Memorandum

#21-049

TO: WIC Regional Directors
    WIC Local Agency Directors

FROM: Amanda Hovis, Director
      Nutrition Education/Clinic Services Unit
      Nutrition Services Section

DATE: May 24, 2021

SUBJECT: FY22 PADC

In accordance with your contract and Accounting Policy AC: 03.0, Plan to Allocate Direct Costs (PADC), the Local Agency submission of the FY 2022 PADC is due to the State Agency by June 15, 2021. An electronic submission should be sent to:

    WICPADC@hhs.texas.gov

Please include in the subject line of the email and on the PADC form:

1. Agency Name
2. LA (#)
3. Correct fiscal year
4. Whether the submission is a PADC or an amendment.

Ex. Subject: Agency Name (LA #) PADC FY2022 or

    Subject: Agency Name (LA #) Amendment to PADC FY2022

FY2022 PADC submissions are applicable thru the term of the current contract 9/30/2025. LA’s must submit amendments to the PADC as they occur throughout the term of the contract.
For questions regarding PADC submissions, contact:

Alaina D’Auria, QI Consultant
512-436-2673
Alaina.DAuria@hhs.texas.gov

For questions regarding the content of the PADC, contact:

Tammye Farmer-Holloman, Clinic Services Financial Liaison
512-243-4852
Tammye.FarmerHolloman@hhs.texas.gov

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