The WIC State Agency understands that bringing participants back to the clinic to reissue their newly authorized cash value benefits (CVBs) may require extending clinic hours or paying clinic staff overtime. To help Local Agencies optimize the reissuance of CVBs for October to December 31, 2021, the WIC State Agency will allow local agencies to be reimbursed for additional overtime plus benefits to serve those participants from a retroactive start date of **October 1st through November 30th**.

Local agencies that extend clinic hours in order to reissue CVBs, are not restricted to only conducting reissuance activities during those hours. You may perform any regular duties to serve WIC applicants and participants during that time.

Overtime must be tracked separately on each staff’s respective timesheets and identified as “Reissuance under CVB”. Corresponding expenses associated with reissuance are to be billed under the Extra Funding invoice. When billing, please include on your Extra Funding Invoice as stated below:
Funding for this activity will be additional funding for your Local Agency, and the funds can be expended upon the receipt of this email. If the Local Agency has already implemented overtime to reissue CVBs for eligible participants, please ensure the time spent is recorded on staff timesheets in order to request retroactive reimbursement.

If you have any questions, please contact Tammye Farmer-Holloman at Tammye.FarmerHolloman@hhs.texas.gov.