Program Timeline

Program Name:

Instructions:

1. Insert the start month of your program at the top of the second column.
2. Continue to insert months at the top of subsequent columns.
3. In the left hand column, list the key activities, milestones and deadlines for your project.
4. For each activity, milestone or deadline, put an "X" in the box(es) in the grid to indicate in which month you expect to perform or accomplish it.

Timeline												
Activities	Start Month:	Month 2:	Month 3:	Month 4:	Month 5:	Month 6:	Month 7:	Month 8:	Month 9:	Month 10:	Month 11:	End Month:
Example: *Prepare and buy all classroom materials.*	*X*											