

<p style="text-align: center;">Nutrition Services Department of State Health Services</p>

Effective January 1, 2002

Policy No. IM:10.0

Immunization Records

Purpose

To ensure the confidentiality of WIC client information, files, and data. To ensure accessibility to immunization records and standards for immunization documentation. To ensure coordination of WIC immunization services with other health and immunization programs.

Authority

State Policy

Policy

Immunization records and supporting documentation shall be filed separately from the WIC applicant/participant record and shall be completed and maintained in accordance with local health department or parent agency procedures.

Procedures

- I. Immunization records and the supporting documentation shall be made available to the Department of State Health Services or its agents for the assessment of immunization levels and quality assurance reviews.
- II. Access to and/or copies of immunization records shall be provided to health care providers and other agencies that are legislatively mandated to monitor immunization levels and immunize children.
- III. Vaccination records shall comply with the requirements of National Childhood Vaccine Injury Act (NCVIA) 42 U.S.C. 300aa-25.

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- IV. As required under the NCVIA (42 U.S.C. 300aa-26), all health care providers in the United States who administer any vaccine covered in the vaccine injury compensation table (currently diphtheria, tetanus, pertussis, measles, mumps, rubella, polio, hepatitis B, hemophilus influenzae type b, or varicella vaccine) shall, prior to administration of each dose of the vaccine, provide a copy of the relevant VIS produced by CDC to any adult or to the parent or legal representative of any child to whom the provider intends to administer vaccine. Use of the CDC developed VIS has been required since a 1994 amendment to 42 U.S.C. 300aa-26 which deleted language allowing providers who purchase their own vaccine to develop their own materials.