



Memorandum

#12-072

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Linda Brumble, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: July 24, 2012

SUBJECT: Breast Pump Ordering Opportunity

The purpose of this memo is to announce that the ordering system for breast pumps is currently open until **Friday, August, 17**.

The budget for FY13 is still uncertain, but it is believed that the upcoming year will be similar to FY12 in regards to ordering. Local Agencies (LAs) are advised to prepare accordingly by ordering enough inventory to last an entire year without restricting issuance. It may be necessary for LAs to use regular breastfeeding or lactation services funding for additional storage space to store the quantity of inventory ordered.

When trying to forecast the quantity of inventory needed, LAs should consider the quantity of pumps/kits *issued* within the last year. These quantities should be tabulated prior to placing official breast pump orders on the Breastfeeding Order System (BOS) at <http://texaswic.dshs.state.tx.us:4554>. Please note that all orders are subject to adjustment. The BOS will reflect any adjustments made for LA review. Refer to the quantities reflected in the BOS when reconciling received inventory.

If you have any questions, or require additional information, please contact Lindsey Randall, Breast Pump Coordinator, Nutrition Education/Clinic Services Unit, at (512) 341-4594 or lindsey.randall@dshs.state.tx.us.