



Memorandum

#14-114

TO: WIC Regional Directors
WIC Local Agency Directors

FROM: Amanda Hovis, Director
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: September 30, 2014

SUBJECT: Introduction of Leticia (Letty) De La Rosa

Please join us in welcoming Leticia (Letty) De La Rosa, Information Specialist, in the breastfeeding group, of the Nutrition Education Branch. Letty, has worked with DSHS for 21 years, 20 of which she has been with the WIC Program. She has worked in the human resource area of WIC since 2003 as the Staff Services Officer, and coordinated human resources functions. She brings extensive knowledge and experience in managing and tracking, contract work force personnel and multiple inventory projects.

Letty has been working in the Nutrition Education unit since August, serving as the Breast Pump Order and Contract Coordinator, in charge of ordering breast pumps and prenatal breastfeeding education bags for all local agencies. Please direct WIC staff to contact Letty with questions concerning prenatal breastfeeding education bags and breast pump ordering, inventory, retrieval, troubleshooting, warranty, and all questions regarding the BOS.

Questions concerning breast pump issuance and policy should continue to be directed to Faith Njoroge, Nutrition Education Consultant.

Please share this information with your staff. If you have questions or require additional information, please contact Leticia De la Rosa, Breast Pump coordinator at Leticia.deLaRosa@dshs.state.tx.us , or (512) 341 4567.