



**Promotor(a) or Community Health Worker
 Training and Certification Advisory Committee
 APPROVED Meeting Minutes
 Friday, October 30, 2020
 10:00 a.m.**

Teams Live Events Virtual Meeting

Table 1: Promotor(a) or Community Health Worker (CHW) Training and Certification Advisory Committee October 30, 2020 meeting attendance.

| MEMBER NAME | IN ATTENDANCE |
|-----------------------------------|---------------|
| Kim Bush | Yes |
| Minerva Garcia | Yes |
| Dr. Carolina Gonzalez Schlenker | Yes |
| Linda McMurry | Yes |
| Costa Ndayisabye | No |
| Ibeth Parra | No |
| Alma G. Swisher | Yes |
| Dr. Elizabeth M. Vaughan-Cardenas | No |
| Tasha Whitaker | Yes |

Agenda Item 1: Welcome and Introductions

Mr. John Chacón, Advisory Committee Coordination Office (ACCO), Facilitator, called the meeting to order at 10:05 a.m.

Mr. John Chacón, ACCO Facilitator, HHSC, announced the meeting was being conducted in accordance with the Texas Open Meetings Act in a Teams Live Events virtual platform, took roll and asked each member to briefly introduce themselves, and determined a quorum was present for the meeting.

Mr. Frank Luera, CHWB Program Coordinator CHW, DSHS, offered opening remarks and introduced Mr. Brett Spencer and Ms. Beatrice Smith.

Agenda Item 2: Approval of July 31, 2020 Meeting Minutes

Mr. John Chacón requested a motion to approve the July 31, 2020 meeting minutes.

MOTION: Dr. Carolina Gonzalez Schlenker made a motion to approve the July 31, 2020 meeting minutes as presented. Ms. Linda McMurry seconded the motion. The Committee members unanimously approved the meeting minutes by roll call vote with six approves, no disapproves, and no abstentions.

Agenda Item 3: Health Promotion and Chronic Disease Prevention Section Update

Mr. Brett Spencer, DSHS, Manager, Community Health and Wellness Branch provided the update. Highlights of update included:

- Upcoming posting to fill 3 Promotora or Community Health Worker (CHW) Training and Certification Advisory Committee vacancies.
- Introduction of new Administrative Assistant Shannon Ellington who will help with processing applications.
- Current efforts in response to the upcoming Legislative session include;
 - Updating Website.
 - Verifying data sources are current.
 - Preparing briefing documents.
 - Responding to other legislative related requests.
- Posting of the Texas CHW Employer Survey Report
https://www.dshs.state.tx.us/2020-CHW-Employer-Survey-Results_External.pdf

Agenda Item 4: Election of Presiding and Assistant Presiding Officers

Mr. John Chacón provided members and attendees details of the proposed procedures for electing presiding officers of Community Health Worker (CHW) Training and Certification Advisory Committee.

Motion: Ms. Kim Bush moved to approve the procedures of electing presiding officers as presented. Ms. Minerva Garcia seconded the motion. The Committee members unanimously approved the procedures by roll call vote with six approves, no disapproves, and no abstentions.

Mr. John Chacón announced the nominations for Ms. Linda McMurry and Mr. Costa N. Ndayisabye who respectfully declined and Ms. Tasha Whitaker who in accordance to the bylaws and Ms. Whitaker already having served two terms, Mr. Frank Luera stated she was not eligible for either office at this time. Mr. Chacón opened the floor for nominees and Ms. Minerva Garcia was nominated by Dr. Carolina Gonzalez Schlenker, Ms. Tasha Whitaker, and Ms. Alma Swisher. Ms. Minerva Garcia accepted the nomination and informed members of her intent to serve as presiding officer. The floor was closed with no additional nominees and a roll call vote was conducted. The Committee members unanimously elected Ms. Minerva Garcia as the presiding officer of the Community Health Worker (CHW) Training and Certification Advisory Committee with six approves, no disapproves, no abstentions.

Mr. John Chacón announced the nomination of Ms. Minerva Garcia but due to her accepting and being elected as the presiding officer, opened the floor for additional nominees. Ms. Tasha Whitaker asked if Mr. Costa N. Ndayisabye was still serving as the assistant presiding

officer and Mr. Chacón stated that Mr. Ndayisabye had respectfully resigned as serving as assistant presiding officer due to recent increased obligation that would not allow him to serve in this capacity at this time. Ms. S. Kim Bush was nominated by Ms. Tasha Whitaker and Ms. Minerva Garcia. Ms. S. Kim Bush accepted the nomination and informed members of her intent to serve as assistant presiding officer. The floor was closed with no additional nominees and a roll call vote was conducted. The Committee members unanimously elected Ms. S. Kim Bush as the assistant presiding officer of the Community Health Worker (CHW) Training and Certification Advisory Committee with six approves, no disapproves, no abstentions.

Agenda Item 5: Texas Heat Stroke

Johnny Humphreys, Texas Heat Stroke, Task Force Chair, provided a presentation on Heat Stroke and referenced a PowerPoint entitled "Preventing Child Hot Car Deaths". Highlights of the presentation included:

- Current efforts to prevent child deaths and injury in cars.
- Preventative messaging included:
 - Never leave a child alone in a car.
 - Limit child access to a car.
 - Create safe habits to remember child in back seat.
 - Call 911 if you ever find a child alone in a car.
- Membership information regarding the Texas Heat Stroke Task Force was provided.

Agenda Item 6: Texas Department of Transportation – Laredo District

Ms. Blanca Trevino-Castro, TxDOT, Traffic Safety Specialist, provided a presentation on TxDOT and Community Health Worker Collaboration and referenced a PowerPoint entitled "TxDOT and Community Health Worker Collaboration". Highlights of the presentation included:

- Current CHW collaboration efforts occurring with TxDOT regarding;
 - Child Passenger Safety which included car seat education and give away.
 - Collaboration includes law enforcement outreach and education.
 - 8 County collaboration effort to reach rural communities.
 - Click It or Ticket education efforts and fine deferral.
 - Help #EndTheStreakTX campaign was also presented to stop the currently daily death on Texas roads.

Agenda Item 7: Advisory Committee Sub-Committee Updates – Sub-Committee Leads

a. Workforce Solutions and Employment Opportunities

Ms. Kim Bush, Subcommittee Chair, provided the update. Ms. Bush stated the subcommittee held a meeting on October 16, 2020 and discussed occupational data provided by the Texas Workforce Council. The next subcommittee meeting is tentatively scheduled for December 11, 2020.

b. Communication and Outreach

Ms. Tasha Whitaker, Subcommittee Chair, provided the update. Ms. Whitaker stated the subcommittee has been working on a special edition newsletter regarding COVID-19 soon to be released.

c. Training and Certification

Dr. Carolina Gonzalez Schlenker, provided the update from the October 21, 2020 meeting. Dr. Gonzalez Schlenker stated the subcommittee discussed the need to highlight the gap in CHW training regarding foundational moral qualities and its impact on trust building in the community.

MOTION: Dr. Carolina Gonzalez Schlenker made a motion to accept as a committee that there is a GAP in the Promotor(a) CHW Training currently required for certification that allows the protection and promotion of their foundational moral qualities. Ms. Minerva Garcia seconded the motion. The Committee members unanimously approved the procedures by roll call vote with six approves, no disapproves, and no abstentions.

Agenda Item 8: Funding/Employment Opportunities for Texas CHWs (potential lists)

Ms. Kim Bush, University of Texas Health Science Center-Tyler, CHW Member, provided a presentation on Funding/Employment Opportunities for Texas CHWs to committee members. Highlights of the presentation included:

- Provided statistics regarding CHW employment statewide and nationally.
- Discussed possibilities and opportunities to promote CHW job openings and continued growth of the CHW field.

Agenda Item 9: Committee Member Sharing

Mr. John Chacón, Advisory Committee Coordination Office (ACCO), Facilitator, opened the floor to members for sharing information from their region.

- Ms. Alma Swisher announced virtual learning opportunities available through the Alliance for Health Policy, Partners in Health, American Public Health Association, and the Network for Public Health Law.
- Ms. Tasha Whittaker announced DFW/CHW association recently had a conference and promoted upcoming quarterly meeting.
- Ms. Minerva Garcia announced that the South Texas Promotora Association (STPA) will hold a virtual conference Dec 6-7, 2020 and registration information will be sent to members.

Agenda Item 10: Public Comment

Mr. John Chacón announced that there was no written public comment submitted and one person signed up to provide oral comment.

Linda Letzinger representing Texas Parent to Parent provided background to the organization and requested permission to share public power point presentation with her organization.

Agenda Item 11: Agenda items for next meeting

Mr. John Chacón, Advisory Committee Coordination Office (ACCO), Facilitator, opened the floor to discuss meeting topics for the Friday, January 29, 2021 meeting.

Agenda items:

- Ms. Whitaker requested a discussion about Youth CHW certification and possibilities of TEA to present an update.

- Mr. John Chacón, ACCO Facilitator, announced the next meeting of Friday, January 29, 2021 would be conducted in a virtual platform.

Agenda Item 12: Adjournment

Mr. John Chacón, Advisory Committee Coordination Office (ACCO), Facilitator, adjourned the meeting at 12:08 p.m.

Below is the link to the archived video of the October 30, 2020 Community Health Worker Advisory Committee meeting.

(To view and listen to the entirety of the meeting click on the link below)

<http://texashsc.swagit.com/play/10302020-592/>