

**Texas-WIN Service Pack Three
Changes**

Re-Implementation Dates

WIC
AUTOMATION
TRAINING

OBJECTIVES

During this training, we will discuss corrections for the following issues

- Current month benefits not available during a Void and Reissue
- Duplicate data on card error message
- Inclusion of Migrant counts in the "Percentage of WIC clients receiving food benefits"

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OBJECTIVES

- Exclusion of Quick Intakes in counting in the percentage of women in 1st trimester pregnancies
- Negative balance on the Reports / Inventory / BOL / Balance On-Hand\Last 30 report

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OBJECTIVES

We will discuss the following enhancements to Texas- WIN:

- Enforcement of appropriate food package selection for infants and children
- Extension of child certification period
- Addition of infant Mid-Point alert on Appointment screen
- Addition of semi-populated Drop Ship form



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FIXES



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Correct Negative Value on Balance-On-Hand reports

•Previously, the Balance On-Hand Report showed a negative value when the following scenario occurred:

- Admin ships inventory to the clinic
- Clinic receives the inventory
- Clinic determines inventory is not needed and ships the inventory back to the admin
- Admin receives the inventory back into their stock

SITE ID: 033-02 LEE TREDING VEC CLINIC		
BALANCE ON HAND	REORDER POINT	GAINS USED
-23	109	15-727



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Correct Negative Value on Balance-On-Hand reports

Correct Result is

- The Balance On Hand will now reflect the correct value

BALANCE ON HAND	REORDER POINT	CARDS DEFD
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Correct Inability to Select First Benefit Period During a Void and Replace

Previously, staff were unable to select the current month in the Void & Replace module when the following scenario occurred:

- Client needs change food package that includes the current month benefits
- Void and Replace process begins
- Staff selects current month to replace
- System prompts the client to enter their PIN
- If the client is not ready, staff responds "no"
- Once the client is ready, the Void and Replace process starts again but the current months benefits are no longer available


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Correct Inability to Select First Benefit Period During a Void and Replace

Correct Results are

Now staff are able to select "N", and still select current month upon re-entering the Void and Replace


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Correct an Error Leading To Duplicate Data on the Card Error Message

Previously, when a remaining quantity matched an existing category/sub-category, clinic staff would be presented with the following error message:

“There is a potential problem with duplicate data on the card. Contact the State Help Desk for assistance.”



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Correct Error Leading To Duplicate Data on the Card Error Message

For example,

- Twins have a remaining quantity of 190 cans of PEDIASURE 80Z formula
- Family returns and for benefit issuance including fruits and vegetables
- When staff attempts to print the shopping list, Texas-WIN sees
 - 190.00 cans of formula remain; and
 - Fruits and vegetables are available, category 19/ sub-category 000

As the system was confused because 19000 represented the value for formula and for fruits and vegetables, the duplicate data on card error message appeared.



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Correct Error Leading To Duplicate Data on the Card Error Message

Correction result:

Now, the Duplicate Data on the Card Error Message no longer appears when a quantity matches a cat/sub-cat value



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Correction to Exclude Quick Intake Counts in the Percentage of Pregnant Women in Their 1st Trimester When Certified

Previously, pregnant women with Quick Intakes were counted (in error) in the "Percent of Pregnant Women In Their 1st Trimester When Certified"



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Correction to Exclude Quick Intake Counts in the Percentage of Pregnant Women in Their 1st Trimester When Certified

Correct result:

Now, the report numbers and percentages are calculated correctly



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Correction to Include Migrant Clients in the Counts For Clients Receiving Benefits

Previously, migrant clients were excluded in the counts for "WIC Client Receiving Food Benefits"

- Led to inaccurate reporting numbers

- Now, the report numbers and percentages are calculated correctly.



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ENHANCEMENTS



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Extend Child Certification From Six Months To One Year

Previously, a child's certification period was for six months

Now, children are certified for one year

- This change only affects Initial Certifications and Sub-certifications
- Existing children will retain their six-month certification until they are sub-certified
- Staff will now see an extended cert expiration date when performing a subcert or initial certification of a child



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Extend Child Certification From Six Months To One Year

- Children certified for one year will now require a mid-certification check. *(This is similar to an infant's mid-point review).*
 - A flashing alert will remind staff that a mid-certification is due
 - The reminder will appear on the Appointments screen, Certification screen, and Issuance screen
 - The alert will start flashing on the 1st day of the 3rd benefit period



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Extend Child Certification From Six Months To One Year

•The Appointments client list screen flashes the mid-cert due date in the "MC DUE" field on the upper right-hand side of the screen. (This



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Extend Child Certification From Six Months To One Year

•The Certification client list screen flashes the "MID-CERT DUE" reminder in the center of the screen above the client list



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Extend Child Certification From Six Months To One Year

•The Issuance client list screen flashes "MID_CERT DUE" at the bottom right-hand side of the screen



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Extend Child Certification From Six Months To One Year

- Access to the MID-CERT field is allowed beginning the 1st day of the 4th benefit month



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Midpoint Review Due Date Notification Added to the Appointments Screen for Infants

- Previously, staff were only alerted that a midpoint review was due at 7 months of age. *(This remains the same on the Client Certification and Issuance Screens).*
- Now, the Appointments client list screen flashes the “MP DUE” date to aid staff in scheduling an appropriate appointment date for the infant’s midpoint review



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Midpoint Review Due Date Notification Added to the Appointments Screen for Infants

- The “MP DUE” date flashes on the top right-hand side of the screen for infants when the infant’s record is selected in the browse four months prior to the due date



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Prevent Inappropriate Food Package Selection

- Previously, staff were able to select any food package for children and infants regardless of age
- Now, staff will receive a pick list based on the child/infant's age at the certification effective date



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Prevent Inappropriate Food Package Selection

- To comply with federal regulations and help prevent USDA violations, the following picklist will be available for infants less than 6 months of age (0 – 5 months)

```

FOOD PACKAGES
WWW PARTICIPATION
451 0-5 MTHS FORMULA FED
<ENTER>Select <ESC>Cancel

```



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Prevent Inappropriate Food Package Selection

- For infants age 6 through 11 months, Texas-WIN will display the following picklist:

```

FOOD PACKAGES
450 6-11 MTHS EXCL DP
453 6-11 MTHS FORMULA FED
454 6-11 MTHS EXEMPT FORMULA ONLY
552 6-11 MTHS FORM ONLY
<ENTER>Select <ESC>Cancel

```



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Prevent Inappropriate Food Package Selection

•For children less than 2 years old, the following list will display:

```

455 SDN 1-4YR FORM/INF CRL/3C/F&U
457 SDN 1-4YR FORM/MILK ALLERGY
459 SDN 1-4YR FORM/MILK/INF CRL
459 SDN 2YR FORM/MILK/STD
460 SDN 1-4YR FORM/TOFU
461 SDN 2YR FORM/STD
476 RX 2YR SOY/MILK/CHEESE
477 2YR GLUTN FREE
481 2YR STD
484 2YR STD NO CHEESE
496 2YR WHOLE LACT
525 2YR WHOLE EVAP MILK
537 RX 2YR SDY/TOFU
543 2YR HIGHER
549 2YR WHOLE MILK/INF CRL

```

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Prevent Inappropriate Food Package Selection

•For children over 2 years old, the following list will display:

```

455 2+YR GLUTN FREE/SDY/TOFU
456 SDN 1-4YR FORM/INF CRL/3C/F&U
457 SDN 1-4YR FORM/MILK ALLERGY
459 SDN 1-4YR FORM/MILK/INF CRL
460 SDN 1-4YR FORM/TOFU
462 SDN 2+YR FORM/MILK/STD
483 RX 2+YR SOY MILK/CHEESE
464 SDN 2+YR FORM/SDY/TOFU
478 2+YR GLUTN FREE
485 2+YR STD
488 2+YR STD NO CHEESE
487 SDN 2+YR FORM/STD
496 2+YR LACT
520 2+YR DRY MILK
526 2+YR EVAP MILK

```

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Create Drop Ship Order Form

- In the past when a formula was to be drop shipped, staff manually filled out a form to fax to the formula company
- Now, the form is located in Texas-WIN and is semi-populated
 - If possible, staff are to use a Laser or LED printer when printing the drop ship form for clarity when faxing

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Create Drop Ship Order Form

- The drop ship form process initiates from the Formula Exchange module
- The form is partially populated with client, site, and formula-specific information



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Create Drop Ship Order Form

- The form is available by selecting F3 DROPSHIP after selecting the appropriate participant and benefit period

On Hand	On Card	Ret/in	New	From	Drop/
Qty	Hand	Hand	Qty	Stock	New Qty
442	INFORMER LIFEL RTU 22 02	23	23	0	22 02
A			0	0	0.00
A			0	0	0.00
A			0	0	0.00
A			0	0	0.00



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Create Drop Ship Order Form

- After selecting F3, staff can choose the amount of formula to drop ship and print the drop ship form (by pressing F3)

On Hand	On Card	Ret/in	New	From	Drop/
Qty	Hand	Hand	Qty	Stock	New Qty
442	INFORMER LIFEL RTU 22 02	23	23	0	22 02



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The drop ship form is a combination of fields that are auto-populated and fields that will need to be filled in manually.

The screenshot shows a 'WIC FORMULA GROUP DROP SHIP FORM'. It includes sections for 'Vendor Information', 'Product Information', and 'Shipping Information'. There are several input fields and checkboxes. A small circular icon with the number '37' is located in the bottom right corner of the form area.

Thank you for your participation!

- For technical questions, please contact the Service Desk at (800) 650-1328.
- For questions or comments about this training, please contact us at WicApplTraining@dshs.state.tx.us or fax us at (512) 341-4479

WIC AUTOMATION SUPPORT TEAM



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