Memorandum

TO: WIC Regional Directors
WIC Local Agency Directors

#09-006

FROM: Linda Brumble, Unit Manager **(Original Signed)**
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: January 16, 2009

SUBJECT: *WIC 2009 Quality Assurance Monitoring Review Tools*

The *WIC 2009 Quality Assurance Monitoring Review Tools* are now available on the Department of State Health Services (DSHS) Quality Management Branch (QMB) website. The web address for the new tools, instructions and worksheets is: http://www.dshs.state.tx.us/qmb/09tools-instructions.shtm.

The new *2009 Monitoring Review Tools* will be used by QMB staff for all reviews conducted after January 1, 2009. The tools are available for you to use in conducting your own internal monitoring, as well as in preparing for the monitoring review of your organization by DSHS. While the tools are updated for 2009, the worksheets are not. The 2009 worksheets will be updated very soon and you will receive another notice of their posting. In the meantime, feel free to use the 2008 worksheets.

If you have any questions or require additional information, please contact Nancy K. Taylor, WIC Group Manager, Quality Management Branch, at (888) 963-7111, extension 3153 or nancy.taylor@dshs.state.tx.us.