



Memorandum

TO: WIC Regional Directors **#08-075**
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager **(Original Signed)**
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: June 6, 2008

SUBJECT: *2009 Nutrition Education/Breastfeeding Promotion and Training Dates*

Join us for *How to Complete Your 2008 Nutrition Education and Breastfeeding Promotion Plan*. The plan has been updated and is much simpler to complete. The training will take you step-by-step through the plan and answer questions you may have.

This year, the training will only be offered on Qwest, so please make time to join us.

Scheduled trainings for June and July:

Date	Time	Date	Time
June 11, 2008	12:00 noon	July 1, 2008	12:00 noon
June 13, 2008	9:00 a.m.	July 3, 2008	9:00 a.m.
June 18, 2008	3:00 p.m.	July 7, 2008	3:00 p.m.
June 20, 2008	9:00 a.m.	July 11, 2008	9:00 a.m.
June 23, 2008	12:00 noon		
June 25, 2008	3:00 p.m.		
June 27, 2008	9:00 a.m.		

Steps to login to the training(s):

1. Go to the Qwest site: <http://qwest.conferencing.com/index.asp>.
2. Login as a participant. The moderator's meeting number is 9115717 (no * star key required).
3. Dial in to the meeting 1(866)921-2203.
4. Dial the room number is *9115717* (enter the * star key before and after the number).
5. Keep the applications that are open on your computer to a minimum (close your e-mail, internet – except for the Qwest conference web page).

If you have any questions or require additional information, please contact your Nutrition Education and Breastfeeding Liaison as listed on *Gathering Resources* section of the Plan.