



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

KIRK COLE
INTERIM COMMISSIONER

P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

October 21, 2015

Re: Texas Department of State Health Services (DSHS) Youth Camp Advisory Committee
Appointments

Dear Youth Camp Owner/Operator/Organization:

The Executive Commissioner of the Health and Human Services Commission requests your assistance in identifying applicants for membership on the Youth Camp Advisory Committee. The committee advises the Executive Commissioner in the development of standards and procedures, recommends content of rules, and performs any other functions requested by the Executive Commissioner in the administration of Health and Safety Code, Chapter 141. The committee will meet at least once and as often as quarterly during the next twelve months. You may find additional information about this committee at www.dshs.state.tx.us/youthcamp, including links to the statute, rules, and policies of the committee.

One vacant position is for a member of the general public. A public member may be a user of the services of a youth camp (such as a parent). A public member may not be affiliated with a youth camp; may not be a member of the staff or management of a youth camp or its parent corporation; may not have a financial interest in a youth camp of more than five percent as a stockholder, partner, member, or co-owner of the facility; may not be retired from the youth camp industry; and may not be a paid consultant or trainer in the youth camp industry.

Five vacant positions are for experienced camping professionals who represent the camping communities of the state and who reflect the geographic diversity of the state in proportion to the number of camps licensed by the department in each geographic area of the state.

Committee members serve for staggered six-year terms, with the terms of three members expiring on August 31 of each odd-numbered year.

Meetings mostly take place at the Department of State Health Services, 8407 Wall Street, Exchange Building, Room N-102, however locations may be used for meetings. Committee members do not receive reimbursement for travel expenses. Members must pay for their own transportation, lodging, meals, parking, taxis, and other expenses.

All people who wish to be considered as a nominee must complete the enclosed Application for Advisory Committee Appointment (Form 19-5056-2). All applications will remain on file for twelve (12) months. Completed applications, including two letters of recommendation, must be mailed to the following address and must be received by the Department by January 1, 2016.

Youth Camp Advisory Committee Appointments
Page 2
October 21, 2015

Michael J. Minoia
Public Sanitation and Retail Foods Safety Group
Texas Department of State Health Services
Public Sanitation and Retail Food Safety Group (Mail Code 1987)
P.O. Box 149347, Austin, Texas 78714-9347
Telephone: 512-834-6770
Fax: 512-834-6707

Each application must include two signed and dated letters of recommendation. Applications without two signed and dated letters of recommendation will be deemed incomplete and will not be considered. Résumés, curriculum vitae, and additional supporting documentation not specifically requested in this letter will not be considered.

In selecting members to serve on an advisory committee, the Executive Commissioner considers the individual's qualifications for the position, background, and interest in serving on the committee.

Sincerely,

A handwritten signature in cursive script that reads "Rod Moline, Ph.D." followed by a stylized monogram "RM".

Rod Moline, Ph.D.
PSQA Unit Manager

cc: Consumer Affairs Unit

Enclosure (1) Application For Advisory Committee Appointment.