

**TEXAS Department of State Health Services**

**Texas Council on Alzheimer’s Disease and Related Disorders  
Meeting Minutes  
Wednesday, January 30, 2019  
2:00 p.m.**

**Texas Health and Human Services Commission  
Brown-Heatly Building, Public Hearing Room  
4900 North Lamar Blvd.  
Austin, Texas 78751**

**Table 1:** Texas Council on Alzheimer’s Disease and Related Disorders member attendance at the Wednesday, January 30, 2019 meeting.

MEMBER NAME	YES	NO	MEMBER NAME	YES	NO
Mr. Byron Cordes	X		Dr. Eddie L. Patton Jr.	X	
Dr. Laura DeFina	X		Dr. Mary Ellen Quiceno	X	
Dr. Marc Diamond	X		Dr. Sudha Seshadri	X	
Mr. Joe A. Evans Jr.	X		Mr. Terrence Sommers	X	
Dr. Vaunette Fay	X		Ms. Valerie J. Krueger	X	
Ms. Ana Guerrero Gore	X		Vacant		
Ms. Rita Hortenstine	X		Vacant		
Dr. Char Hu	X				

**Yes:** Indicates attended the meeting. **No:** Indicates did not attend the meeting. **P:** Indicates member participated by phone.

**Agenda Item 1: Call to Order**

Ms. Rita Hortenstine, Chair, called the Texas Council on Alzheimer’s Disease and Related Disorders (TCADR) meeting to order at 2:05 p.m.

**Agenda Item 2: Introductions and Roll Call**

Ms. Hortenstine welcomed participants to the meeting, and asked members, staff and the public to introduce themselves. Ms. Francesca Kupper, Project Manager, Advisory Committee Coordination Office, Texas Health and Human Services Commission (HHSC), provided meeting logistics, called roll, and noted a quorum was present.

**Agenda Item 3: Review and adopt August 22, 2018, meeting minutes**

Ms. Hortenstine referred members to the draft minutes from the August 22, 2018, meeting.

**MOTION:**

Mr. Byron Cordes moved to accept the draft August 22, 2018, minutes. Ms. Ana Guerrero Gore seconded the motion. The minutes were unanimously approved by voice vote with no nays nor abstentions.

**Agenda Item 4: HHSC Legal Counsel Overview of Open Meetings Act Requirements**

Ms. Kym Oltrogge, Associate Director, Policy Section, HHSC Office of Chief Counsel, referred to the handout on the Texas Open Meetings Act (OMA) and reviewed the TCADR and OMA requirements. Highlights included:

- The TCADR legal statute and rules.

- Texas Government Code chapter 551 (OMA).
- OMA meeting and notice requirements, procedures and penalties for violations.
- Examples of OMA problems.

**Agenda Item 5: Presentation on the TARCC Research Grant Program January 31, 2019, conference**

Dr. C. Munro Cullum, Scientific Director, Texas Alzheimer’s Research and Care Consortium (TARCC), reviewed the Power Point presentation, “TARCC Scientific Update,” and two handouts, “TARCC 2018 Investigator Grants Program Progress Report” and “Recent TARCC Publications.” Highlights included:

- A recap of the 2018 TARCC grant program.
- A review of the grant progress report form.
- Membership and roles of the TARCC Steering Committee.

Dr. Cullum provided an overview of the TARCC Research Conference scheduled for January 31, 2019, noting the conference represents the first assembly of TARCC investigators, Steering Committee members, collaborators and trainees and featuring presentations by 13 of the 14 2018 grant recipients. Dr. Cullum explained the TARCC cohort represents a mature data set of over 3,000 cases that has been carefully reviewed for diagnostic consistency. Dr. Cullum advised the TARCC External Advisory Committee (EAC) recommended two initiatives for leftover TARCC funds, establishment of a TARCC Clinical Fellows program and of a TARCC Brain Bank.

**Agenda Item 6: C. Texas Department of State Health Services (DSHS) Representative Report**

Ms. Carleigh Baudoin, Chronic Disease Prevention Branch Manager, Health Promotion and Chronic Disease Prevention Section, Community Health Improvement Division, DSHS, advised members that the TCADR 2018 biannual report was published on September 1, 2018, meeting the mandated due date outlined in the statute. Ms. Baudoin reported the Alzheimer’s Disease State Plan will be released this winter, and the DSHS process to develop the plan involved receiving input from stakeholders, the Texas Alzheimer’s Disease Partnership and the TCADR. Ms. Baudoin noted the HHSC representative to the TCADR, Ms. Toni Packard, had retired and DSHS will be working with HHSC to appoint a new representative.

**Agenda Item 7: Public Comment**

No public comment was received.

**Agenda Item 8: Announcements**

Ms. Kupper requested any members seeking travel reimbursement to stay following the meeting adjournment to receive reimbursement information.

**Agenda Item 9: Adjourn**

Ms. Hortenstine thanked the participants and adjourned the meeting at 2:46 p.m.

**HHSC Webcast Archive:** <https://texashhsc.swagit.com/play/01302019-895>