



Memorandum

#14-145

TO: WIC Local Agency Directors

FROM: Amanda Hovis, Unit Manager
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: December 17, 2014

SUBJECT: Contract Amendment FY 2015

In order to meet monthly expenditures and to promote program growth, your local agency per participant rate will be increased to reflect a 50 cent increase to the base. This increase will help agencies meet the rising costs of reoccurring expenditures such as salaries, fringe benefits, rents, etc. The base rate will increase from \$12.10 to \$12.60. The individual increase to each local agency's per participant rate will vary depending on their adjustment factors. This new rate will go into effect January 1, 2015. Please be aware that the higher rates will increase the total amount encumbered by the state agency for local agency funding. This will limit our ability to pay end of the year over contract.

We are currently processing amendments for your FY 2015 WIC contracts. Funding letters reflecting the increased funding and new per participant rate will be sent this week. The actual contract amendment will follow via email. Once you or your agency receives your amendment please ensure it is signed and returned as soon as possible. Your January voucher will not be processed until we have a signed and executed contract amendment on file.

If you have any questions, please contact Benny Jasso, Local Agency Operations Coordinator at benny.jasso@dshs.state.tx.us ; 512-341-4573.