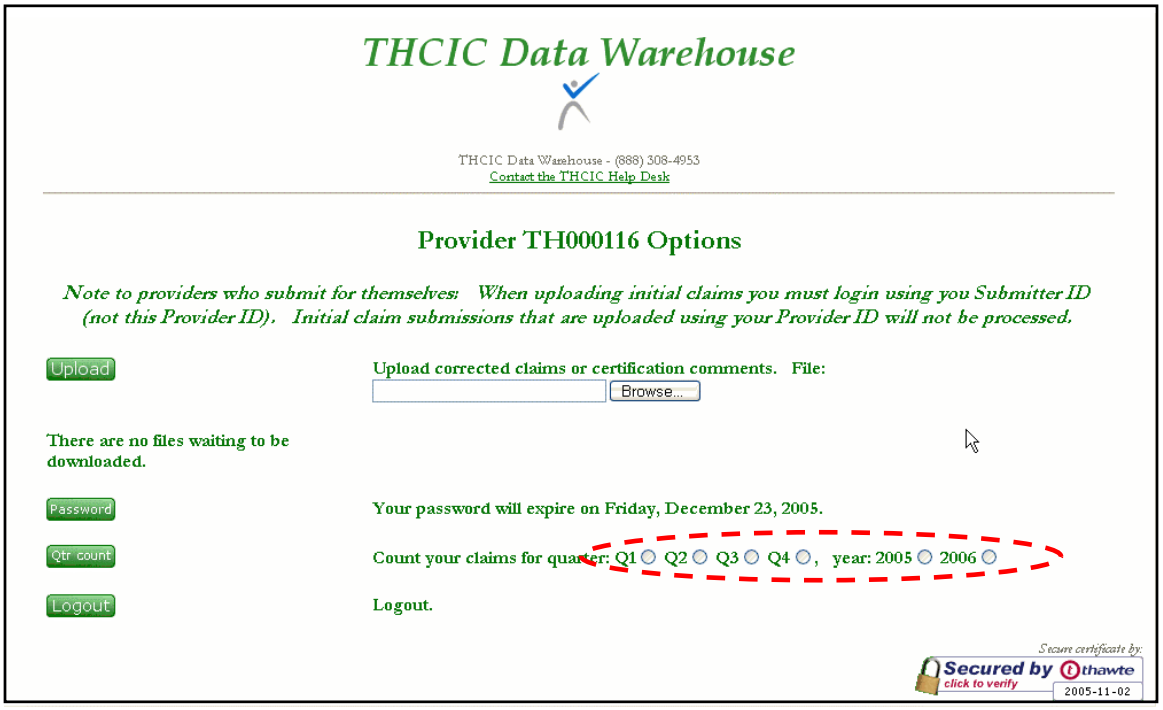
Claim Counts Per Quarter Report Via Secured Server

For those people interested in getting information about how many claims you have submitted for a quarter, you can now get that information much easier than having to contact someone at the THCIC HelpDesk. The information can be obtained as follows:

Access the computer system at Commonwealth Clinical Systems (CCS) via the secured server website (<https://sys1.comclin.com/thcic/>).

Enter your THCIC ID (example - th000116) then put in your provider password. (This is an easier process than FTP and PGP).

Once you are logged on to the system, **select** the **quarter** and **year** for which you would like a count of your inpatient data and then click the Qtr count button, and the counts will appear on your screen shortly afterwards.



Examples of Report Information are below:

```
TH000116
Submission/Correction Cutoff Date for Certification Data, Qtr 1, 2005: 08/05/05

CLAIMS BEFORE CUTOFF
                                        Qtr 1  Other  Batch
BatchName  Processed  Jan   Feb   Mar  Total  Month  Total  Top 2 Bill Types
=========================================|============|====================
 3966_001  06/03/05     0    14    36    50 |    0     50 |   50 xx1s
*27F40Q01  07/11/05     0     5     7    12 |    0     12 |   12 xx1s
-----------------------------------------+------------+--------------------
 Claim Totals:          0    14    36    50

 Estimated Encounter Count (based on examination of bill types):  50

There are no late claims to report at this time.

   • Indicates correction data (not included in the Claim Totals line)
```

"Correction data" comes from Data Correction Software Tool (DCS).

Corrected claims via DCS replace claims currently in the system, for the same qtr. Claims already put into encounter for PUDF for one qtr. Can not be updated or corrected.

Typical report with single submission

```
TH000116
Submission/Correction Cutoff Date for Certification Data, Qtr 2, 2005: 11/01/05

CLAIMS BEFORE CUTOFF
                                        Qtr 2  Other  Batch
BatchName  Processed  Apr   May   Jun  Total  Month  Total  Top 2 Bill Types
=========================================|============|====================
 2003_001  09/19/05   273   266   226   765 |    0    765 |  765 xx1s
-----------------------------------------+------------+--------------------
 Claim Totals:        273   266   226   765

Estimated Encounter Count (based on examination of bill types):  765
```

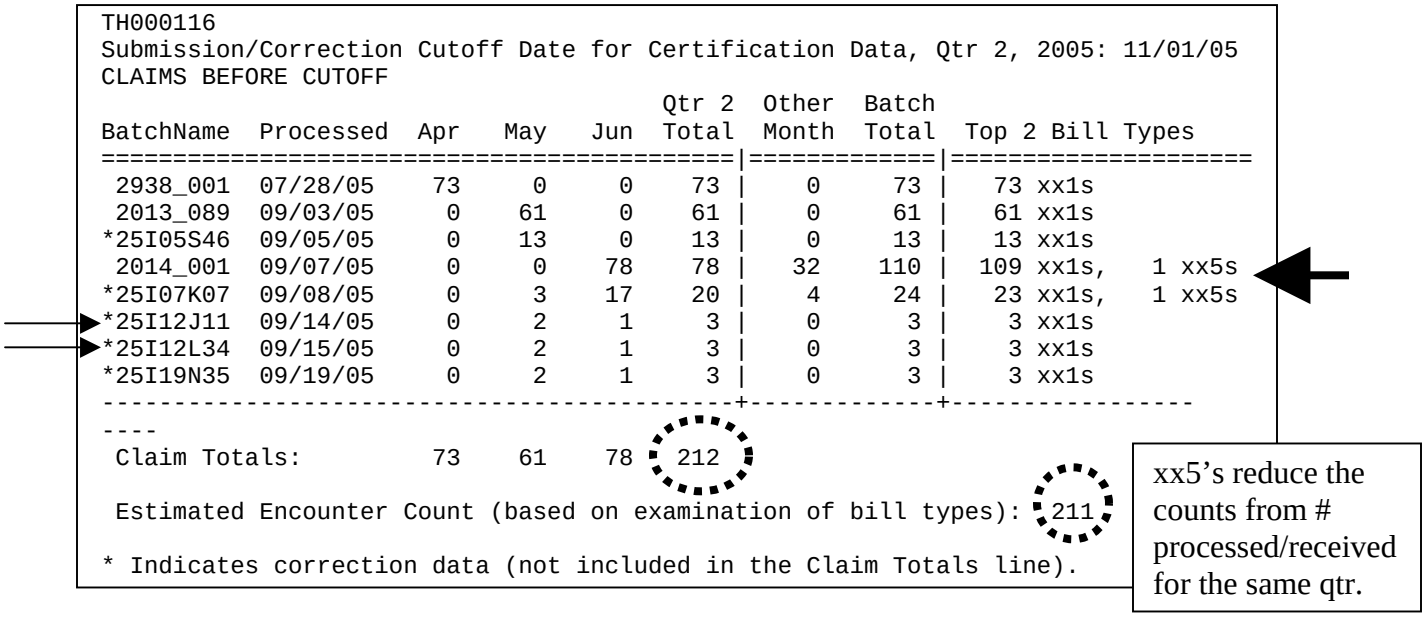
Report with multiple bill types (example xx1 (admit thru discharge) and xx7 (replacement claims))

```
TH000116
Submission/Correction Cutoff Date for Certification Data, Qtr 2, 2005: 11/01/05


CLAIMS BEFORE CUTOFF
                                        Qtr 2  Other  Batch
BatchName  Processed  Apr   May   Jun  Total  Month  Total  Top 2 Bill Types
=========================================|============|====================
 2012_017  10/18/05     0     2     3     5 |    0      5 |    5 xx1s
 2012_018  10/18/05     0     0     1     1 |    0      1 |    1 xx1s
 2012_019  10/18/05    32    39    38   109 |    0    109 |   97 xx1s,  11 xx7s
 2012_020  10/18/05     0     0     1     1 |    0      1 |    1 xx1s
 2012_021  10/18/05     3     1     1     5 |    0      5 |    4 xx1s,   1 xx7s
 2012_022  10/18/05     3     2     4     9 |    0      9 |    8 xx1s,   1 xx7s
*25J25J49  10/26/05     0     1     0     1 |    0      1 |    1 xx1s
-----------------------------------------+------------+--------------------
 Claim Totals:         38    44    48   130

 Estimated Encounter Count (based on examination of bill types)   116
```

Example of Multiple Bill types and late claims and claims from other quarters



```
TH000116
Submission/Correction Cutoff Date for Certification Data, Qtr 2, 2005: 11/01/05
CLAIMS BEFORE CUTOFF
                                        Qtr 2  Other  Batch
BatchName  Processed  Apr   May   Jun  Total  Month  Total  Top 2 Bill Types
=========================================|============|====================
 2938_001  07/28/05    73     0     0    73 |    0     73 |   73 xx1s
 2013_089  09/03/05     0    61     0    61 |    0     61 |   61 xx1s
*25I05S46  09/05/05     0    13     0    13 |    0     13 |   13 xx1s
 2014_001  09/07/05     0     0    78    78 |   32    110 |  109 xx1s,   1 xx5s
*25I07K07  09/08/05     0     3    17    20 |    4     24 |   23 xx1s,   1 xx5s
*25I12J11  09/14/05     0     2     1     3 |    0      3 |    3 xx1s
*25I12L34  09/15/05     0     2     1     3 |    0      3 |    3 xx1s
*25I19N35  09/19/05     0     2     1     3 |    0      3 |    3 xx1s
-----------------------------------------+------------+-----------------
----
 Claim Totals:          73    61    78  212

 Estimated Encounter Count (based on examination of bill types): 211

* Indicates correction data (not included in the Claim Totals line).
```

xx5's reduce the counts from # processed/received for the same qtr.

FER REPORT CHANGES

The Frequency of Error (FER) report has several new changes that are being implemented to assist you in tracking your data submissions.

First there are different report titles that identify whether the file submission was an original 837 data submission ("837 EDITS - NEW SUBMISSION DATA" or "837 REJECTED NEW SUBMISSION DATA") or a DCS corrections submission ("837 RE-EDITS - CORRECTIONS DATA"). The titles will be listed in the top left hand corner of the text documents.

Second there is a breakdown of the number of data claims received. How many were rejected, how many did not match, previous data claims and how many data claims were processed by CCS).

Third, there is a note added to the bottom of the "837 REJECTED NEW SUBMISSION DATA" FER report telling you to look at the "Rejected Claims Report".

Examples of the changes are below:

```
837 EDITS - NEW SUBMISSION DATA

                            Claims Received:         42
  ------------------------------------------------------------------------
                       MINUS Claims Rejected:          1
  ------------------------------------------------------------------------
                           Claims Processed:         41
```

```
837 REJECTED NEW SUBMISSION DATA
                            Claims Received:         42
  ------------------------------------------------------------------------
                       MINUS Claims Rejected:         42
  ------------------------------------------------------------------------
                           Claims Processed:          0


NOTE:  See the "REJECTED CLAIMS REPORT" for a list of the rejected claims and
the reason for each claim's rejection.
```

```
837 RE-EDITS - CORRECTIONS DATA
                     Correction Claims Received:          7
  ------------------------------------------------------------------------
MINUS Correction Claims Not Processed - NO MATCH:          2
         MINUS Correction Claims DELETED By User:          4
  ------------------------------------------------------------------------
                    Correction Claims Processed:          1
```

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Sylvia Cook	extension 6438	Hospital reports, data use
Dee Roes	extension 3374	Hospital compliance, data sales
Tiffany Overton	extension 2352	Hospital training (submission, correction, and certification)
Ron Weiss	extension 6453	

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