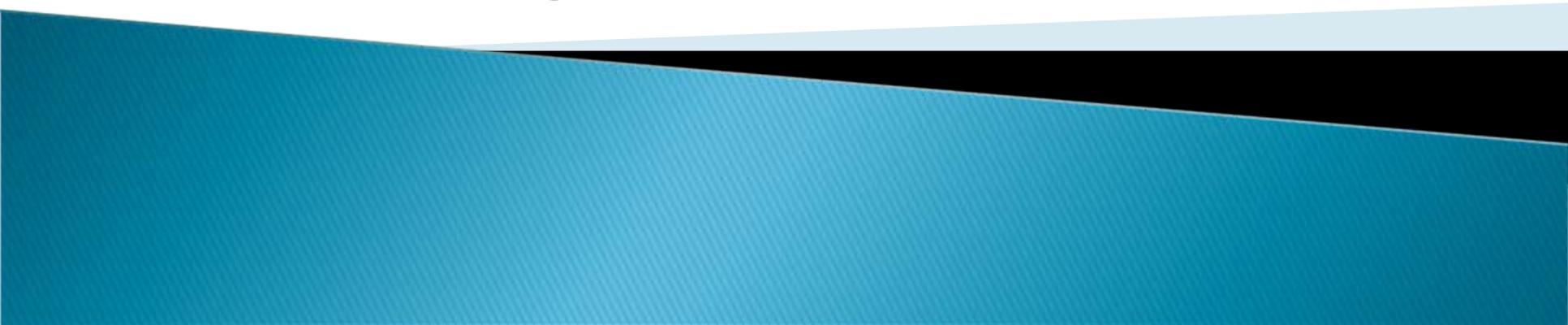


Using Excel to Import Knee Surgical Denominators

Texas National Healthcare Safety Network Course

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APIC NHSN Faculty

Denton Regional Medical Center, Denton TX



Create Your Database

- ▶ There must be a column for each field
 - Required fields
 - Must have data in them
- AND
- Optional fields
 - Optional fields can be left blank – but the column that would be used must be included in the database.
- ▶ The columns must be in the order listed in the NHSN document
“Importing Patient Safety Procedure Data”

Entering Data

- ▶ Each day OR staff enter the required data in the database.
 - ▶ Data can also be downloaded to the correct columns.
 - ▶ Regularly or at the end of the month the database must be checked for accuracy.
- 

Uploading the data

- ▶ Give the file a name you will recognize
 - “NHSNimport_12_10”
- ▶ Save the data as a .csv file
- ▶ Delete the header row (red row at the top)

Save as .csv

Delete this row



Med Record #	Sex	Birthdate	Operation	Proc Date	Outpt	Hours	Minutes	Wound Class	ASA	Endoscopy	Surgeon	Emergency	Multiple Procedures	Anesthesia	Trauma	Spinal Level	Type	Type
M/F		mm/dd/yyyy	KPRO	mm/dd/yyyy	Y/N			C		Y/N		Y/N	Y/N	Y/N	Y/N			P/R

Save As

Save in: NHSN Files

- My Recent Documents
- Desktop
- My Documents
- My Computer
- My Network Places

Import12_10.csv

File name: KNEE12_10.csv

Save as type: CSV (Comma delimited) (*.csv)

Tools Save Cancel

.csv file

On NHSN



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NHSN Home

Reporting Plan

Patient

Event

Procedure

Summary Data

Import/Export

Analysis

Surveys

Users

Facility

Group

Log Out

Logged into Denton Regional Medical Center (ID 15334) as JGLOWICZ.
Facility Denton Regional Medical Center (ID 15334) is following the PS component.

NHSN Patient Safety Component Home Page

Use the Navigation bar on the left to access the features of the application.

Assurance of Confidentiality: The voluntarily provided information obtained in this surveillance system that would permit identification of any individual or institution is collected with a guarantee that it will be held in strict confidence, will be used only for the purposes stated, and will not otherwise be disclosed or released without the consent of the individual, or the institution in accordance with Sections 304, 306 and 308(d) of the Public Health Service Act (42 USC 242b, 242k, and 242m(d)).

**NHSN maintenance may occur nightly
between 12am and 6am Eastern time.**



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Import/Export Data



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[Log Out](#)

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Facility Denton Regional Medical Center (ID 15334) is following the PS component.

Import/Export Data

Import/Export Type:

Procedures

- CSV Import
- Patients
- Procedures
- Surgeons
- CDA Import
- Events, Summary Data, Procedure Denominators
- SSI events (requires link to procedure)
- Export
- Export Facility Data

Procedures

For information on



By default, records in the import file will be accepted under the following conditions:

1. The procedure date occurs in a month for which a Monthly Reporting Plan exists, and
2. That Plan specifies the procedure code in the import file record.

If you wish to import records for procedures not in the Plan, you must specify which procedures to include, for each procedure to accept, or check the All Procedures box if you want to allow the importation of any p however, that there must **still** be a Monthly Reporting Plan for the procedure date in the record.

All Procedures

Select KPRO

All Procedures

<input type="checkbox"/> AAA - Abdominal aortic aneurysm repair	<input type="checkbox"/> AMP - Limb amputation
<input type="checkbox"/> APPY - Appendix surgery	<input type="checkbox"/> AVSD - AV shunt for dialysis
<input type="checkbox"/> BILI - Bile duct, liver or pancreatic surgery	<input type="checkbox"/> BRST - Breast surgery
<input type="checkbox"/> CARD - Cardiac surgery	<input type="checkbox"/> CBGB - Coronary bypass w/ chest & donor incisions
<input type="checkbox"/> CBGC - Coronary bypass graft with chest incision	<input type="checkbox"/> CEA - Carotid endarterectomy
<input type="checkbox"/> CHOL - Gallbladder surgery	<input type="checkbox"/> COLO - Colon surgery
<input type="checkbox"/> CRAN - Craniotomy	<input type="checkbox"/> CSEC - Cesarean section
<input type="checkbox"/> FUSN - Spinal fusion	<input type="checkbox"/> FX - Open reduction of fracture
<input type="checkbox"/> GAST - Gastric surgery	<input type="checkbox"/> HER - Herniorrhaphy
<input type="checkbox"/> HPRO - Hip prosthesis	<input type="checkbox"/> HTP - Heart Transplant
<input type="checkbox"/> HYST - Abdominal hysterectomy	<input checked="" type="checkbox"/> KPRO - Knee prosthesis
<input type="checkbox"/> KTP - Kidney transplant	<input type="checkbox"/> LAM - Laminectomy
<input type="checkbox"/> LTP - Liver transplant	<input type="checkbox"/> NECK - Neck surgery
<input type="checkbox"/> NEPH - Kidney surgery	<input type="checkbox"/> OVRY - Ovarian surgery
<input type="checkbox"/> PACE - Pacemaker surgery	<input type="checkbox"/> PRST - Prostate surgery
<input type="checkbox"/> PVBY - Peripheral vascular bypass surgery	<input type="checkbox"/> REC - Rectal surgery
<input type="checkbox"/> RFUSN - Refusion of spine	<input type="checkbox"/> SB - Small bowel surgery
<input type="checkbox"/> SPLE - Spleen surgery	<input type="checkbox"/> THOR - Thoracic surgery
<input type="checkbox"/> THYR - Thyroid and/or parathyroid surgery	<input type="checkbox"/> VHYS - Vaginal hysterectomy
<input type="checkbox"/> VSHN - Ventricular shunt	<input type="checkbox"/> XLAP - Exploratory abdominal surgery

Select Import file:

Browse and Submit

All Procedures

<input type="checkbox"/> AAA - Abdominal aortic aneurysm repair	<input type="checkbox"/> AMP - Limb amputation
<input type="checkbox"/> APPY - Appendix surgery	<input type="checkbox"/> AVSD - AV shunt for dialysis
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<input type="checkbox"/> HYST - Abdominal hysterectomy	<input checked="" type="checkbox"/> KPRO - Knee prosthesis
<input type="checkbox"/> KTP - Kidney transplant	<input type="checkbox"/> LAM - Laminectomy
<input type="checkbox"/> LTP - Liver transplant	<input type="checkbox"/> NECK - Neck surgery
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<input type="checkbox"/> VSHN - Ventricular shunt	<input type="checkbox"/> XLAP - Exploratory abdominal surgery

Select Import file:

S:\Departmental Folders\Infection Control\Surveillance

Review and Submit

Procedure List

[HELP](#)

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Delete	Facility ID	Procedure #	NHSN Procedure Code	ICD-9-CM Code	Procedure Date	Last Name	First Name	Patient ID	Social Security #	Secondary ID
<input type="checkbox"/>	15334	4007473	KPRO		11/08/2010			145849		
<input type="checkbox"/>	15334	4007474	KPRO		11/15/2010			185785		
<input type="checkbox"/>	15334	4007475	KPRO		11/15/2010			213137		
<input type="checkbox"/>	15334	4007486	KPRO		11/29/2010			285556		
<input type="checkbox"/>	15334	4007487	KPRO		11/15/2010			388991		
<input type="checkbox"/>	15334	4007488	KPRO		11/15/2010			404666		
<input type="checkbox"/>	15334	4007489	KPRO		11/22/2010			410914		
<input type="checkbox"/>	15334	4007490	KPRO		11/10/2010			415060		
<input type="checkbox"/>	15334	4007491	KPRO		11/08/2010			426710		
<input type="checkbox"/>	15334	4007492	KPRO		11/29/2010			427643		

Bad Data

- ▶ May be caused by cells that are not formatted properly
 - Dates – make sure to format the cell in Excel before the import.
 - Extra symbols or words may cause the spreadsheet to fail to upload
 - Make sure it is saved as a .csv
 - Contact NHSN by email if help is needed.

Janet Glowicz is a practicing Infection Preventionist at Denton Regional Medical Center in Denton, TX. She is currently serving as APIC Texas NHSN faculty.

