# Memorandum

#21-010

TO: WIC Regional Directors  
WIC Local Agency Directors

FROM: Amanda Hovis, Director  
Nutrition Education/Clinic Services Unit  
Nutrition Services Section

DATE: January 21, 2021

SUBJECT: FY21 LA Self Audit Monitoring Tools

The Quality Management Branch is posting the FY21 LA Self Audit Monitoring tools.

The Local Agency (LA) Self-Audit monitoring tools for FY21 are posted on Egnyte. The Self-Audit monitoring tools are the same tools QMB will use to monitor the LAs in FY21.

Since QMB cannot conduct onsite monitoring visits and with the current COVID 19 waivers in place the tools have grayed-out sections and these sections will not be monitored at this time. It is recommended that all areas, including those grayed-out, are completed during the Self-Audit if possible.

The FY21 Self Audit Monitoring tools can be found at:  
[Self-Audit Tools]

If you have any questions, please contact the QMB Branch at:  
QMB@hhsc.state.tx.us

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